

**APPROVED**

**CACHE COUNTY  
COUNCIL MEETING  
MINUTES  
SEPTEMBER 10, 2019**

**COUNTY COUNCIL MEETING  
September 10, 2019**

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**CACHE COUNTY COUNCIL MEETING  
SEPTEMBER 10, 2019**

The Cache County Council convened in a regular session on September 10, 2019 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

**ATTENDANCE:**

**Chairman:** Karl B. Ward  
**Vice Chair:** Gina H. Worthen  
**Council Members:** Paul R. Borup, David L. Erickson, Barbara Tidwell, Jon White, & Gordon A. Zilles  
**County Executive:** Craig "W" Buttars  
**County Clerk:** Jill N. Zollinger  
**County Attorney:** James Swink

**The following individuals were also in attendance:** Director Amy Adams, Janeen Allen, Bracken Atkinson, Chris Harrild, Sharon L. Hoth, Director Bartt Nelson, Director Josh Runhaar, Michael Taylor, David Zook, **Media:** Mattie Mortensen (Herald Journal).

**OPENING REMARKS AND PLEDGE OF ALLEGIANCE**

Council member Dave Erickson gave the opening remarks and led those present in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF AGENDA**

**ACTION:** Motion by Council member Erickson to approve the agenda. White seconded the motion. The vote was unanimous, 7-0.

**REVIEW AND APPROVAL OF MINUTES**

**ACTION:** Motion by Vice Chair Worthen to approve the minutes of the August 27, 2019 Council meeting as written. White seconded the motion. The vote was unanimous, 7-0.

**MINUTES FOLLOW-UP:** None

**REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS**

**APPOINTMENTS:** There were no appointments.

**OTHER ITEMS:**

- Expense Reports** for August 2019 were presented to the Council.

**(Attachment 1)**

- Utah Association of Local Boards of Health meeting** was attended by Executive Buttars where legislation regarding the following was discussed: body art; statewide food truck permit; lead in drinking water; farm to fork legislation; e-cigarette tax; flavoring restriction for e-cigarettes; funding of epidemiology; establishing a floor for health funding for local boards of health.

- ❑ **Utah Local Governments Trust (ULGT) Team Appreciation Reports** – Development Services and the Sheriff’s Office team’s average claims per month are the lowest in five years.
- ❑ **Alcohol Ordinance** – The County has received requests from a local business that would like to serve alcohol at banquets they sponsor and they would also like to produce wine from their vineyards. The Council may be willing to look at a banquet license. Council member Tidwell asked what the county’s liability responsibility would be. Attorney Swink said the business has the liability, not the county. Council member White asked if a rezone or special license would be required for wine production. Executive Buttars said the license for production is issued by the state.
- ❑ **Council of Governments (CCCOG) Applications** – There are thirteen applications which will be scored the end of October with the results presented to the Council.
- ❑ **Cache County Senior Center** was toured by the Council. A decision must be made whether to put more money into the building or purchase a building that can be adapted for Senior Center use.
- ❑ **Permanent Community Impact Fund Board (CIB) meeting** - Director Runhaar said the county’s application for a long-term loan on the new Road Department building was approved. He will return October 3, 2019, to finalize the documents. Groundbreaking for the new building will be Monday, October 7, 2019. Hyrum’s final annexation procedure will probably occur October 3<sup>rd</sup>.
- ❑ **Amber Alert Child Abduction Response Team (CART)** national training is taking place at the Event Center this week.
- ❑ **County Administrator Position Update** – There are currently over fifty applicants which have been narrowed down to about twelve. Hopefully, five or six will be interviewed on September 19, 2019.
- ❑ **Legislative Policy meeting** scheduled for Wednesday, September 11, 2019 at 10:00 a.m. has been canceled due to the PILT Washington D.C. fly-in.

**ITEMS OF SPECIAL INTEREST**

- **Approval of Merit Commission Appointment** – Sheriff Jensen said his office has a 3-member state mandated Deputy Sheriff’s Commission which assists with the hiring and promotional processes of his department. All grievances are also handled through the Merit Commission. Kevin Christensen is retiring and Jensen recommends retired USU Police Chief Steve Mecham be appointed to replace Christensen.

**ACTION: Motion by Vice Chair Worthen to approve the recommended appointment. Tidwell seconded the motion. The vote was unanimous, 7-0.**

**DEPARTMENT OR COMMITTEE REPORTS**

- ★ **Cache County Sheriff Chad Jensen** reported on the following:
  - Animal control and impound facility

- o Instituting countywide probation
- o Sheriff's Complex maintenance/repairs
- o Discontinuance of Sheriff's Mounted Posse
- o Law Enforcement Explorers
- o Hiring and recruitment
- o Lobbying to discontinue URS year waiting period

**PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS**

**PUBLIC HEARING:** September 10, 2019 – 5:30 p.m.-Resolution No. 2019-27 – Allen Agriculture Protection Area-Request to renew and expand an Agriculture Protection Area on 46 parcels totaling 2,046.78 acres in the Cove area – Chris Harrild stated Ag protection areas need to be checked every twenty years or they are automatically renewed. The Planning Commission and Ag Advisory Board recommend approval. Staff adds one condition – that county road rights-of-way be protected to maintain the right to expand roads as needed.

Chairman Ward opened the Public Hearing and invited public comment. There was none.

**ACTION: Motion by Council member Erickson to close the Public Hearing. Tidwell seconded the motion. The vote was unanimous, 7-0.**

**PUBLIC HEARING:** September 10, 2019 – 6:00 p.m.-Resolution No. 2019-28 – Amending the 2019 Budget – Chairman Ward opened the Public Hearing and invited public comment. There was none.

**ACTION: Motion by Council member Zilles to close the Public Hearing. Erickson seconded the motion. The vote was unanimous, 7-0.**

**INITIAL PROPOSAL FOR CONSIDERATION OF ACTION**

- **Resolution No. 2019-27 – Allen Agriculture Protection Area – Request to renew and expand an Agriculture Protection Area on 46 parcels totaling 2,046.78 acres in the Cove area.**

(Attachment 2)

**ACTION: Motion by Council member White to waive the rules and approve Resolution No. 2019-27 – Allen Agriculture Protection Area. Erickson seconded the motion. The vote was unanimous, 7-0.**

- **Resolution No. 2019-28 – Amending the 2019 Budget – (NO ACTION TAKEN)**
- **Resolution No. 2019-29 - Multi-Jurisdictional access 400 East, Providence – Additional Access to County Road 400 East (Located in Providence City) (NO ACTION TAKEN)** – Chris Harrild indicated the subdivision to be accessed would not have a significant impact on the road. The road is in Providence, but is a county road.

Council members concurred that Providence needs to take responsibility for the maintenance of the road for the county to approve the additional access request. Director Runhaar will inform Providence.

- **Resolution No. 2019-30 – Amending the Cache County Corporation Personnel Policy and Procedure Manual regarding Employee Position Management and Personnel Management and Replacing the Term “Probation” and “Probationary” with the Term “Orientation” when Referencing the 6-month Period of New Employment** – Director Adams explained this is to eliminate the confusion between disciplinary probation and the new employee probationary period. Vice Chair Worthen pointed out obvious “typos” on pages 21 and 22 in the resolution which Adams said will be corrected.

**(Attachment 3)**

**ACTION: Motion by Council member Zilles to waive the rules and approve Resolution No. 2019-30 – Amending the Cache County Corporation Personnel Policy and Procedure Manual, etc. with corrections as noted. Tidwell seconded the motion. The vote was unanimous, 7-0.**

- **Adopt Tentative 2020 Budget** – This budget was presented to the Council in a budget workshop and is tentative and does not require a Public Hearing at this time.

**ACTION: Motion by Council member White to adopt the 2020 Tentative Budget. Tidwell seconded the motion. The vote was unanimous, 7-0.**

**OTHER BUSINESS**

- ✓ **USACCC Fall Conference – September 25-26, 2019-Midway** – Erickson, Worthen, Ward, Borup and Tidwell will attend.
- ✓ **USU Homecoming Parade – Saturday, September 28, 2019 at 10:00 a.m.** – Borup, Erickson and Ward will attend. Tidwell and Worthen are tentative.
- ✓ **UAC Annual Convention – November 14-15, 2019-St. George** – All will attend.
- ✓ **Fair Appreciation Dinner – September 19, 2019 at 6:30 p.m. in the Event Center** – Council is invited.
- ✓ **Countywide Probation questions** – Council member Tidwell asked Sheriff Jensen how long before the countywide probation will be established. Sheriff Jensen responded the judges need to get behind it first. Tidwell asked how much staff will be needed. Jensen said he would start small with maybe three to begin until the caseload can be determined. Attorney Swink supports the countywide probation proposal to help staunch the rising drug numbers. Vice Chair Worthen asked Swink to give the Council a report on drug violations in the county.

**COUNCIL MEMBER REPORTS**

**Barbara Tidwell** attended a staff meeting with Attorney Swink’s staff and appreciates what they do. The BRAG meeting she attended highlighted housing problem issues. Tidwell thanked the Council for its donation for the 2020 Celebration of Women’s Suffrage and invited them to the Cache County Republican Women luncheon on September 17, 2019 at noon at the Logan Country Club where a presentation on the celebration theme will be given.

**Jon White** invited the Council to a lunch tomorrow with the Blacksmith Fork Conservancy District at 11:00 a.m.

**Gordon Zilles** attended the Hardware Ranch meeting where concern was expressed that brucellosis will soon be in Cache County's elk herd. Zilles thanked Jon White for having the Council Summer Social at his home.

**Paul Borup** thanked Jon White as well.

**Dave Erickson** also thanked White and thanked the Council for its support in the passing of his father. He also thanked the Sheriff's Mounted Posse for 163 years of service.

### **EXECUTIVE SESSION**

**ACTION: Motion by Council member Erickson to adjourn to an Executive Session to discuss the purchase, exchange or lease of real property. Worthen seconded the motion. The vote was unanimous, 7-0.**

**The Council adjourned to an Executive Session at 6:38 p.m.**

**ACTION: Motion by Council member Zilles to adjourn from the Executive Session. Worthen seconded the motion. The vote was unanimous, 7-0.**

**The Council adjourned from the Executive Session at 7:42 p.m.**

### **ADJOURNMENT**

The Council meeting adjourned at 7:42 p.m.

\_\_\_\_\_  
**ATTEST:** Jill N. Zollinger  
County Clerk

\_\_\_\_\_  
**APPROVAL:** Karl B. Ward  
Chairman



Report Criteria:  
 Detail Report

Check Issue Date	Check Number	Payee	Amount			
08/23/2019	3547	Gibbons, Hanna				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	Fair		100-4620-290	18.00	18.00
08/28/2019	3554	Andersen, Karlie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3555	Andersen, Karlie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	10.00	10.00
08/28/2019	3556	Andersen, Kimberlynn				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3557	Archibald, Kaitlynn				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3558	Atkinson, Braxon				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3559	Atkinson, Braxon				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	5.00	5.00
08/28/2019	3560	Atkinson, Braxon				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	6.00	6.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3561	Atkinson, Bridger				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3562	Atkinson, Bridger				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	5.00	5.00
08/28/2019	3563	Atkinson, Bridger				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	4.00	4.00
08/28/2019	3564	Ayotte, Brody				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3565	Barrera, Birkli				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3566	Barrera, Birkli				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	7.00	7.00
08/28/2019	3567	Bassett, Camille				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3568	Black, Josie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3569	Blanchard, Paisley				

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3570 Bohm, Topher

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

08/28/2019 3571 Bone, Grayson

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	8.00	8.00

08/28/2019 3572 Bone, Karsten

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3573 Brandt, Lucy

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3574 Brandt, Max

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3575 Brandt, Millie

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3576 Broadhead, London

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3577 Bunderson, Tyler

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	8.00	8.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3578	Campbell, Molly				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	4.00	4.00
08/28/2019	3579	Carlson, Gavin				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	1.00	1.00
08/28/2019	3580	Ccatamayo, Zachary				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3581	Chambers, Emily				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	9.00	9.00
08/28/2019	3582	Christensen, Abby				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3583	Christensen, Claire				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3584	Christensen, Dixie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3585	Christensen, Fred				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3586	Colton, Kaesha				

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3587 Colton, Kyler

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3588 Colton, Thea

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3589 Craig, Daxton

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3590 Craig, Daxton

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3591 Deceuster, Addlson

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	8.00	8.00

08/28/2019 3592 Dufner, Hailey

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3593 Dufner, Hailey

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	7.00	7.00

08/28/2019 3594 DUFNER, Madison

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

Check Issue Date	Check Number	Payee	Amount		
08/28/2019	3595	DUFNER, Madison			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00      2.00
08/28/2019	3596	Duncan, Hana			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	3.00      3.00
08/28/2019	3597	Eames, Kelcie			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	6.00      6.00
08/28/2019	3598	Earl, Macy Jo			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	11.00      11.00
08/28/2019	3599	Eastman, Oakley			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00      2.00
08/28/2019	3600	Egan, Bo			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00      2.00
08/28/2019	3601	Eliason, Mitch			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	9.00      9.00
08/28/2019	3602	Eliason, Mitch			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	5.00      5.00
08/28/2019	3603	Erickson, Abby			

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	1.00	1.00

08/28/2019 3604 Farmer, Magnus

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3605 Farmer, Maximus

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3606 Forsberg, Claire

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

08/28/2019 3607 Francis, Taylor

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	1.00	1.00

08/28/2019 3608 Gale, Emeri

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3609 Gale, Olivia

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	10.00	10.00

08/30/2019 3609 Gale, Olivia

Sequence	Source	Description	GL Account	Amount	Check Amount
1		Void - 2019 Cache County Fair	100-4620-290	10.00-	10.00-

08/28/2019 3610 Gibbons, Jaxon

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	18.00	18.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3611	Gibbs, Caroline				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3612	Gibbs, Colter				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3613	Godfrey, Tyson				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3614	Graf, Anna				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3615	Grange, Ruby				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3616	Grange, Talia				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	3.00	3.00
08/28/2019	3617	Gubler, Brittleigh				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3618	Guymon, Cooper				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3619	Guymon, McKenna				



Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3620 Hancock, Tanner

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3621 Hancock, Tessa

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3622 Hansen, Mckynlie

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3623 Hansen, Mckynlie

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3624 Hardy, Londyn

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	5.00	5.00

08/28/2019 3625 Harris, Cambree

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3626 Harris, Cambree

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	7.00	7.00

08/28/2019 3627 Harris, Hadlee

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3628	Harris, Hadlee				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	5.00	5.00
08/28/2019	3629	Hayes, Creighton				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3630	Henderson, Crayton				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3631	Henderson, Landrie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3632	Herzog, Garrison				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3633	Hicken, Destiny				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3634	Hicken, Tommy				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3635	Huston, Eva				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3636	Huston, Hatcher				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00

08/28/2019 3637 Israelsen, Hank

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00

08/28/2019 3638 Israelsen, Hank

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00

08/28/2019 3639 Israelsen, Lexi

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00

08/28/2019 3640 Israelsen, Ty

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	11.00	11.00

08/28/2019 3641 Israelsen, Ty

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	6.00	6.00

08/28/2019 3642 Israelsen, Ty

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	5.00	5.00

08/28/2019 3643 Jensen, Allie

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	8.00	8.00

08/28/2019 3644 Jensen, Eli

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	3.00	3.00

Check Issue Date	Check Number	Payee	Amount		
08/28/2019	3645	Jensen, Madelyn			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	6.00    6.00
08/28/2019	3646	Jones, Kaden			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00    2.00
08/28/2019	3647	Jones, Kallie			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	11.00    11.00
08/28/2019	3648	Jorgensen, Easton			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	4.00    4.00
08/28/2019	3649	King, Jocee			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00    2.00
08/28/2019	3650	King, Kelton			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00    2.00
08/28/2019	3651	King, Paitain			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00    2.00
08/28/2019	3652	King, Taylee			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00    2.00
08/28/2019	3653	LaRocco, Taden			

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3654 LaRocco, Taden

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3655 LARSEN, GARRET

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

08/28/2019 3656 Iathen, maximus

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	8.00	8.00

08/28/2019 3657 Latimer, James

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3658 Lawler, Isabella

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3659 Lawler, Katharine

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3660 Lawler, Spencer

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3661 Leishman, Gus

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3662	Leishman, Lucy				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3663	Lowe, Bodie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3664	Lowe, Grace				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	11.00	11.00
08/28/2019	3665	Lowe, Mac				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	7.00	7.00
08/28/2019	3666	Marchant, Mallory				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	9.00	9.00
08/28/2019	3667	Marchant, Mason				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	10.00	10.00
08/28/2019	3668	Marchant, Mya				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3669	McDanel, Dallee				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3670	McDonald, Knox				

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019 3671 McKnight, Halle					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00
08/28/2019 3672 McKnight, Halle					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	6.00	6.00
08/28/2019 3673 McKnight, TAIZLIE					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00
08/28/2019 3674 McKnight, TAIZLIE					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	5.00	5.00
08/28/2019 3675 Merrill, Aidan					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	8.00	8.00
08/28/2019 3676 Merrill, Brodee					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00
08/28/2019 3677 Merrill, Ellie					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019 3678 Merrill, Kasha					
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3679	Merrill, Ryleigh				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3680	Merrill, Trista				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3681	Merrill, Trista				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	9.00	9.00
08/28/2019	3682	MERRITT, NELEHA				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3683	Mitchell, Kendra				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	8.00	8.00
08/28/2019	3684	Mitchell, L. Charlie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3685	Mitchell, L. Charlie				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3686	Murphy, Rankyn				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3687	nelson, payson				



Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	7.00	7.00

08/28/2019 3688 Nielsen, Cooper

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3689 Nielsen, Hudson

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3690 Nielsen, McCoy

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3691 Noble, Tyden

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3692 Norman, Dax

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3693 Norman, Kendyl

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3694 Norr, Perry

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3695 Olsen, Laura Lee

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3696	Olsen, Zeke				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3697	Olson, Karley				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	1.00	1.00
08/28/2019	3698	Palmer, Carter				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3699	Pearce, Calvin				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3700	Pearce, Kafeb				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3701	Pearce, Owen				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3702	Pendleton, Jayla				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3703	petersen, parker				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	6.00	6.00
08/28/2019	3704	POULSEN, Raegan				

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	4.00	4.00

08/28/2019 3705 Pugmire, Jaren

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3706 Rasmussen, Liberty

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

08/28/2019 3707 Rasmussen, Tate

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	5.00	5.00

08/28/2019 3708 Ricks, Ethan

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	9.00	9.00

08/28/2019 3709 Rigby, Keaton

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3710 Ripplinger, Lola

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3711 Scott, Jonathan

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3712 Smith, Adalyn

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

Check Issue Date	Check Number	Payee	Amount		
08/28/2019	3713	Smith, Bridger			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00    2.00
08/28/2019	3714	Smith, Camden Wesley			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00    2.00
08/28/2019	3715	Smith, Carston			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00    11.00
08/28/2019	3716	Smith, Carston			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	8.00    8.00
08/28/2019	3717	Smith, Gabe			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	18.00    18.00
08/28/2019	3718	SMITH, Rissa			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00    2.00
08/28/2019	3719	Sorensen, Jaxon			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00    2.00
08/28/2019	3720	Stephens, Grace			
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u> <u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00    2.00
08/28/2019	3721	Stevens, Tammy			

Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	3.00	3.00
08/28/2019 3722 Stokes, Bailey					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	7.00	7.00
08/28/2019 3723 Stokes, Makenna					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	1.00	1.00
08/28/2019 3724 SUMMERS, Charle					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019 3725 Summers, Lucy					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019 3726 Swan, Jade					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019 3727 Swensen, Andrew					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019 3728 Swensen, Jacob					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	9.00	9.00
08/28/2019 3729 Thatcher, Benson					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	2019 Cache County Fair		100-4620-290	2.00	2.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3730	Thatcher, Easton				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3731	Thatcher, Hailey				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3732	Thatcher, Ray				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3733	Thatcher, Truman				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3734	Thatcher, William				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	2.00	2.00
08/28/2019	3735	Thompson, Pace				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	8.00	8.00
08/28/2019	3736	Thompson, Wells				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	9.00	9.00
08/28/2019	3737	Tolman, Jayci				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	2019 Cache County Fair		100-4620-290	11.00	11.00
08/28/2019	3738	Tolman, Judson				

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3739 Tolman, Phoebe

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3740 Tolman, Tanner

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3741 Tolman, Tanner

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	7.00	7.00

08/28/2019 3742 Wangsgard, Dane

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	11.00	11.00

08/28/2019 3743 Wangsgard, Wylee

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3744 WHITE, AUTUMN

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	7.00	7.00

08/28/2019 3745 WHITE, LilyBell

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

08/28/2019 3746 WHITE, LilyBell

Sequence	Source	Description	GL Account	Amount	Check Amount
1		2019 Cache County Fair	100-4620-290	2.00	2.00

Check Issue Date	Check Number	Payee	Amount			
08/28/2019	3747	WHITE, RIVER				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 Cache County Fair	100-4620-290	5.00	5.00
08/28/2019	3748	WHITE, Talon				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3749	WHITE, Talon				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 Cache County Fair	100-4620-290	2.00	2.00
08/28/2019	3750	Yonk, Isabella				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 Cache County Fair	100-4620-290	6.00	6.00
08/30/2019	3751	Gale, Olivia				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 Cache County Fair	100-4620-290	11.00	11.00
08/30/2019	3751	Gale, Olivia				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		Void - 2019 Cache County Fair	100-4620-290	11.00-	11.00-
08/30/2019	3752	GALE, OLIVIA				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		2019 CACHE COUNTY FAIR	100-4620-290	11.00	11.00
08/12/2019	201907007	Adams, Jenna				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		Fair	100-4620-290	75.00	75.00
08/12/2019	201907007	Adams, Jenna				



Sequence	Source	Description	GL Account	Amount	Check Amount
1		Void - Fair	100-4620-290	75.00-	75.00-

08/01/2019 201907013 PITNEY BOWES

Sequence	Source	Description	GL Account	Amount	Check Amount
1	ACH	POSTAGE ADVANCE	100-1562000	2,000.00	2,000.00

08/02/2019 201907014 ZIONS BANKCARD CENTER

Sequence	Source	Description	GL Account	Amount	Check Amount
1	ACH	CC EX 7/19 ALL	100-1588000	47,257.39	47,257.39

08/31/2019 201907015 MERCHANT SERVICES

Sequence	Source	Description	GL Account	Amount	Check Amount
1		SERVICE FEE AUG 2019	150-34-18000	542.31	542.31

08/31/2019 201907016 AUTHNETGATEWAY

Sequence	Source	Description	GL Account	Amount	Check Amount
1		CORE FEES AUGUST 2019	150-34-18000	47.00	47.00

Grand Totals: 50,839.70

Report Criteria:  
 Detail Report

Report Criteria:

Report type: GL detail

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Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
236766	08/12/2019	WESTERN AG CREDIT	100-2190000	REFUND DAMAGE DEPOSIT - FAIRGROUNDS	300.00- V
236899	08/01/2019	VERIZON WIRELESS	100-4220-280	CELLULAR PHONE CHARGES - FIRE	409.45
236900	08/01/2019	BOB BARKER COMPANY INC.	100-4230-200	SPORKS - JAIL	106.86
236901	08/01/2019	CENTURYLINK	100-4151-280	LONG DISTANCE PHONE CHARGES	223.46
236901	08/01/2019	CENTURYLINK	100-1415000	LONG DISTANCE - AP&P	9.12
236901	08/01/2019	CENTURYLINK	230-4780-280	LOCAL PHONE CHARGES - TRAVEL COUNCIL	2.68
236902	08/01/2019	CENTURYLINK	100-4211-280	LOCAL PHONE CHARGES - SPT SERV	1,227.19
236902	08/01/2019	CENTURYLINK	100-1415000	LOCAL PHONE CHARGES - AP&P	36.04
236902	08/01/2019	CENTURYLINK	277-4460-280	LOCAL PHONE CHARGES - AIRPORT	149.93
236903	08/01/2019	CAL RANCH STORES	100-4220-250	CHAINSAW PARTS - FIRE	94.07
236904	08/01/2019	GOSSNER FOODS, INC.	100-4960-600	CHEESE FOR 2019 EMP SUMMER PARTY - SUNDR	155.20
236905	08/01/2019	HYRUM TIRE	100-4220-250	VEHICLE INSPECTION - FIRE	15.00
236905	08/01/2019	HYRUM TIRE	100-4220-250	VEHICLE INSPECTION - FIRE	90.00
236906	08/01/2019	IPACO INCORPORATED	100-4160-251	ZERO TURN MOWER REPAIR - B&G	734.79
236907	08/01/2019	L.N. CURTIS & SONS	295-36-90000	TRADE IN FOR (12) HONEYWELL TITAN SCBA @ \$2	33,600.00-
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-250	HELMET RETURN - FIRE	210.00-
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-250	HELMET - FIRE	210.00-
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-740	EQUIPMENT FOR BRUSH TRUCKS - FIRE	1,163.27
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-740	EQUIPMENT FOR TRUCKS	10,753.00
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-740	HOSE REEL FOR BRUSH TRUCK - FIRE	2,830.24
236907	08/01/2019	L.N. CURTIS & SONS	100-4220-740	COMPLETE AIR PACKS (8) - FIRE	41,492.30
236908	08/01/2019	LOWE'S COMPANIES, INC	100-4160-251	PULL DATA WIRES THROUGH WALLS - B&G	31.34
236909	08/01/2019	LOGAN CITY CORP.	100-4160-270	199 N MAIN ST SPKLR - B&G	524.39
236909	08/01/2019	LOGAN CITY CORP.	100-4160-270	179 N MAIN ST - B&G	4,031.63
236909	08/01/2019	LOGAN CITY CORP.	100-4160-270	150 N 50 W LIGHT - B&G	38.43
236909	08/01/2019	LOGAN CITY CORP.	100-4160-270	199 N MAIN ST - B&G	1,345.73
236909	08/01/2019	LOGAN CITY CORP.	100-4160-270	130 N 100 W SPKLR - B&G	170.21
236910	08/01/2019	LOGO SHOP, THE	230-4780-670	USU GEAR - VISITORS BUREAU	315.00
236911	08/01/2019	MACEYS SACK N' SAVE	100-4220-620	SUPPLIES FOR TOUR - FIRE	35.78
236912	08/01/2019	NAPA AUTO PARTS OF LOGAN	100-4220-250	GAS CAN - FIRE	72.29
236913	08/01/2019	NATIONAL EQUIPMENT SERVICES	100-4220-250	VEHICLE INSPECTIONS - FIRE	15.00
236914	08/01/2019	PETERSON PLUMBING SUPPLY	100-4220-740	PARTS FOR BRUSH TRUCK 151 - FIRE	28.10
236914	08/01/2019	PETERSON PLUMBING SUPPLY	100-4220-740	PARTS FOR BRUSH TRUCK - FIRE	123.46
236915	08/01/2019	DOMINION ENERGY	277-4460-270	2850 AIRPORT RD FL6A LOGAN - AIRPORT	9.89
236915	08/01/2019	DOMINION ENERGY	100-4255-270	2785 N AIRPORT RD LOGAN - EM	23.14
236916	08/01/2019	RDJ SPECIALTIES, INC	100-4220-486	PUBLIC EDUCATION - FIRE	459.22
236917	08/01/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	188.00
236918	08/01/2019	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	188.93
236919	08/01/2019	WILSON MOTOR CO	100-4230-250	VEHICLE REPAIR - JAIL	60.16
236920	08/01/2019	LES OLSON COMPANY	100-4230-240	COPY USAGE CHARGES - JAIL	1,581.58
236921	08/01/2019	REVCO LEASING	230-4780-250	SHARP MX3070V LEASE - VISITORS BUREAU	106.00
236922	08/01/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	2,752.15
236922	08/01/2019	WAXIE SANITARY SUPPLY	100-4160-251	SCRUB TILE FLOORS - B&G	3,391.87
236922	08/01/2019	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	192.65
236922	08/01/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	1,421.35
236923	08/01/2019	CorEMR L.C.	100-4230-315	INMATE MEDICAL SOFTWARE - JAIL	600.00
236924	08/01/2019	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX8070V - JAIL	133.81
236924	08/01/2019	DE LAGE LANDEN FINANCIAL SERV	100-4230-240	LEASE SHARP MX8070V ADMIN - JAIL	133.81
236925	08/01/2019	CHICAGO DISTRIBUTION CENTER	230-4780-670	INVENTORY GIFT SHOP - VISITORS BUREAU	99.82
236926	08/01/2019	BAUMAN, STACY	100-4230-200	INMATE HAIRCUTS JULY 19 - JAIL	500.00
236927	08/01/2019	THACKER TRANSCRIPTS	100-4126-310	TRANSCRIPT ST V NICK KEO - ATTORNEY	1,075.00
236928	08/01/2019	TRAVEL GUIDE GROUP LLC	230-4780-490	TLOOM FREE LEADS LOGAN UTAH - VISITORS BU	255.20

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
236929	08/01/2019	Logan City Police Department	100-4220-311	SPILLMAN HARDWARE SUPPORT - FIRE	812.04
236930	08/01/2019	COMCAST BUSINESS	295-4262-280	BUSINESS CABLE/INTERNET - AMBULANCE	84.39
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	921.52
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	789.55
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	752.29
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,514.85
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,345.41
236931	08/01/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,264.60
236932	08/02/2019	A SPORTSMANS PARADISE	100-4960-600	REIMB FOOD EMPLOYEE SUMMER PARTY - SUND	1,405.55
236933	08/02/2019	ACCURATE AUTOMOTIVE &	200-4415-250	OIL CHANGE - ROAD	90.55
236934	08/02/2019	AMERICAN PLANNING ASSOCIATION	200-4180-210	APA & UT CHAPTER MEMBERSHIP DUES - J RUNH	369.00
236934	08/02/2019	AMERICAN PLANNING ASSOCIATION	200-4180-210	AICP MEMBERSHIP DUES - J RUNHAAR/ZONING	145.00
236934	08/02/2019	AMERICAN PLANNING ASSOCIATION	200-4180-210	ZONING PRACTICE SUBSCRIPTION - J RUNHAAR/	95.00
236935	08/02/2019	AT&T MOBILITY	200-4241-280	CELLULAR PHONE - BLDG INSP	982.07
236935	08/02/2019	AT&T MOBILITY	290-4148-280	MIFI - CJC	43.23
236935	08/02/2019	AT&T MOBILITY	200-4180-280	CELLULAR PHONE - DEV SERV	48.89
236935	08/02/2019	AT&T MOBILITY	100-4511-280	CELLULAR PHONE - FAIRGROUNDS	48.89
236935	08/02/2019	AT&T MOBILITY	100-4136-280	CELLULAR PHONE - ITS	234.48
236935	08/02/2019	AT&T MOBILITY	200-4475-280	CELLULAR PHONE - PUBLIC WORKS	48.89
236935	08/02/2019	AT&T MOBILITY	230-4780-280	CELLULAR PHONE - VISITORS BUREAU	48.89
236935	08/02/2019	AT&T MOBILITY	200-4180-280	CELLULAR PHONE - ZONING	48.90
236936	08/02/2019	VERIZON WIRELESS	200-4415-280	CELLULAR PHONE CHARGES - ROAD	688.44
236936	08/02/2019	VERIZON WIRELESS	200-4450-280	CELLULAR PHONE CHARGES - WEED	300.00
236936	08/02/2019	VERIZON WIRELESS	200-4475-280	IPAD AIR CHARGES - PUBLIC WORKS	90.00
236936	08/02/2019	VERIZON WIRELESS	100-4135-280	IPAD AIR CHARGES - GIS	10.00
236937	08/02/2019	ATCO INTERNATIONAL	200-4415-250	PARTS - ROAD CL B	630.00
236938	08/02/2019	AUTOZONE	200-4415-250	PARTS - ROAD CL B	61.97
236939	08/02/2019	BAR T RODEO LIVESTOCK AND TRUCKING L	100-4621-621	2019 RODEO STOCK CONTRACT - RODEO	42,000.00
236940	08/02/2019	CLEAN SPOT, THE	200-4415-240	CLEANING SUPPLIES - ROAD	81.47
236940	08/02/2019	CLEAN SPOT, THE	200-4450-250	AIR FRESHNERS - WEED	4.05
236941	08/02/2019	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE PC JEFF WEST SUB, CREEKSIDE E	150.77
236941	08/02/2019	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE PROPOSAL EXPAND AG PROT ARE	203.08
236942	08/02/2019	DENNY'S STATIONERY	100-4144-240	PAPER - RECORDER	125.56
236942	08/02/2019	DENNY'S STATIONERY	100-4144-240	PAPER - RECORDER	10.45
236943	08/02/2019	FOUR SEASONS THEATRE COMPANY	285-4788-920	2019 PRODUCTION SEASON - RAPZ	25,000.00
236944	08/02/2019	FORCE AMERICA DISTRIBUTING LLC	200-4415-250	SEAL KIT - ROAD	20.56
236945	08/02/2019	INDUSTRIAL TOOL & SUPPLY	200-4415-250	APWA GREEN WATER BASE - ROAD	26.41
236946	08/02/2019	INTERMOUNTAIN FARMERS ASSOC.	200-4450-251	(2) SPRAYER BACKPACKS - WEED	259.98
236946	08/02/2019	INTERMOUNTAIN FARMERS ASSOC.	200-4450-291	(4) CHEMICAL SPRAYERS - WEED	495.96
236947	08/02/2019	IPACO INCORPORATED	200-4415-250	PARTS - ROAD CL B	5.64
236947	08/02/2019	IPACO INCORPORATED	200-4415-251	POLE PRUNER - ROAD	552.46
236947	08/02/2019	IPACO INCORPORATED	200-4415-250	PARTS - ROAD CL B	37.14
236948	08/02/2019	JUB ENGINEERS INC	200-4475-320	ENG SVCS GEN PLAN RFP, CIVIL SOL PARKING... -	3,166.30
236948	08/02/2019	JUB ENGINEERS INC	200-4475-320	PROF SVCS BENSON BRIDGE - PUBLIC WORKS	1,560.18
236948	08/02/2019	JUB ENGINEERS INC	200-4415-720	ROAD DEPARTMENT RELOCATION - ROAD	16,187.48
236948	08/02/2019	JUB ENGINEERS INC	200-4475-322	SURVEY RICHMOND VALLEY - PUBLIC WORKS	660.00
236948	08/02/2019	JUB ENGINEERS INC	200-4475-322	SURVEY EAST 1/4 SECTION 12, WEST BENCH VIST	6,079.50
236949	08/02/2019	LOWE'S COMPANIES, INC	100-4210-251	SUPPLIES - SHERIFF	29.54
236950	08/02/2019	LES SCHWAB	200-4415-250	TIRE SIGN TRAILER - ROAD	138.89
236950	08/02/2019	LES SCHWAB	200-4415-250	LARGE EQUIPMENT TIRES - ROAD	3,773.94
236950	08/02/2019	LES SCHWAB	200-4450-250	TRAILER TIRE - WEED	108.74
236950	08/02/2019	LES SCHWAB	200-4415-250	MURPHEY SOAP BEAD LUBE - ROAD	24.36
236950	08/02/2019	LES SCHWAB	200-4415-250	REPAIR FLAT 2017 MACK - ROAD	105.00
236950	08/02/2019	LES SCHWAB	200-4415-250	FLAT REPAIR 2005 KENWORTH T900 - ROAD	37.00
236950	08/02/2019	LES SCHWAB	200-4415-250	TIRE REPAIR CHIPPER #505 - ROAD	105.00
236950	08/02/2019	LES SCHWAB	200-4415-250	CHANGE TIRES OUT 2001 INTL - ROAD	105.00

Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
236950	08/02/2019	LES SCHWAB	200-4450-250	ATV TUBE - WEED	23.99
236950	08/02/2019	LES SCHWAB	200-4450-250	TRAILER TIRE - WEED	110.49
236951	08/02/2019	MACEYS SACK N' SAVE	100-4581-610	ICE CREAM COUPONS - LIBRARY	44.25
236952	08/02/2019	PILOT THOMAS LOGISTICS	200-4475-250	FUEL CHARGES - PUBLIC WORKS	233.95
236953	08/02/2019	NIBLEY CITY CORPORATION	265-4786-926	2019 RAPZ TAX POPULATION AWARD	13,640.00
236954	08/02/2019	NAPAAUTO PARTS OF LOGAN	100-4210-250	CAR WAX - SHERIFF	20.49
236954	08/02/2019	NAPAAUTO PARTS OF LOGAN	100-4210-250	CAR WAX - SHERIFF	16.98
236955	08/02/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPAIR 2002 INTERNATIONAL - ROAD	1,736.40
236955	08/02/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPLACE TWO LEAKING RAMS - ROAD	500.83
236955	08/02/2019	NATIONAL EQUIPMENT SERVICES	200-4415-740	DROP AXLES FOR TRUCKS #3 AND #92 - ROAD	6,462.24
236955	08/02/2019	NATIONAL EQUIPMENT SERVICES	200-4415-740	DROP AXLES FOR TRUCKS #3 AND #92 - ROAD	1,369.46
236955	08/02/2019	NATIONAL EQUIPMENT SERVICES	200-4415-740	DROP AXLES FOR TRUCKS #3 AND #92 - ROAD	9,234.41
236956	08/02/2019	JACK B PARSON COMPANIES	200-4415-418	ASPHALT - ROAD	6,585.52
236957	08/02/2019	PRCA	100-4621-290	2019 RODEO PRIZE MONEY - RODEO	60,000.00
236958	08/02/2019	DOMINION ENERGY	200-4415-270	527 N 1000 W, LOGAN - ROAD CL B	96.07
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,661.67
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	963.44
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	772.90
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	5,041.41
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,943.37
236959	08/02/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,833.52
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM PANTS - SHERIF	34.00
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM BOOTS & PANTS - SHERIFF	209.00
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM BAIL OUT BAGS - SHERIFF	100.00
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORM SHIRTS - SPT SERV	114.00
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	175.90
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM ITEMS - SHERIFF	145.87
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORM ITEMS - JAIL	145.87
236960	08/02/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORMS FOR YEAR - SHERIFF	106.00
236961	08/02/2019	SMITHFIELD IMPLEMENT	200-4415-250	(4) BUCKETS - ROAD	15.88
236962	08/02/2019	SQUARE ONE PRINTING	100-4620-240	PERFED CARDSTOCK FOR TAGS - FAIR	403.50
236962	08/02/2019	SQUARE ONE PRINTING	100-4621-240	MUTTON BUSTIN SIGNS - RODEO	79.45
236962	08/02/2019	SQUARE ONE PRINTING	100-4620-240	(50) FAIR BOOKS - FAIR	798.79
236962	08/02/2019	SQUARE ONE PRINTING	200-4241-240	SPIRAL BIND CODE BOOKS - BLDG INSP	9.60
236963	08/02/2019	STEVE REGAN CO	200-4450-291	ALLIGARE CHEMICAL - WEED	114.57
236964	08/02/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	FILTERS - ROAD	153.08
236964	08/02/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	23.98
236964	08/02/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	CLAMPS - ROAD	22.99
236965	08/02/2019	TRENTON TOWN CORPORATION	265-4786-926	2019 RAPZ TAX POPULATION AWARD	1,041.00
236966	08/02/2019	UTAH DEPT OF TRANSPORTATION	200-4780-730	CACHE BIKEWAY PLANNING STUDY - PARKS & TR	251.87
236967	08/02/2019	US BANK EQUIPMENT FINANCE	100-4144-250	CANON IRC560I COPIER - RECORDER	187.70
236968	08/02/2019	VALLEY OFFICE SYSTEMS	100-4144-250	CONTRACT & OVERAGE CANON - RECORDER	60.78
236969	08/02/2019	WATKINS PRINTING	100-4581-240	SUMMER READING INCENTIVES - LIBRARY	20.70
236970	08/02/2019	WEST MOTOR COMPANY INC.	200-4241-250	OIL CHANGE - BLDG INSP	47.11
236971	08/02/2019	WHEELER MACHINERY CO.	200-4415-251	RENTAL OF PNEUMATIC ROLLER FOR CHIPPING -	3,500.00
236971	08/02/2019	WHEELER MACHINERY CO.	200-4415-250	BULB - ROAD	3.55
236971	08/02/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	53.47
236971	08/02/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	48.88
236971	08/02/2019	WHEELER MACHINERY CO.	200-4415-250	REPAIR GRADER - ROAD	1,411.50
236972	08/02/2019	WILBUR-ELLIS COMPANY	200-4450-291	WEED CHEMICALS - WEED	3,160.00
236973	08/02/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	47.32
236973	08/02/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE, WIPERS, BRAKES & BALANCE - SHE	445.59
236973	08/02/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & AIR FILTER - SHERIFF	68.87
236973	08/02/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	41.62
236973	08/02/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & ROTATE TIRES - SHERIFF	64.06
236974	08/02/2019	GODFREY, SUSAN	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	100.00

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236975	08/02/2019	FRAME, DAVID	100-4620-250	JUDGE POULTRY SHOW 2019 - FAIR	250.00
236976	08/02/2019	WALMART COMMUNITY/SYNCB	100-4620-240	SUPPLIES - FAIR	53.25
236976	08/02/2019	WALMART COMMUNITY/SYNCB	100-4620-240	SUPPLIES - FAIR	63.49
236977	08/02/2019	DELL MARKETING LP	200-4180-250	CONNECT LAPTOP TO MONITORS/EMPLOYEE FU	199.00
236978	08/02/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE - SHERIFF	27.95
236979	08/02/2019	COMCAST	100-4581-280	HIGH SPEED INTERNET - LIBRARY	181.40
236980	08/02/2019	LES OLSON COMPANY	100-4620-240	PRINTER TONER - FAIR	154.00
236980	08/02/2019	LES OLSON COMPANY	100-4132-240	COPY USAGE CHARGES - FINANCE	562.05
236980	08/02/2019	LES OLSON COMPANY	200-4415-240	COPY USAGE CHARGES - ROAD	288.22
236981	08/02/2019	UPS STORE, THE	100-4210-240	SHIPPING - SHERIFF	11.26
236981	08/02/2019	UPS STORE, THE	100-4210-240	SHIPPING - SHERIFF	12.94
236982	08/02/2019	REVCO LEASING	100-4132-250	SHARP MX-5070V LEASE - FINANCE	204.21
236982	08/02/2019	REVCO LEASING	100-4132-250	SHARP MX-5070V LEASE - FINANCE	193.70
236983	08/02/2019	TINGEY, JEFF	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	200.00
236984	08/02/2019	FERGUSON ENTERPRISES INC #1001	200-4415-422	CULVERT PIPE - ROAD	3,910.80
236985	08/02/2019	IMAGE MATTERS	200-4450-480	EMBROIDERED JACKET - WEED	36.19
236986	08/02/2019	IC GROUP	100-4511-240	COUNTER RECEIPTS - FAIRGROUNDS	179.25
236986	08/02/2019	IC GROUP	100-4144-240	COUNTER RECEIPTS - RECORDER	119.50
236986	08/02/2019	IC GROUP	240-4971-240	COUNTER RECEIPTS - SR CITIZENS	119.50
236986	08/02/2019	IC GROUP	200-4450-240	COUNTER RECEIPTS - WEED	119.50
236986	08/02/2019	IC GROUP	100-4960-600	COUNTER RECEIPTS - MISC	59.77
236987	08/02/2019	MICROSOFT CORPORATION	100-4136-310	MS SURFACE SCREEN REPAIR VICTIMS SVCS - IT	481.50
236988	08/02/2019	HONEY BUCKET	200-4415-410	2 TRAILER UNIT SERVICED WEEKLY - ROAD CL B	370.00
236989	08/02/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	56.16
236989	08/02/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	144.09
236989	08/02/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	179.92
236989	08/02/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	39.96
236989	08/02/2019	SIX STATES DISTRIBUTORS	200-4415-250	STARTER SWITCH - ROAD	5.01
236990	08/02/2019	CENTURY EQUIPMENT COMPANY	200-4415-250	ALUM TRIPOD - ROAD	75.00
236991	08/02/2019	INTERMOUNTAIN BOBCAT	200-4450-250	PARTS - WEED	359.38
236992	08/02/2019	GEFFS MANUFACTURING	200-4415-250	(2) UMBRELLA SUNSHADE KIT - ROAD	523.54
236993	08/02/2019	FORESIGHT LAND SURVEYING	200-4475-326	SECTION CORNERS - ANT FLAT - PUBLIC WORKS	8,015.00
236993	08/02/2019	FORESIGHT LAND SURVEYING	200-4475-326	SECTION CORNER WORK - PUBLIC WORKS	212.50
236994	08/02/2019	COOPER, HELEN	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	500.00
236995	08/02/2019	CACHE COMMUNITY CONNECTIONS	260-4782-930	2019 LOGAN TABERNACLE CONCERT & LECTURE	6,850.00
236996	08/02/2019	AGRI-SERVICE	200-4450-250	KUBOTA REPAIR - WEED	195.18
236996	08/02/2019	AGRI-SERVICE	200-4450-250	KUBOTA REPAIR - WEED	377.84
236997	08/02/2019	INTERMOUNTAIN CONCRETE	200-4415-250	SUPPLIES - ROAD	41.52
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,251.10
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,494.70
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	6,498.90
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	8,787.00
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,599.10
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,372.90
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,051.00
236998	08/02/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,403.35
236999	08/02/2019	SHERMAN, HARRY	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	1,200.00
237000	08/02/2019	STANDARD-EXAMINER	100-4621-221	FAIR & RODEO BOOKS 4500 - RODEO	1,853.60
237001	08/02/2019	ZILLES, JOSH	100-4620-250	JUDGING PIGEONS SHOW - FAIR	250.00
237002	08/02/2019	GIBBONS, MARK	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	200.00
237003	08/02/2019	RIATA RANCH INTERNATIONAL	100-4621-621	RODEO SPECIALTY ACT - RODEO	5,100.00
237004	08/02/2019	PISGAH STONE PRODUCTS LLC	200-4415-480	3"-5" ROCK - ROAD	360.36
237005	08/02/2019	CACHE VALLEY CABINETS & TOPS	150-4143-240	CUT HOLE IN GRANITE FOR PHONE - TREASURER	75.00
237006	08/02/2019	BALLS, RANDY	100-4620-250	REIMB SUPPLIES FOR PIGEON/CHICKENS - FAIR	23.50
237007	08/09/2019	WEISHAAPT, SANDI	100-4620-250	JUDGE BEEF & SWINE MARKET CLASS & FITTING	750.00- V
237007	08/02/2019	WEISHAAPT, SANDI	100-4620-250	JUDGE BEEF & SWINE MARKET CLASS & FITTING	750.00

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237008	08/02/2019	MUNNS, RANDEE	100-4621-621	RODEO CLOWN - RODEO	1,800.00
237009	08/02/2019	SUNRISE CYCLERY	200-4780-290	BIKE TO WORK PRIZES/INCENTIVES 2019-20 - PAR	1,863.69
237010	08/02/2019	HEADLEY, KALEB	100-4620-250	JUDGE DOG SHOW - OBEDIENCE 2019 - FAIR	75.00
237011	08/02/2019	ARGYLE, QUINN	100-4620-250	JUDGE OPEN GOAT SHOW - ADULT & YOUTH 2019	500.00
237012	08/02/2019	WRIGHT, JOSH	100-4620-250	JUDGE JUNIOR DAIRY SHOW 2019 - FAIR	250.00
237013	08/02/2019	SARAHNADE	100-4620-480	2019 FAIR ENTERTAINMENT - FAIR	1,200.00
237014	08/02/2019	CLEGG, JULIE	100-4620-250	JUDGE OPEN HORSE SHOW TRAIL CLASS 2019 - F	200.00
237015	08/02/2019	WILDE, DEBRA K	100-4620-250	JUDGE OPEN HORSE SHOW REINING 2019 - FAIR	250.00
237016	08/02/2019	BROWNELLS, INC	100-4210-251	GLOCK PARTS - SHERIFF	10.07
237017	08/02/2019	BAYLES, DEBRA K	100-4620-250	OPEN HORSE SHOW ANNOUNCER 2019 - FAIR	87.50
237018	08/02/2019	FLAKE ENTERPRISES, LLC	100-4621-621	2019 RODEO ANNOUNCER - RODEO	3,000.00
237019	08/02/2019	WALTON SCOREBOARDS, INC.	100-4621-621	VIDEO SCREEN FOR RODEO - RODEO	15,500.00
237020	08/02/2019	FORTIUS NETWORKS	100-4960-740	PHONE TRUNK TERMINATION EQUIPMENT FOR FA	3,344.95
237020	08/02/2019	FORTIUS NETWORKS	100-4960-740	INSTALL AND TRAIN COMPONENTS - 2019 PHONE	28,160.00
237020	08/02/2019	FORTIUS NETWORKS	200-4415-280	REPAIR ROAD/WEEP FIBER OUT - ROAD	900.00
237020	08/02/2019	FORTIUS NETWORKS	100-4960-740	MATRIX RETURN FAIRGROUNDS - ITS	1,115.50
237021	08/02/2019	ATKINSON SOUND	100-4621-621	SOUND SYSTEM FOR RODEO - RODEO	4,500.00
237022	08/02/2019	APPLICANT PRO	100-4134-311	ONBOARDING MONTHLY FEE - HR	146.00
237023	08/02/2019	VERIZON WIRELESS	100-4211-280	CELLULAR PHONE CHARGES - SPT SERV	40.01
237024	08/02/2019	AL'S SPORTING GOODS INC	100-4215-251	SCOPE & TRIPOD KIT - SHERIFF ADMIN	827.98
237025	08/02/2019	BADGER SCREEN PRINTING CO	100-4217-486	T-SHIRTS POSSE BURGER - MOUNTED POSSE	606.30
237026	08/02/2019	BIG O TIRES	240-4971-250	OIL CHANGE & BELT - SR CITIZENS	117.98
237027	08/02/2019	CENTURYLINK	290-4149-280	LOCAL PHONE CHARGES - CJC	163.71
237028	08/02/2019	CACHE VALLEY FIRE PROTECTION	290-4149-310	FIRE ALARM & EXTINGUISHER MAINT - CJC	99.00
237029	08/02/2019	DATA CENTER, THE	100-4141-620	VALUATION NOTICES & POSTAGE - CLERK/AUDIT	8,124.59
237030	08/02/2019	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	55.00
237031	08/02/2019	FLAMMER OFFICE FURNITURE	100-4134-251	STORAGE CABINETS & LATERAL FILE - HR	1,145.00
237032	08/02/2019	LOGAN CITY CORP.	240-4970-270	240 N 100 E - SR CITIZENS	938.94
237032	08/02/2019	LOGAN CITY CORP.	240-4971-270	240 N 100 E - SR CITIZENS	551.12
237032	08/02/2019	LOGAN CITY CORP.	240-4974-270	240 N 100 E - SR CITIZENS	551.11
237033	08/02/2019	MACEYS SACK N' SAVE	290-4149-250	FOOD MDT STAFF MTG - CJC	14.54
237034	08/02/2019	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	206.30
237035	08/02/2019	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	547.92
237036	08/02/2019	PERRY & PERRY	100-4126-200	INDIGENT DEFENSE PARENTAL RIGHTS - PUB DEF	975.00
237037	08/02/2019	PERSONNEL SYSTEMS & SERVICES	100-4134-310	LABOR MARKET WAGE/SALARY ANALYSIS - HR	7,531.00
237038	08/02/2019	PETERSON PLUMBING SUPPLY	240-4971-260	TOILET REPAIR KITS - SR CITIZENS	18.37
237038	08/02/2019	PETERSON PLUMBING SUPPLY	240-4971-260	PARTS DRINKING FOUNTAIN REPAIR - SR CITIZEN	19.05
237039	08/02/2019	DOMINION ENERGY	240-4970-270	240 N 100 E, LOGAN - SR CITIZENS	45.00
237039	08/02/2019	DOMINION ENERGY	240-4971-270	240 N 100 E, LOGAN - SR CITIZENS	26.42
237039	08/02/2019	DOMINION ENERGY	240-4974-270	240 N 100 E, LOGAN - SR CITIZENS	26.41
237040	08/02/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	106.00
237040	08/02/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	312.00
237040	08/02/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	88.00
237040	08/02/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	240.00
237040	08/02/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	134.00
237041	08/02/2019	SMITHFIELD IMPLEMENT	100-4211-486	HATS - SPT SERV	1,625.00
237042	08/02/2019	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,135.98
237042	08/02/2019	US FOODS INC	240-4970-240	UTENSILS & CONTAINERS - SR CITIZENS	361.29
237043	08/02/2019	VLCM	100-4236-251	COMPUTERS & MEMORY - SHERIFF IT	1,761.61
237043	08/02/2019	VLCM	100-4236-251	COMPUTER - SHERIFF IT	1,343.10
237043	08/02/2019	VLCM	100-4236-251	SOLID STATE DRIVES - IT	618.50
237043	08/02/2019	VLCM	100-4236-251	COMPUTERS - SHERIFF IT	1,637.85
237043	08/02/2019	VLCM	100-4236-251	PROBOOK - SHERIFF IT	764.86
237043	08/02/2019	VLCM	100-4211-240	TONER CARTRIDGES - SPT SERV	205.95
237043	08/02/2019	VLCM	100-4236-251	CAMERA EQUIPMENT - SHERIFF IT	574.25
237043	08/02/2019	VLCM	100-4236-251	D-LINK SWITCH & DATA TRAVELERS - SHERIFF IT	548.56

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237044	08/02/2019	WATKINS PRINTING	240-4970-240	ENLARGE MENUS - SR CITIZENS	5.98
237045	08/02/2019	WILSON MOTOR CO	100-4211-250	OIL CHANGE & TIRE ROTATION - SPT SERV	76.45
237046	08/02/2019	WALMART COMMUNITY/SYNCB	100-4211-251	REFRIDGERATOR - SPT SERV	159.00
237046	08/02/2019	WALMART COMMUNITY/SYNCB	100-4215-240	REFRESHMENT VALLEY WIDE ADMIN MTG - SHERI	55.18
237047	08/02/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	OIL CHANGE - SPT SERV	39.50
237048	08/02/2019	COMCAST	290-4149-280	HIGH SPEED INTERNET - CJC	158.04
237049	08/02/2019	LES OLSON COMPANY	100-4211-240	COPY BASE & USAGE CHARGES - SPT SERV	163.42
237049	08/02/2019	LES OLSON COMPANY	100-4145-250	COPY USAGE CHARGES - ATTORNEY	378.34
237049	08/02/2019	LES OLSON COMPANY	100-4145-250	SHARP MX5111N COPIER CHARGES - ATTORNEY	68.31
237050	08/02/2019	REVCO LEASING	150-4146-250	SHARP MX-4070N IMAGER LEASE - ASSESSOR	196.42
237050	08/02/2019	REVCO LEASING	100-4145-250	SHARP MX-M565N IMAGER LEASE - ATTORNEY	179.59
237051	08/02/2019	GOLDENWEST FEDERAL CREDIT UNION	100-4211-480	RESEARCH FOR SUBPEONA 191100568 - SPT SER	80.00
237052	08/02/2019	PEERY, SAM	100-4216-230	REIMB PAD FEE SAR CONF - S&R	122.88
237053	08/02/2019	INTERSTATE ALL BATTERY CENTER	100-4216-251	BATTERY - S&R	69.40
237054	08/02/2019	AA ACCESS STORAGE	100-4217-250	LATE FEE UNIT #157 - MOUNTED POSSE	10.00
237055	08/02/2019	UTAH LOCAL GOVERNMENTS TRUST	100-4150-510	PROPERTY POLICY PREMIUM	2,303.55
237056	08/02/2019	MADRID, GISELLE - PETTY CASH	240-4971-680	REIMB SUNSCREEN FOR CANOEING TRIP - SR CIT	12.59
237056	08/02/2019	MADRID, GISELLE - PETTY CASH	240-4970-250	REIMB GASOLINE MOW TRUCK - SR CITIZENS	10.00
237057	08/08/2019	ARMOR CORRECTIONAL HEALTH SERVICES	100-4230-310	2019 CONTRACT PMT FOR INMATE MEDICAL SVC -	93,667.08
237058	08/08/2019	BADGER SCREEN PRINTING CO	100-4220-250	PPE - FIRE	285.00
237058	08/08/2019	BADGER SCREEN PRINTING CO	100-4220-250	UNIFORM T-SHIRTS - FIRE	209.02
237059	08/08/2019	CAL RANCH STORES	100-4220-740	HOSE FOR BRUSH TRUCKS - FIRE	99.98
237059	08/08/2019	CAL RANCH STORES	100-4220-250	CLEANING SUPPLIES - FIRE	82.42
237060	08/08/2019	BONNEVILLE	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	2,200.00
237061	08/08/2019	HYRUM CITY	295-4262-270	UTILITIES - AMBULANCE	342.10
237062	08/08/2019	ITTY BITTY EQUIPMENT COMPANY	100-4220-250	B150 INSPECTIONS - FIRE	58.09
237063	08/08/2019	LOWE'S COMPANIES, INC	100-4215-260	LAWN MOWER - JAIL	102.56
237063	08/08/2019	LOWE'S COMPANIES, INC	100-4220-250	PARTS FOR BRUSH TRUCK - FIRE	77.53
237063	08/08/2019	LOWE'S COMPANIES, INC	100-4160-260	ANT BAIT - B&G	10.04
237064	08/08/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - S WAMSLEY/JAIL	85.64
237064	08/08/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - J MOSER/JAIL	202.14
237064	08/08/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - B GALLOWAY/JAIL	15.65
237064	08/08/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - S WAMSLEY/JAIL	9.22
237064	08/08/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - E FLORES/JAIL	12.92
237065	08/08/2019	MCGINNIS, MICHAEL	100-4126-310	2019 PUBLIC DEFENDER CONTRACT - EXECUTIVE	7,962.50
237065	08/08/2019	MCGINNIS, MICHAEL	100-4126-310	2019 PUBLIC DEFENDER CONTRACT - EXECUTIVE	1,235.75
237066	08/08/2019	PILOT THOMAS LOGISTICS	277-4460-290	DIESEL FUEL - AIRPORT	246.50
237067	08/08/2019	NATIONAL BOOK NETWORK	230-4780-670	BOOKS FOR RESALE - TRAVEL COUNCIL	210.76
237068	08/08/2019	COOK BROTHERS BROADCASTING	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	137.50
237068	08/08/2019	COOK BROTHERS BROADCASTING	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	249.00
237068	08/08/2019	COOK BROTHERS BROADCASTING	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	137.50
237068	08/08/2019	COOK BROTHERS BROADCASTING	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	300.00
237069	08/08/2019	PETERSON PLUMBING SUPPLY	100-4160-260	KEY FOR OUTDOOR TAPS - B&G	12.50
237070	08/08/2019	ROCKY MOUNTAIN AMBULANCE	295-4262-250	LIGHT REPAIR - AMBULANCE	32.77
237071	08/08/2019	SINCLAIR FLEET TRACK	100-4131-230	GASOLINE CHARGES - EXECUTIVE	140.61
237072	08/08/2019	SATCOM GLOBAL LTD	100-4255-280	IRIDIUM SIM CARDS - EM	92.06
237073	08/08/2019	STEVE REGAN CO	100-4230-200	JAIL GREENHOUSE - JAIL	17.49
237074	08/08/2019	VLCM	100-4230-240	TONER CARTRIDGE - JAIL	406.68
237075	08/08/2019	MIKE BULLOCK PHOTO ARTS	230-4780-670	NOTE CARDS & PRINTS - VISITORS BUREAU	132.65
237076	08/08/2019	GALLOWAY LAW OFFICES	100-4126-310	2019 PUBLIC DEFENDER CONTRACT - EXECUTIVE	9,012.50
237077	08/08/2019	ROCKY MOUNTAIN EMERGENCY	100-4230-315	INMATE MED CARE - S IRVIN/JAIL	90.35
237078	08/08/2019	GREAT MOUNTAIN WEST SUPPLY	230-4780-670	MISC RESALE ITEMS - TRAVEL COUNCIL	404.13
237078	08/08/2019	GREAT MOUNTAIN WEST SUPPLY	230-4780-670	CREDIT DAMAGED PRODUCT - VISITORS BUREAU	3.95-
237079	08/08/2019	REVCO LEASING	100-4131-250	SHARP MX-4070N IMAGER LEASE - EXECUTIVE	133.31
237079	08/08/2019	REVCO LEASING	100-4112-250	SHARP MX-4070N IMAGER LEASE - COUNCIL	133.31
237080	08/08/2019	FAMILY PLACE, THE	100-4230-200	JAIL PARENTING CLASSES MAY 19 - JAIL	909.00

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237080	08/08/2019	FAMILY PLACE, THE	100-4230-200	JAIL PARENTING CLASSES APR 19 - JAIL	909.00
237080	08/08/2019	FAMILY PLACE, THE	100-4230-200	JAIL PARENTING CLASSES JUN 19 - JAIL	909.00
237081	08/08/2019	HEADRICK OUTDOOR MEDIA	230-4780-490	BILLBOARD ADVERTISING - VISITORS BUREAU	525.00
237082	08/08/2019	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - E FLORES/JAIL	31.46
237082	08/08/2019	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - D LUNDBERG/JAIL	64.92
237082	08/08/2019	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - S IRVIN/JAIL	80.68
237083	08/08/2019	DEMLER, SHANNON R - ATTORNEY	100-4126-310	2019 PUBLIC DEFENDER CONTRACT - EXECUTIVE	8,362.50
237084	08/08/2019	CorEMR L.C.	100-4230-315	INMATE MEDICAL SOFTWARE - JAIL	600.00
237085	08/08/2019	INTERSTATE ALL BATTERY CENTER	100-4160-260	SMOKE ALARM BATTERIES - B&G	47.92
237086	08/08/2019	TAKE PRIDE	100-4160-260	LAWN TREATMENT #2 - B&G	140.00
237087	08/08/2019	TRAVEL GUIDE GROUP LLC	230-4780-490	ADVERTISING TRAVELGUIDESFREE.COM - TRAVE	91.30
237087	08/08/2019	TRAVEL GUIDE GROUP LLC	230-4780-490	.COM ADVERTISING - TRAVEL COUNCIL	616.00
237088	08/08/2019	ROCKETBOX CREATIVE	230-4780-490	MARKETING AD DESIGNS - VISITORS BUREAU	392.50
237089	08/08/2019	HOUSTON, RONALD P - PHD	100-4126-310	INTERVIEW. MSI II TESTING & REPORT - PUB DEF	525.00
237090	08/08/2019	WI-FIBER, INC.	277-4460-280	PHONE & INTERNET SERVICES - AIRPORT	50.00
237091	08/08/2019	QUALITY MEDICAL IMAGING UT	100-4230-315	COUNTY INMATE X-RAYS - JAIL	400.00
237091	08/08/2019	QUALITY MEDICAL IMAGING UT	100-4230-316	CONTRACT INMATE X-RAYS - JAIL	360.00
237092	08/08/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	747.06
237092	08/08/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	30.16
237092	08/08/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,363.76
237093	08/08/2019	PRESTON BROADCASTING LLC	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	137.50
237094	08/08/2019	OLD WEST MEDIA/KBRV-THE BEAR	230-4780-490	RADIO ADVERTISING - VISITORS BUREAU	137.50
237095	08/08/2019	COUNTRY LAZER	230-4780-670	MAGNETS FOR RESALE - VISITORS BUREAU	37.50
237096	08/08/2019	AREHART, SAMANTHA	100-4620-250	2019 OPEN HORSE SHOW BOOKKEEPER - FAIR	450.00
237097	08/08/2019	BELLAMY BROTHERS	100-4620-480	ENTERTAINMENT 2019 FAIR - FAIR	2,500.00
237098	08/08/2019	CONRAD, JOHN	100-4620-250	JUDGE OPEN DAIRY SHOW 2019 - FAIR	250.00
237099	08/08/2019	WEEKS, LAWRENCE	100-4620-250	RABBIT JUDGE 2019 - FAIR	200.00
237100	08/08/2019	BAIR, COLTON	100-4621-620	RODEO ASSISTANCE - RODEO	100.00
237101	08/08/2019	DOLCE, CHRIS	100-4620-250	2019 JUDGE DOG AGILITY SHOW - FAIR	75.00
237102	08/08/2019	AREHART, ALLESHA	100-4620-250	2019 OPEN HORSE SHOW ANNOUNCER - FAIR	112.50
237103	08/08/2019	BAGLEY, MANDY	100-4620-250	JUDGE OPEN HORSE SHOW 2019 - FAIR	450.00
237104	08/08/2019	CURTIN, JUDY	100-4620-250	2019 JUDGE DOG SHOW-RALLY - FAIR	75.00
237105	08/08/2019	WHITE, ARIENNA	100-4620-250	2019 JUDGE DOG SHOW - SHOWMANSHIP - FAIR	75.00
237106	08/08/2019	WILKINSON, SCOTT G	100-4621-620	RODEO ASSISTANCE - RODEO	100.00
237107	08/08/2019	CHRISTENSEN, ERIC	100-4621-620	RODEO ASSISTANCE - RODEO	100.00
237108	08/08/2019	BAIR, CASEY	100-4621-620	RODEO ASSISTANCE - RODEO	100.00
237109	08/08/2019	WILSON, REILLY	100-4621-620	RODEO ASSISTANCE - RODEO	100.00
237110	08/08/2019	CUMMINGS, CLINT	100-4620-250	JUDGE LAMB & GOAT SHOWS 2019 - FAIR	800.00
237111	08/09/2019	CUMMINGS, CLINT	100-4620-250	JUDGING \$250 PER SHOW INSTEAD OF \$200 - FAI	200.00- V
237111	08/09/2019	CUMMINGS, CLINT	100-4620-250	REIMB MILEAGE - FAIR	1,047.48- V
237111	08/09/2019	CUMMINGS, CLINT	100-4620-250	JUDGING \$250 PER SHOW INSTEAD OF \$200 - FAI	200.00
237111	08/09/2019	CUMMINGS, CLINT	100-4620-250	REIMB MILEAGE - FAIR	1,047.48
237112	08/09/2019	MILLER, GARRY A	100-4621-250	CAMERA PLATFORMS FOR VIDEO SCREEN OP - R	200.00
237113	08/09/2019	CUMMINGS, CLINT	100-4620-250	JUDGING \$250 PER SHOW INSTEAD OF \$200 - FAI	200.00
237113	08/09/2019	CUMMINGS, CLINT	100-4620-250	REIMB \$591 FOR TRAVEL - FAIR	591.00
237114	08/09/2019	WEISHAAPT, SANDI	100-4620-250	JUDGE 5 BEEF & SWINE - FAIR	1,250.00
237114	08/09/2019	WEISHAAPT, SANDI	100-4620-250	REIMB MILEAGE - FAIR	598.56
237115	08/12/2019	ACCURATE AUTOMOTIVE &	200-4241-250	JEEP REPAIR - BLDG INSP	1,810.16
237116	08/12/2019	AL'S SPORTING GOODS INC	100-4210-251	PISTOL G48 HANDGUN - SHERIFF	447.00
237117	08/12/2019	CHALLENGER PALLET & SUPPLY	100-4620-250	ANIMAL BEDDING FOR 2019 FAIR - FAIR	3,070.00
237118	08/12/2019	FASTENAL COMPANY	100-4620-250	SUPPLIES - FAIR	97.62
237119	08/12/2019	IZATT, MEGAN	200-4180-620	MINUTES PLANN COMM MTGS - ZONING	150.00
237120	08/12/2019	LOGAN CITY	268-4420-760	CCCOG REIMB 1800 NORTH ROADWAY PHASE I &	308,974.15
237120	08/12/2019	LOGAN CITY	268-4420-760	CCCOG PROJ #2017-5 100 WEST CONNECTION	8,800.00
237121	08/12/2019	SQUARE ONE PRINTING	100-4620-250	FAIR CONTACT CARDS - FAIR	8.40
237122	08/12/2019	STATE OF UTAH	200-4415-760	10 E WEST CANYON RD REPLACE CULVERT - ROA	500.00



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237123	08/12/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	EMISSION TEST - SHERIFF	15.00
237124	08/12/2019	FORTE PAYMENT SYSTEMS, INC	150-4143-240	CREDIT CARD PROCESSING - TREASURER	16.60
237125	08/12/2019	KELLY, KAREN	100-4620-620	REIMB FOR VOLUNTEER LUNCHEON - FAIR	280.00
237126	08/12/2019	STATE OF UTAH	200-4415-760	2300 E 12500 N COVE REPLACE PIPE - ROAD	500.00
237127	08/12/2019	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - SPT SERV	29.56
237127	08/12/2019	AT&T MOBILITY	290-4148-280	CELLULAR PHONE - CJC	100.00
237127	08/12/2019	AT&T MOBILITY	290-4149-280	CELLULAR PHONE - CJC	70.51
237127	08/12/2019	AT&T MOBILITY	100-4211-280	CELLULAR PHONE - SPT SERV	7,094.84
237127	08/12/2019	AT&T MOBILITY	100-4145-280	CELLULAR PHONE - ATTORNEY	340.79
237127	08/12/2019	AT&T MOBILITY	100-4148-280	CELLULAR PHONE - VICTIM SERVICES	150.00
237127	08/12/2019	AT&T MOBILITY	290-4148-280	CELLULAR PHONE - CJC	100.00
237127	08/12/2019	AT&T MOBILITY	290-4149-280	CELLULAR PHONE - CJC	50.00
237128	08/12/2019	AL'S SPORTING GOODS INC	100-4215-486	UNIFORM SHOES - SHERIFF ADMIN	84.97
237129	08/12/2019	AL'S TROPHIES	100-4215-251	FRAMING - SHERIFF ADMIN	983.25
237130	08/12/2019	BLACK WIDOW ARENA DRAG	100-4511-250	BLACK WIDOW DIG TIPS - FAIRGROUNDS	390.00
237131	08/12/2019	CACHE CLEANING SERVICE	100-4511-620	CLEANING SERVICES - FAIRGROUNDS	3,160.00 ?
237131	08/12/2019	CACHE CLEANING SERVICE	100-4511-620	CLEANING SERVICES - FAIRGROUNDS	3,160.00 ?
237132	08/12/2019	CLEAN SPOT, THE	240-4970-260	FOAMING SOAP - SR CITIZENS	15.07
237132	08/12/2019	CLEAN SPOT, THE	240-4971-260	FOAMING SOAP - SR CITIZENS	15.06
237133	08/12/2019	CARRIER CORPORATION	100-4215-740	MAINTENANCE & UPGRADE CARRIER CLIMATE C	2,338.00
237133	08/12/2019	CARRIER CORPORATION	100-4215-740	MAINTENANCE & UPGRADE CARRIER CLIMATE C	2,752.00
237134	08/12/2019	CULLIGAN WATER CONDITIONING	100-4511-240	DRINKING WATER - FAIRGROUNDS	121.30
237135	08/12/2019	EPIC SHRED LLC	100-4145-620	DOCUMENT SHREDDING - ATTORNEY	145.00
237136	08/12/2019	FASTENAL COMPANY	100-4511-250	PAINT - FAIRGROUNDS	6.69
237136	08/12/2019	FASTENAL COMPANY	100-4511-260	TOOLS - FAIRGROUNDS	83.62
237136	08/12/2019	FASTENAL COMPANY	100-4511-260	PAINT & CABLE TIES - FAIRGROUNDS	82.34
237137	08/15/2019	HERALD JOURNAL	100-4215-210	RENEW SUBSCRIPTION - SHERIFF ADMIN	249.60- V
237137	08/12/2019	HERALD JOURNAL	100-4215-210	RENEW SUBSCRIPTION - SHERIFF ADMIN	249.60
237138	08/12/2019	HILCO PLUMBING & HEATING, INC	100-4215-260	AUGER DRAIN LINE - SHERIFF ADMIN	272.00
237139	08/12/2019	IPACO INCORPORATED	100-4215-260	TRIMMER & BLADE - SHERIFF ADMIN	399.48
237139	08/12/2019	IPACO INCORPORATED	100-4511-260	CHAIN HOOKS - FAIRGROUNDS	112.48
237139	08/12/2019	IPACO INCORPORATED	100-4215-260	MULTI PURPOSE GREASE - SHEIRFF ADMIN	11.54
237140	08/12/2019	RELX INC DBA LEXIS NEXIS	100-4145-200	ONLINE CHARGES JULY 19 - ATTORNEY	919.53
237141	08/12/2019	LES SCHWAB	100-4215-260	LAWN MOWER TIRE & VALVE STEM - SHERIFF AD	36.49
237141	08/12/2019	LES SCHWAB	100-4215-260	LAWN MOWER TIRE & VALVE STEM - SHERIFF AD	105.96
237142	08/12/2019	LOGAN EXTERMINATION SERVICE	100-4215-260	LAWN TREATMENT - SHERIFF ADMIN	295.00
237142	08/12/2019	LOGAN EXTERMINATION SERVICE	240-4970-260	EXTERMINATION SERVICES - SR CITIZENS	37.50
237142	08/12/2019	LOGAN EXTERMINATION SERVICE	240-4971-260	EXTERMINATION SERVICES - SR CITIZENS	37.50
237143	08/12/2019	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	233.07
237144	08/12/2019	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,488.81
237144	08/12/2019	NICHOLAS & COMPANY, INC	240-4970-240	CLEANING SUPPLIES & AIR FRESHENERS - SR CIT	329.67
237145	08/12/2019	NAPA AUTO PARTS OF LOGAN	100-4511-250	BATTERY - FAIRGROUNDS	123.91
237146	08/12/2019	OLSON & HOGGAN	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	30.00
237147	08/12/2019	PETERSON PLUMBING SUPPLY	100-4511-260	DRINKING FOUNTAIN FILTERS - FAIRGROUNDS	226.45
237147	08/12/2019	PETERSON PLUMBING SUPPLY	100-4511-260	WATER HEATER - FAIRGROUNDS	380.40
237147	08/12/2019	PETERSON PLUMBING SUPPLY	100-4215-260	MISC SUPPLIES - SHERIFF ADMIN	165.14
237148	08/12/2019	RAPID CASH FINANCIAL	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	50.00
237148	08/12/2019	RAPID CASH FINANCIAL	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	27.50
237149	08/12/2019	SPRINKLER SUPPLY COMPANY	100-4511-260	SUPPLIES FAIR VENDOR MARKINGS - FAIRGROUN	32.66
237150	08/12/2019	SQUARE ONE PRINTING	100-4145-240	LOST JUVENILE INCIDENT CHECKLIST - ATTORNE	228.00
237151	08/12/2019	TRANSUNION RISK AND ALTERNATIVE	100-4211-210	PERSON SEARCHES - SPT SERV	50.00
237152	08/12/2019	SYMBOLARTS, INC	100-4215-480	BADGES - SHERIFF ADMIN	325.00
237152	08/12/2019	SYMBOLARTS, INC	100-4215-480	BADGES - SHERIFF ADMIN	96.00
237153	08/12/2019	THOMSON ELECTRIC SALES	100-4511-260	YARD LIGHT COVERS - FAIRGROUNDS	417.44
237154	08/12/2019	VLCM	100-4236-251	MONITORS - SHIERFF IT	1,554.12
237154	08/12/2019	VLCM	100-4236-251	COMPUTER TOWER - SHIERFF IT	1,392.91

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237154	08/12/2019	VLCM	100-4236-251	CAMERA & BRACKET - SHERIFF IT	59.77
237154	08/12/2019	VLCM	100-4236-251	CAMERA EQUIPMENT - SHERIFF IT	931.37
237154	08/12/2019	VLCM	100-4211-240	TONER CARTRIDGE - SPT SERV	72.32
237155	08/12/2019	WATKINS PRINTING	100-4215-240	STAMPS - SHERIFF ADMIN	109.86
237156	08/12/2019	WILSON MOTOR CO	100-4211-250	BRAKE REPAIR - SPT SERV	33.54
237156	08/12/2019	WILSON MOTOR CO	100-4211-250	BRAKE REPAIR - SPT SERV	87.36
237156	08/12/2019	WILSON MOTOR CO	100-4211-250	OIL CHANGE, A/C CHECK, ROTATE TIRES - SPT SE	186.37
237156	08/12/2019	WILSON MOTOR CO	100-4211-250	OIL CHANGE & REPAIRS - SPT SERV	702.42
237157	08/12/2019	XEROX CORPORATION	100-4211-240	BASE CHARGE & COPY USAGE - SPT SERV	100.64
237158	08/12/2019	CDW-G(R)	100-4236-251	MONITOR - SHERIFF ADMIN	381.36
237159	08/12/2019	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	68.10
237159	08/12/2019	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	39.97
237159	08/12/2019	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	39.97
237160	08/12/2019	COMCAST	240-4970-280	HIGH SPEED INTERNET - SR CITIZENS	14.20
237160	08/12/2019	COMCAST	240-4971-280	HIGH SPEED INTERNET - SR CITIZENS	8.33
237160	08/12/2019	COMCAST	240-4974-280	HIGH SPEED INTERNET - SR CITIZENS	8.33
237161	08/12/2019	REVCO LEASING	240-4970-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	68.58
237161	08/12/2019	REVCO LEASING	240-4971-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	68.58
237161	08/12/2019	REVCO LEASING	240-4974-240	SHARP MX-3571 IMAGER LEASE - SR CITIZENS	34.28
237162	08/12/2019	IMAGE MATTERS	100-4215-486	UNIFORM SHIRTS - SHERIFF ADMIN	41.98
237162	08/12/2019	IMAGE MATTERS	100-4215-486	UNIFORM SHIRTS - SHERIFF ADMIN	69.33
237162	08/12/2019	IMAGE MATTERS	100-4230-486	UNIFORM SHIRTS - JAIL	43.12
237162	08/12/2019	IMAGE MATTERS	100-4211-486	UNIFORM SHIRTS - SPT SERV	78.76
237163	08/12/2019	SIX STATES DISTRIBUTORS	100-4511-250	DRIVE LINE WATER TRUCK - FAIRGROUNDS	420.77
237164	08/12/2019	JOHNSON DRYWALL INC	100-4215-260	CEILING REPAIRS - SHERIFF ADMIN	707.20
237165	08/12/2019	STEPSAVER INC	100-4215-260	MORTON COURSE SALT - SHERIFF ADMIN	129.60
237166	08/12/2019	KNIGHT CULINARY EQUIPMENT SERVICE LL	100-4215-260	KITCHEN EQUIPMENT REPAIR - SHERIFF ADMIN	852.71
237166	08/12/2019	KNIGHT CULINARY EQUIPMENT SERVICE LL	100-4215-260	KITCHEN EQUIPMENT REPAIR - SHERIFF ADMIN	181.25
237167	08/12/2019	LOGAN CITY POLICE DEPARTMENT	100-4215-311	SPILLMAN HARDWARE SUPPORT - SHERIFF ADMIN	8,500.00
237168	08/12/2019	MADRID, GISELLE - PETTY CASH	240-4971-480	GIFT SHOP SUPPLIES - SR CITIZENS	5.00
237169	08/12/2019	SPEEDY'S CARPET CLEANING	100-4511-260	CARPET CLEANING - FAIRGROUNDS	485.00
237170	08/12/2019	BORDER STATES INDUSTRIES INC	100-4511-260	MISC ELECTRICAL WORK - FAIRGROUNDS	48.73
237171	08/12/2019	MARINER FINANCE	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	20.00
237171	08/12/2019	MARINER FINANCE	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	40.00
237172	08/12/2019	A&A PROCESS SERVICE	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	20.00
237173	08/12/2019	GILES, STEPHANIE KAY	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	2.50
237174	08/12/2019	SCHWEN, PAUL KENNETH	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	12.50
237175	08/12/2019	MATHISON, AMANDA LACEY	100-34-21000	REFUND CIVIL PAPER PROCESSING - SHERIFF	2.50
237176	08/12/2019	WATER & ENERGY SYSTEMS TECH, INC	100-4215-260	COOLANT - SHERIFF ADMIN	299.00
237177	08/12/2019	BEECHAM, MELISSA	100-4145-312	TRAVEL EXPENSES ST VS JENSEN - ATTORNEY	435.12
237178	08/14/2019	ACCURATE AUTOMOTIVE &	200-4415-250	OIL CHANGE - ROAD	47.29
237179	08/14/2019	ADVANCE AUTO PARTS	200-4450-250	RETURN OIL - WEED	12.87-
237179	08/14/2019	ADVANCE AUTO PARTS	200-4450-250	OIL FILTER & OIL - WEED	104.04
237180	08/14/2019	ASSOCIATED BAG COMPANY	200-4415-250	ROADSIDE BAGS - ROAD	309.95
237181	08/14/2019	BOOK TABLE, THE	100-4581-485	ASSORTED LITERATURE - LIBRARY	64.42
237182	08/14/2019	CASELLE, INC	100-4132-311	CASELLE SUPPORT & MAINTENANCE 2019 - FINA	2,049.00
237182	08/14/2019	CASELLE, INC	100-4134-311	CASELLE SUPPORT & MAINTENANCE 2019 - HR	113.00
237183	08/14/2019	CULLIGAN WATER CONDITIONING	100-4132-240	DRINKING WATER - FINANCE	50.30
237183	08/14/2019	CULLIGAN WATER CONDITIONING	100-4136-240	DRINKING WATER - ITS	78.70
237184	08/14/2019	DENNY'S STATIONERY	100-4135-240	PAPER - GIS	10.63
237184	08/14/2019	DENNY'S STATIONERY	200-4180-250	PAPER - ZONING	2.66
237184	08/14/2019	DENNY'S STATIONERY	200-4780-240	PAPER - PARKS & TRAILS	37.18
237184	08/14/2019	DENNY'S STATIONERY	100-1415000	PAPER - CMPO	2.66
237185	08/14/2019	GASCARD	200-4241-250	FUEL CHARGES - BLDG INSP	574.05
237186	08/14/2019	HEADSPIN EVENTS	200-4780-620	BEAVER MTN INSURANCE CERTIFICATES - TRAILS	202.75
237187	08/14/2019	INDUSTRIAL TOOL & SUPPLY	200-4415-250	PARTS - ROAD	8.08

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237187	08/14/2019	INDUSTRIAL TOOL & SUPPLY	200-4415-250	TOOLS - ROAD	17.60
237188	08/14/2019	IPACO INCORPORATED	200-4415-250	PARTS - ROAD CL B	21.99
237188	08/14/2019	IPACO INCORPORATED	200-4415-250	BATTERIES - ROAD	3.84
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD CL B	29.25
237189	08/14/2019	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD CL B	17.20
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD CL B	29.25
237189	08/14/2019	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD CL B	17.20
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD CL B	29.25
237189	08/14/2019	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD CL B	17.20
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	FIRST AID SUPPLIES - ROAD CL B	52.38
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD CL B	29.25
237189	08/14/2019	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD CL B	17.20
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	FIRST AID SUPPLIES - ROAD CL B	63.17
237189	08/14/2019	CINTAS CORPORATION	200-4415-480	UNIFORM CLEANING - ROAD CL B	29.25
237189	08/14/2019	CINTAS CORPORATION	200-4415-250	SHOP TOWELS - ROAD CL B	17.20
237190	08/14/2019	C-C DISTRIBUTING	200-4415-250	SUPPLIES - ROAD	234.95
237191	08/14/2019	LES SCHWAB	200-4415-250	(2) TIRES TRUCK 221 - ROAD	1,234.12
237191	08/14/2019	LES SCHWAB	200-4415-250	REAR TIRE ON CHIPPER - ROAD	722.45
237191	08/14/2019	LES SCHWAB	200-4415-250	(2) TIRES DUMPTRUCK - ROAD	1,245.74
237192	08/14/2019	LOGAN CITY CORP.	200-4415-270	525 N 1000 W - ROAD CL B	983.41
237192	08/14/2019	LOGAN CITY CORP.	200-4415-270	525 N 1000 W - ROAD CL B	237.00
237192	08/14/2019	LOGAN CITY CORP.	200-4415-270	527 N 1000 W - ROAD CL B	203.10
237193	08/14/2019	LOGAN CITY PARKS & RECREATION	260-4784-925	2015 RTA - LOGAN RIVER TRAIL RR XING AT REND	13,027.30
237194	08/14/2019	PILOT THOMAS LOGISTICS	200-4415-254	FUEL CHARGES - ROAD	22,102.25
237194	08/14/2019	PILOT THOMAS LOGISTICS	200-4450-254	FUEL CHARGES - WEED	3,894.89
237194	08/14/2019	PILOT THOMAS LOGISTICS	200-4780-250	FUEL CHARGES - PARKS & TRAILS	50.16
237194	08/14/2019	PILOT THOMAS LOGISTICS	200-4475-250	FUEL CHARGES - PUBLIC WORKS	285.58
237195	08/14/2019	NAPA AUTO PARTS OF LOGAN	200-4450-250	OIL - WEED	29.72
237196	08/14/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE/REPAIRS 1998 PETERBILT - ROAD	1,239.25
237196	08/14/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPAIR 1995 VOLVO - ROAD	605.19
237196	08/14/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	REPAIR 1998 PETERBILT - ROAD	297.78
237197	08/14/2019	RC WELDING & FABRICATION	200-4415-250	ALUMINUM AIR TANK REPAIR - ROAD	45.00
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	262.87
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,537.89
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,161.05
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	1,728.93
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,746.89
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,613.45
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,904.28
237198	08/14/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,161.05
237199	08/14/2019	ROCKY MOUNTAIN POWER	200-4415-760	REPLACE POLE & RISER AT SHOP - ROAD	11,211.00
237200	08/14/2019	ROCKY MOUNTAIN POWER	200-4415-270	STREET LIGHTS PETERSBORO - ROAD CL B	80.34
237201	08/14/2019	RENEGADE RENTALS	200-4415-250	CHAINSAW BAR & CHAIN OIL & GRINDING STONE	55.95
237202	08/14/2019	SAFETY SUPPLY & SIGN CO INC	200-4415-410	SAFETY SIGN MARKERS - ROAD	2,000.00
237202	08/14/2019	SAFETY SUPPLY & SIGN CO INC	200-4415-410	SAFETY SIGN MARKERS - ROAD	2,000.00
237203	08/14/2019	SAM'S CLUB	100-4960-600	GIFT CARD PRIZES SUMMER PARTY - MISC	650.00
237203	08/14/2019	SAM'S CLUB	290-4149-250	MDT STAFFING MTG - CJC	70.52
237203	08/14/2019	SAM'S CLUB	100-4960-600	SUPPLIES SUMMER PARTY - MISC	74.24
237203	08/14/2019	SAM'S CLUB	100-4960-600	SUPPLIES SUMMER PARTY - MISC	397.47
237203	08/14/2019	SAM'S CLUB	200-4180-240	SUPPLIES - ZONING	50.44
237203	08/14/2019	SAM'S CLUB	100-4960-600	CANDY FOR PARADES - SUNDRY	197.48
237203	08/14/2019	SAM'S CLUB	100-4145-240	SUPPLIES - ATTORNEY	26.26
237203	08/14/2019	SAM'S CLUB	100-4112-240	MIXED NUTS FOR MTG - CO COUNCIL	31.96
237203	08/14/2019	SAM'S CLUB	100-4511-260	(4) FOLDING TABLES & OFFICE SUPPLIES - FAIRG	147.40
237204	08/14/2019	SYRINGA NETWORKS	100-4136-280	INTERNET CHARGES - ITS	993.00
237205	08/14/2019	SQUARE ONE PRINTING	100-4132-240	ENVELOPES - FINANCE	598.99

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237206	08/14/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	PARTS - ROAD	91.94
237207	08/14/2019	TRIPLE CROWN PRODUCTS	200-4415-480	UNIFORM SHIRTS - ROAD	418.88
237207	08/14/2019	TRIPLE CROWN PRODUCTS	200-4450-480	UNIFORM SHIRTS - WEED	95.70
237208	08/14/2019	TRENTON TOWN CORPORATION	265-4786-926	POPULATION ALLOCATION - RAPZ	986.00
237209	08/14/2019	US BANK	310-4723-830	MANAGEMENT FEE 2017 BOND	1,750.00
237210	08/14/2019	UTAH COMMUNICATIONS, INC	100-4210-480	REPAIR RADIO - SHERIFF	94.40
237211	08/14/2019	VLCM	100-4210-480	PATROL PRINTER FOR SUBSTATION - SHERIFF	332.24
237212	08/14/2019	WASH RACK, THE	200-4415-250	TRUCK WASH - ROAD CL B	94.00
237212	08/14/2019	WASH RACK, THE	200-4415-250	TRUCK WASHES - ROAD CL B	94.00
237213	08/14/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	216.42
237213	08/14/2019	WHEELER MACHINERY CO.	200-4415-250	CATERPILLAR REPAIR - ROAD	1,471.88
237213	08/14/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	92.50
237213	08/14/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	57.10
237214	08/14/2019	WILBUR-ELLIS COMPANY	200-4450-291	WEED CHEMICALS - WEED	2,352.00
237215	08/14/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	47.32
237215	08/14/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & BALANCE TIRES - SHERIFF	71.57
237216	08/14/2019	JOY RIDE BIKES	100-4210-481	BIKE REPAIRS - SHERIFF	94.90
237217	08/14/2019	WARNE CHEMICAL & EQUIPMENT	200-4450-250	PARTS - WEED	117.05
237218	08/14/2019	OLD GRIST MILL	200-4450-240	LUNCH BIO-DAYS HARDWARE RANCH - WEED	31.46
237219	08/14/2019	DISCOUNT TIRE & AUTOMOTIVE	200-4450-250	TIRE REPAIR - WEED	60.00
237219	08/14/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	EMISSION TEST - SHERIFF	15.00
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	1,044.20
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	166.55
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	81.11
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	499.46
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	646.02
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	253.17
237220	08/14/2019	VALLEY IMPLEMENT CO INC	200-4415-250	TRACTOR REPAIR - ROAD	645.71
237221	08/14/2019	WEST COAST CODE CONSULTANTS	200-4241-310	PLAN REVIW CACHE VALLEY BANK HYRUM - BLD	550.00
237221	08/14/2019	WEST COAST CODE CONSULTANTS	200-4241-310	SPECIAL INSPECT MW SOLAR FARM - BLDG INSP	510.00
237222	08/14/2019	REVCO LEASING	100-1415000	SHARP MX-5141N LEASE - CMPO	34.67
237222	08/14/2019	REVCO LEASING	200-4180-250	SHARP MX-5141N LEASE - ZONING	89.77
237222	08/14/2019	REVCO LEASING	200-4241-240	SHARP MX-5141N LEASE - BLDG INSP	10.52
237222	08/14/2019	REVCO LEASING	100-4220-240	SHARP MX-5141N LEASE - FIRE	13.88
237222	08/14/2019	REVCO LEASING	100-4135-240	SHARP MX-5141N LEASE - GIS	6.01
237222	08/14/2019	REVCO LEASING	100-4136-250	SHARP MX-5141N LEASE - IT	.20
237222	08/14/2019	REVCO LEASING	200-4780-240	SHARP MX-5141N LEASE - PARKS & TRAILS	12.70
237222	08/14/2019	REVCO LEASING	200-4475-250	SHARP MX-5141N LEASE - PUBLIC WORKS	13.03
237222	08/14/2019	REVCO LEASING	200-4415-240	SHARP MX-2651 COPIER LEASE - ROAD	98.53
237223	08/14/2019	CAFE SABOR	100-4620-620	2019 FAIR/RODEO VOUCHERS - FAIR	131.00
237224	08/14/2019	PREMIER VEHICLE INSTALLATION	100-4210-480	RADAR CERTIFICATION - SHERIFF	565.00
237225	08/14/2019	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD CL B	297.38
237225	08/14/2019	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS & REPAIR - ROAD	1,528.86
237225	08/14/2019	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD CL B	19.83
237226	08/14/2019	FORESIGHT LAND SURVEYING	200-4475-326	SURVEYING SECTION CORNERS - PUBLIC WORKS	6,910.00
237227	08/14/2019	AGRI-SERVICE	200-4450-250	KUBOTA REPAIR - WEED	281.75
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,507.75
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	13,580.70
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	13,324.05
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,416.40
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	15,503.40
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	16,312.00
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	13,206.60
237228	08/14/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	2,257.65
237229	08/14/2019	COLD STONE CREAMERY	100-4620-620	2019 FAIR/RODEO MEAL VOUCHERS - FAIR	41.00
237230	08/14/2019	PARKER, SUSAN T	100-4620-250	REIMB GOLF CART RENTALS - FAIR	675.00

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237230	08/14/2019	PARKER, SUSAN T	100-4620-250	REIMB VOLUNTEER NAME BADGE & THANK YOU F	37.96
237231	08/14/2019	ACEVEDO, ZINTHIA	100-4620-620	5 FAIR/RODEO VOLUNTEER VOUCHER REDEMPTI	40.00
237232	08/14/2019	ARMSTRONG, CYNTHIA - PETTY CASH	200-4475-240	REIMB FOR USPS MAILING - PUBLIC WORKS	36.75
237232	08/14/2019	ARMSTRONG, CYNTHIA - PETTY CASH	200-4180-240	REIMB GREAT HARVEST WORK LUNCH - ZONING	13.00
237233	08/16/2019	ARTHUR J GALLAGHER RISK MGNT SERV I	277-4460-510	LIABILITY INSURANCE 2019/20 - AIRPORT	4,400.00
237234	08/16/2019	BAKER DISTRIBUTING COMPANY	100-4160-260	REFRIGERANT FOR AC UNITS - B&G	450.00
237234	08/16/2019	BAKER DISTRIBUTING COMPANY	100-4160-260	CONDENSER FAN MOTOR - B&G	65.37
237235	08/16/2019	CLEAN SPOT, THE	100-4160-260	CLEANING SUPPLIES - B&G	184.74
237236	08/16/2019	EPIC SHRED LLC	100-4160-260	DOCUMENT SHREDDING - B&G	27.50
237236	08/16/2019	EPIC SHRED LLC	100-4141-250	DOCUMENT SHREDDING - CLERK/AUDITOR	27.50
237237	08/16/2019	FASTENAL COMPANY	100-4220-740	BRUSH TRUCK PARTS - FIRE	9.62
237238	08/16/2019	GASCARD	100-4220-250	FUEL CHARGES - FIRE	1,681.26
237238	08/16/2019	GASCARD	277-4460-290	FUEL CHARGES - AIRPORT	93.56
237239	08/16/2019	GALLS	100-4230-251	HANDCUFFS FOR TRANSPORT - JAIL	520.00
237240	08/16/2019	HILLYARD, ANDERSON & OLSEN	100-4126-310	PUB DEF FEES ST VS VICTORIA ASTA	57.00
237241	08/16/2019	HYRUM TIRE	100-4220-250	BR 162 RIMS - FIRE	544.00
237241	08/16/2019	HYRUM TIRE	100-4220-250	TIRES FOR CT 150 - FIRE	1,004.00
237242	08/16/2019	LEE'S MARKETPLACE	100-4960-600	SODA & WATER FOR EMPLOYEE SUMMER PARTY	233.24
237243	08/16/2019	LOWE'S COMPANIES, INC	100-4160-260	TEMP A/C FOR BARTT IN IT - B&G	21.38
237243	08/16/2019	LOWE'S COMPANIES, INC	100-4160-260	HOSE FOR CUSTODIAL CLOSET - B&G	42.68
237243	08/16/2019	LOWE'S COMPANIES, INC	100-4160-251	FLOOR FAN - B&G	65.46
237243	08/16/2019	LOWE'S COMPANIES, INC	100-4160-260	CLEANING SUPPLIES - B&G	13.25
237244	08/16/2019	LOGAN CITY CORP.	277-4460-270	AIRPORT TOWER - AIRPORT	898.55
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV SOCIAL MEDIA FACEBOOK JULY 2019 - VISITO	1,200.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 SLTRIB/DNEWS - V	315.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV SPECIALTY MAGAZINE JULY 2019 - VISITORS	1,500.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV SOCIAL MEDIA FACEBOOK JULY 2019 - VISITO	1,000.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 SLTRIB/DNEWS - V	315.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 DNNE - VISITORS	472.50
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 SLTRIB/DNEWS - V	315.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 DNNE - VISITORS	472.50
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADB AGENCY SERVICES JULY 2019 - VISITORS BU	400.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 SLTRIB/DNEWS - V	315.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 DN ONLINE- VISIT	250.00
237245	08/16/2019	UTAH MEDIA GROUP	230-4780-490	ADV CACHE VALLEY JULY 2019 SLTRIB/DNEWS - V	750.00
237246	08/16/2019	NYMAN PAINTING LLC	100-4160-741	EXTERIOR PAINTING OF 199 NO MAIN W/ CUPOLA	1,700.00
237247	08/16/2019	NAPA AUTO PARTS OF LOGAN	100-4220-250	AIR FILTER B-151 - FIRE	50.46
237248	08/16/2019	PECZUH PRINTING COMPANY INC	230-4780-241	BROCHURE DISTRIBUTION - VISITORS BUREAU	281.71
237249	08/16/2019	DOMINION ENERGY	100-4160-270	199 N MAIN ST - B&G	123.65
237250	08/16/2019	REAGAN OUTDOOR ADVERTISING	230-4780-490	BILLBOARD ADV FARR WEST 8/05-9/01/19 - VISITO	1,435.00
237251	08/16/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	174.00
237251	08/16/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	25.00
237251	08/16/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	59.00
237252	08/16/2019	SCOTT JAMES PLUMBING & HEATING	100-4160-260	WATER HEATER LEAK - B&G	72.00
237253	08/16/2019	VLCM	100-4230-240	TONER CARTRIDGES - JAIL	253.97
237253	08/16/2019	VLCM	100-4230-240	TONER CARTRIDGES - JAIL	140.94
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS RICH COUNTY RETUR	109.68-
237254	08/16/2019	REED'S PHARMACY	100-4230-315	2019 INMATE MEDICATIONS ICE - JAIL	207.34
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS STATE RETURNS - JAI	.04-
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS STATE - JAIL	21.22
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS SALT LAKE COUNTY- J	422.69
237254	08/16/2019	REED'S PHARMACY	100-4230-315	2019 INMATE MEDICATIONS COUNTY - JAIL	9,227.80
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS SALT LAKE COUNTY R	224.91-
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS RICH COUNTY- JAIL	68.88
237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS FSCO - JAIL	952.66
237254	08/16/2019	REED'S PHARMACY	100-4230-315	2019 INMATE MEDICATIONS COUNTY RETURNS - J	2,247.30-

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237254	08/16/2019	REED'S PHARMACY	100-4230-316	2019 INMATE MEDICATIONS FSCO RETURNS - JAIL	108.25-
237254	08/16/2019	REED'S PHARMACY	100-4230-315	2019 INMATE MEDICATIONS JAIL SUPPLY - JAIL	1,120.04
237255	08/16/2019	BLUEBIRD CANDY CO	230-4780-670	ASSORTED CHOCOLATES - TRAVEL COUNCIL	71.28
237256	08/16/2019	EKS STORAGE	230-4780-250	STORAGE UNIT RENTAL #00240 - VISITORS BURE	260.00
237256	08/16/2019	EKS STORAGE	100-1580000	STORAGE UNIT RENTAL #00240 - VISITORS BURE	520.00
237257	08/16/2019	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	466.88
237257	08/16/2019	WAXIE SANITARY SUPPLY	295-4262-250	CLEANING SUPPLIES - AMBULANCE	304.27
237257	08/16/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	1,754.21
237257	08/16/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	1,614.71
237258	08/16/2019	NEXTEL COMMUNICATIONS	295-4262-280	CELLULAR PHONE CHARGES - AMBULANCE	97.49
237259	08/16/2019	INTERMOUNTAIN WORKMED - LOGAN	100-4230-333	DRUG SCREENS - JAIL	348.00
237260	08/16/2019	LOGAN HIGH SCHOOL	100-4620-620	LHS TRACK FUNDRAISER/FAIR CLEAN-UP - FAIR	1,500.00
237261	08/16/2019	HEALTHCARE WASTE SERVICES, LLC	100-4230-315	MEDICAL WASTE DISPOSAL - JAIL	175.00
237262	08/16/2019	HART FLOOR COMPANY	100-4160-720	CARPET REMOVAL & INSTALL CARPET TILE IN MU	475.00
237263	08/16/2019	COMCAST BUSINESS	295-4262-280	BUSINESS CABLE/INTERNET - AMBULANCE	169.25
237264	08/16/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	1,181.70
237264	08/16/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,255.56
237264	08/16/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	632.84
237265	08/16/2019	MEG B MARKETING	230-4780-490	FACEBOOK ADVERTISING - VISITORS BUREAU	1,500.00
237266	08/16/2019	LOGAN CITY CORP.	277-4460-270	AIRPORT WS-RK - AIRPORT	29.83
237267	08/16/2019	DOMINION ENERGY	100-4160-270	179 N MAIN ST - B&G	45.83
237268	08/16/2019	LOGAN CITY CORP.	277-4460-270	AIRPORT GATE - AIRPORT	16.33
237269	08/16/2019	LOGAN CITY CORP.	277-4460-270	AIRPORT MASTR - AIRPORT	107.18
237270	08/16/2019	LOGAN CITY CORP.	277-4460-270	AIRPORT FL-6A - AIRPORT	109.08
237271	08/16/2019	LOGAN CITY CORP.	100-4220-270	40 N 1400 W CO FIRE - FIRE	79.35
237272	08/16/2019	ALSCO	100-4511-620	LINEN SERVICE - FAIRGROUNDS	109.04
237273	08/16/2019	AT&T MOBILITY	150-4146-280	IPAD DATA - ASSESSOR	33.55
237274	08/16/2019	BEAZER LOCK & KEY	100-4511-260	DUPLICATE KEYS - FAIRGROUNDS	15.75
237275	08/16/2019	CLEAN SPOT, THE	100-4511-260	RESTROOM SUPPLIES - FAIRGROUNDS	957.42
237275	08/16/2019	CLEAN SPOT, THE	240-4970-260	SOAP DISPENSER - SR CITIZENS	8.54-
237275	08/16/2019	CLEAN SPOT, THE	240-4971-260	SOAP DISPENSER - SR CITIZENS	8.54-
237275	08/16/2019	CLEAN SPOT, THE	240-4970-260	CLEANING SUPPLIES - SR CITIZENS	36.14
237275	08/16/2019	CLEAN SPOT, THE	240-4971-260	CLEANING SUPPLIES - SR CITIZENS	36.13
237276	08/16/2019	CODALE ELECTRIC SUPPLY INC	100-4511-740	MOUNT, ADAPTER, ADAPTOR PLATE - FAIRGROUN	184.57
237277	08/16/2019	CULLIGAN WATER CONDITIONING	150-4146-250	DRINKING WATER - ASSESSOR	71.60
237278	08/16/2019	DATA CENTER, THE	100-4170-620	VOTER ID & ADDRESS CONF CARDS - ELECTION	274.41
237279	08/16/2019	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	55.00
237280	08/16/2019	FASTENAL COMPANY	100-4511-260	CAUTION TAPE - FAIRGROUNDS	51.98
237281	08/16/2019	GASCARD	100-4511-250	FUEL CHARGES - FAIRGROUNDS	290.34
237281	08/16/2019	GASCARD	150-4146-250	FUEL CHARGES - ASSESSOR	276.90
237281	08/16/2019	GASCARD	240-4970-250	FUEL CHARGES - SR CITIZENS	323.26
237281	08/16/2019	GASCARD	240-4971-250	FUEL CHARGES - SR CITIZENS	118.78
237281	08/16/2019	GASCARD	240-4974-250	FUEL CHARGES - SR CITIZENS	28.84
237282	08/16/2019	IPACO INCORPORATED	100-4511-260	EPOXY STEEL - FAIRGROUNDS	5.31
237283	08/16/2019	LEE'S MARKETPLACE	240-4971-680	FOOD COOKING CLASS - SR CITIZENS	5.37
237284	08/16/2019	LOWE'S COMPANIES, INC	240-4971-260	SUPPLIES STAGE ROOM MAINTENANCE - SR CITI	11.16
237284	08/16/2019	LOWE'S COMPANIES, INC	100-4215-260	MOWER BLADE - SHERIFF ADMIN	81.66
237284	08/16/2019	LOWE'S COMPANIES, INC	240-4971-260	SUPPLIES STAGE ROOM MAINTENANCE - SR CITI	22.64
237284	08/16/2019	LOWE'S COMPANIES, INC	200-4415-250	PARTS - ROAD	24.70
237284	08/16/2019	LOWE'S COMPANIES, INC	100-4215-260	RETURN MOWER BLADES - SHERIFF ADMIN	81.66-
237285	08/16/2019	LOGAN EXTERMINATION SERVICE	240-4970-260	EXTERMINATION SERVICES - SR CITIZENS	37.50
237285	08/16/2019	LOGAN EXTERMINATION SERVICE	240-4971-260	EXTERMINATION SERVICES - SR CITIZENS	37.50
237286	08/16/2019	MACEYS SACK N' SAVE	240-4971-680	ACTIVITY & CRAFT SUPPLIES - SR CITIZENS	23.66
237287	08/16/2019	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	204.28
237288	08/16/2019	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	1,098.42
237288	08/16/2019	NICHOLAS & COMPANY, INC	240-4970-240	CAN LINERS - SR CITIZENS	45.99

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237289	08/16/2019	NAPA AUTO PARTS OF LOGAN	100-4511-250	BATTERY - FAIRGROUNDS	184.43
237290	08/16/2019	DOMINION ENERGY	100-4511-270	476 S 500 W LOGAN - FAIRGROUNDS	64.15
237291	08/16/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	99.00
237291	08/16/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	315.00
237292	08/16/2019	SQUARE ONE PRINTING	100-4211-240	BUSINESS CARDS R BERGSJO - SPT SERV	45.25
237293	08/16/2019	STEVE'S AWNING & CANVAS	100-4511-740	DOOR COVERS - FAIRGROUNDS	690.00
237294	08/16/2019	UTAH STATE TREASURER	100-32-22000	CHILDRENS DEFENSE TRUST FUND - CLERK	1,690.00
237295	08/16/2019	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	1,005.21
237295	08/16/2019	US FOODS INC	240-4970-240	GLOVES - SR CITIZENS	44.95
237296	08/16/2019	VLCM	100-4236-251	TABLET & ACCESSORIES - SHERIFF IT	122.82
237296	08/16/2019	VLCM	100-4236-251	BATTERY BACKUPS - SHERIFF IT	211.26
237296	08/16/2019	VLCM	100-4236-280	HEADSET - SHERIFF IT	96.78
237296	08/16/2019	VLCM	100-4236-251	TONER CARTRIDGES - SHERIFF IT	500.72
237297	08/16/2019	WEST MOTOR COMPANY INC.	150-4146-250	OIL CHANGE - ASSESSOR	50.00
237298	08/16/2019	XEROX CORPORATION	100-4511-240	BASE & METER CHARGE - FAIRGROUNDS	276.97
237299	08/16/2019	YOUR VALET #5	100-4230-486	UNIFORM CLEANING - JAIL	79.93
237299	08/16/2019	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	50.75
237299	08/16/2019	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	40.55
237300	08/16/2019	LES OLSON COMPANY	240-4970-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	25.40
237300	08/16/2019	LES OLSON COMPANY	240-4971-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	25.39
237300	08/16/2019	LES OLSON COMPANY	240-4974-240	SHARP MX3571 COPIER CHARGES - SR CITIZENS	25.39
237301	08/16/2019	REVCO LEASING	100-4142-250	SHARP MX5070V DIGITAL IMAGER LEASE - CLERK	211.43
237302	08/16/2019	H & E EQUIPMENT SERVICES	100-4511-250	MANLIFT REPAIRS - FAIRGROUNDS	983.90
237303	08/16/2019	JOHN DEERE CREDIT	100-4511-250	TRACTOR RENTAL - FAIRGROUNDS	4,275.00
237304	08/16/2019	UTAH LOCAL GOVERNMENTS TRUST	100-2224000	WORKERS COMP POLICY PREMIUM	17,453.44
237305	08/16/2019	BRADY INDUSTRIES	100-4511-260	TRASH LINERS - FAIRGROUNDS	545.39
237306	08/16/2019	COMCAST BUSINESS	100-4211-280	BUSINESS CABLE/INTERNET - SPT SERV	2.16
237307	08/16/2019	COMCAST BUSINESS	100-4511-280	BUSINESS VOICE EDGE SERVICE - FAIRGROUNDS	424.44
237308	08/16/2019	COMCAST BUSINESS	100-4511-280	INTERNET CHARGES - FAIRGROUNDS	1,024.69
237309	08/16/2019	COMCAST BUSINESS	290-4149-280	BUSINESS CABLE/INTERNET - CJC	158.04
237310	08/16/2019	BORDER STATES INDUSTRIES INC	100-4511-740	SOUND SYSTEM SUPPLIES - FAIRGROUNDS	3.22
237311	08/16/2019	MORGAN, JODI	290-4148-310	CONSULTING SERVICES - CJC	1,800.00
237312	08/16/2019	LABRUM, JENNIFER	290-4148-310	PSYCHOTHERAPY INTERVIEW - CJC	1,120.00
237313	08/16/2019	CALCUT CONSULTING	290-4148-310	COUNSELING SERVICES - CJC	720.00
237314	08/16/2019	INTEGRATED MICROWAVE TECHNOLOGY L	100-4560-250	MICROWAVE LOCAL OSC W/SHIELD PART - TV TR	2,005.00
237315	08/16/2019	WESTERN AG CREDIT	100-2190000	REFUND DAMAGE DEPOSIT - FAIRGROUNDS	300.00
237316	08/16/2019	C&S AUTO SALES	100-4148-450	EMERG ASSIST TOWING - VICTIM SERVICES	100.00
237317	08/16/2019	AMERICAN HONOR WOODWORKS	100-4211-251	WOOD CLASSIC AMERICAN FLAG - SPT SERV	90.00
237318	08/16/2019	HILLAKER, KAELEIGH	100-2190000	REFUND DAMAGE DEPOSIT - FAIRGROUNDS	100.00
237319	08/16/2019	PERRY & PERRY	100-4126-310	2019 PUBLIC DEFENDER CONTRACT - EXECUTIVE	7,490.00
237320	08/22/2019	AIR PURIFICATION SYSTEMS, INC	100-4215-260	FILTER - SHERIFF ADMIN	570.24
237321	08/22/2019	BEAZER LOCK & KEY	100-4217-611	DUPLICATE KEYS - MOUNTED POSSE	32.73
237322	08/22/2019	BEST WESTERN WESTON INN	100-4145-230	HOTEL WITNESS ST VS GOSS - ATTORNEY	287.04
237323	08/22/2019	BLUE 360 MEDIA	100-4145-200	(6) UT CRIMINAL & TRAFFIC LAW MANUAL - ATTOR	329.16
237324	08/22/2019	CACHE VALLEY BY PRODUCTS INC	100-4215-260	CLEAN GREASE TRAPS - SHERIFF ADMIN	405.00
237324	08/22/2019	CACHE VALLEY BY PRODUCTS INC	240-4970-260	CLEAN GREASE TRAPS - SR CITIZEN	255.00
237325	08/22/2019	CACHE CAR WASH LLC	240-4970-250	CAR WASHES - SR CITIZENS	25.25
237325	08/22/2019	CACHE CAR WASH LLC	240-4971-250	CAR WASHES - SR CITIZENS	13.75
237325	08/22/2019	CACHE CAR WASH LLC	240-4974-250	CAR WASHES - SR CITIZENS	7.00
237326	08/22/2019	CASTALITE	100-4511-260	LEVELING BLOCKS - FAIRGROUNDS	4.20
237327	08/22/2019	CASPER'S ICE CREAM COMPANY	100-4217-611	COLD TRAILER STORAGE RENTAL - MOUNTED P	150.00
237328	08/22/2019	CLEAN SPOT, THE	100-4215-260	CLEANING SUPPLIES - SHERIFF ADMIN	99.73
237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX NEWTON - AUDITOR	423.30
237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX - AUDITOR	507.96
237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX PROVIDENCE - AUDIT	423.30
237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX NORTH LOGAN - AUDI	423.30

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237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX HYDE PARK - AUDITO	423.30
237329	08/22/2019	CACHE VALLEY PUBLISHING	100-4141-220	NOTICE OF PROPOSED TAX - AUDITOR	507.96
237330	08/22/2019	CONSOLIDATED ELECTRICAL DIST	100-4215-260	ELEC SUPPLIES - SHERIFF ADMIN	114.60
237331	08/22/2019	CARRIER CORPORATION	100-4215-260	REPAIR HVAC UNIT - SHERIFF ADMIN	740.00
237332	08/22/2019	FIRE-MED	100-4216-251	NEW FIRE EXTINGUISHER & MAINT - SHERIFF AD	500.00
237333	08/22/2019	HILCO PLUMBING & HEATING, INC	100-4215-260	REPLACE P TRAP & FLUSH VALVE - SHERIFF ADMI	501.60
237334	08/22/2019	IPACO INCORPORATED	100-4215-260	MADREL W/SPACER - SHERIFF ADMIN	95.97
237334	08/22/2019	IPACO INCORPORATED	100-4215-260	UBOLT - SHERIFF ADMIN	15.72
237334	08/22/2019	IPACO INCORPORATED	100-4215-260	PULLER IDLER FLAT - SHERIFF ADMIN	26.12
237335	08/22/2019	JOHNSTONE SUPPLY	100-4215-260	MOTOR BELT DRIVE - SHERIFF ADMIN	102.93
237336	08/22/2019	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - SHERIFF ADMIN	19,167.54
237336	08/22/2019	LOGAN CITY CORP.	100-4215-270	1225 W 200 N - SHERIFF ADMIN	89.58
237337	08/22/2019	MACEYS SACK N' SAVE	100-4217-611	MISC SUPPLIES POSSE BURGER - MOUNTED POS	76.44
237338	08/22/2019	MEADOW GOLD DAIRY	240-4970-381	DAIRY PRODUCTS - SR CITIZENS	241.65
237339	08/22/2019	NICHOLAS & COMPANY, INC	240-4970-382	FOOD - SR CITIZENS	594.78
237339	08/22/2019	NICHOLAS & COMPANY, INC	240-4970-240	CUPS & LIDS - SR CITIZENS	87.75
237339	08/22/2019	NICHOLAS & COMPANY, INC	240-4970-240	EGG SLICER - SR CITIZENS	39.33
237340	08/22/2019	PETERSON PLUMBING SUPPLY	100-4511-260	WATER HEATER ELEMENT & WRENCH - FAIRGRO	13.47
237341	08/22/2019	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR GREEN - SHERIFF ADMIN	73.68
237341	08/22/2019	DOMINION ENERGY	100-4215-270	1225 VALLEY VIEW DR CRTHS - SHERIFF ADMIN	867.97
237342	08/22/2019	RSM FOOD SERVICE	100-4217-611	FOOD POSSE BURGER - MOUNTED POSSE	79.60
237342	08/22/2019	RSM FOOD SERVICE	100-4217-611	BACON POSSE BURGER - MOUNTED POSSE	319.90
237342	08/22/2019	RSM FOOD SERVICE	100-4217-611	FOOD & SUPPLIES POSSE BURGER - MOUNTED P	3,310.80
237342	08/22/2019	RSM FOOD SERVICE	100-4217-611	HAMBURGER BUNS - MOUNTED POSSE	487.50
237343	08/22/2019	SUMMIT ENERGY	100-4215-270	GAS SERVICE - SHERIFF ADMIN	869.17
237344	08/22/2019	SALT LAKE WHOLESALE SPORT	100-4211-480	AMMUNITION - SPT SERV	28,668.00
237345	08/22/2019	SWIRE COCA-COLA	100-4217-611	CHOCOLATE MILK - MOUNTED POSSE	32.16
237345	08/22/2019	SWIRE COCA-COLA	100-4217-611	CHOCOLATE MILK, SODA, WATER - MOUNTED PO	1,336.08
237346	08/22/2019	SPRINKLER SUPPLY COMPANY	100-4511-260	SPRINKLER PARTS - FAIRGROUNDS	33.66
237347	08/22/2019	SQUARE ONE PRINTING	100-4217-611	LAMINATE POSSE BURGER MENU - MOUNTED PO	17.60
237348	08/22/2019	SYMBOLARTS, INC	100-4215-480	BADGE - SHERIFF ADMIN	75.00
237348	08/22/2019	SYMBOLARTS, INC	100-4145-240	CLIP ON BADGE - ATTORNEY	13.00
237349	08/22/2019	THEURER'S CUSTOM MEATS	100-4217-611	GROUND BEEF PATTIES - MOUNTED POSSE	605.00
237350	08/22/2019	US FOODS INC	240-4970-383	FOOD - SR CITIZENS	961.22
237351	08/22/2019	VLCM	100-4236-251	TABLET & ACCESSORIES - SHERIFF IT	1,379.98
237352	08/22/2019	PITNEY BOWES INC	100-4145-240	RED INK - ATTORNEY	169.98
237352	08/22/2019	PITNEY BOWES INC	100-4145-240	CLEANING KITS - ATTORNEY	26.99
237353	08/22/2019	CDW-G(R)	100-4511-740	POE SWITCH - FAIRGROUNDS	321.60
237354	08/22/2019	LES OLSON COMPANY	100-4145-250	SHARP MX5111N COPIER CHARGES - ATTORNEY	76.85
237355	08/22/2019	REVCO LEASING	100-4145-250	SHARP MX-M565N IMAGER LEASE - ATTORNEY	179.59
237355	08/22/2019	REVCO LEASING	100-4145-250	SHARP MX-6070N DIGITAL IMAGER - ATTORNEY	289.77
237355	08/22/2019	REVCO LEASING	100-4145-250	SHARP MX-4070N IMAGER LEASE - ATTORNEY	244.46
237356	08/22/2019	PEPSI-COLA	100-4217-811	SODA POSSE BURGER - MOUNTED POSSE	1,484.60
237357	08/22/2019	CUMMINS ROCKY MOUNTAIN LLC	100-4215-260	GENERATOR REPAIR - SHERIFF ADMIN	2,193.34
237358	08/22/2019	BUZZ ELECTRIC COMPANY INC	100-4511-740	INSTALL PATCH PANEL & CONDUIT FOR FIBER OP	700.00
237358	08/22/2019	BUZZ ELECTRIC COMPANY INC	100-4217-811	INSTALL POWER TRAILER & OUTLETS SHACK - M	565.00
237359	08/22/2019	WESTFORK ICE COMPANY LLC	100-4217-811	ICE - MOUNTED POSSE	44.00
237359	08/22/2019	WESTFORK ICE COMPANY LLC	100-4217-811	FREEZER - MOUNTED POSSE	150.00
237360	08/23/2019	HYRUM CITY	200-4415-720	SUBDIVISION/LAND USE FEE (SITE PLAN) - ROAD	500.00
237361	08/23/2019	A-1 UNIFORMS	295-4262-480	UNIFORM SHIRTS- AMBULANCE	255.28
237362	08/23/2019	VERIZON WIRELESS	295-4262-280	CELLULAR PHONE CHARGES - AMBULANCE	240.34
237363	08/23/2019	BAKER DISTRIBUTING COMPANY	100-4160-260	A/C 199 N MAIN - B&G	25.11
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 0852	76.81
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 1503	415.80
237364	08/23/2019	CENTURYLINK	200-4450-280	LOCAL PHONE CHARGES 2069 FAX - WEED	38.40
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 3797	186.30



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237364	08/23/2019	CENTURYLINK	100-4160-280	LOCAL PHONE CHARGES - ELEV/FIRE	115.21
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5046	76.81
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 5300	485.19
237364	08/23/2019	CENTURYLINK	100-2180000	LOCAL PHONE CHARGES 9075	38.40
237365	08/23/2019	CINTAS FIRST AID & SAFETY	100-4230-240	FIRST AID SUPPLIES - JAIL	200.32
237366	08/23/2019	CHRISTOFFERSEN HEATING AND	100-4160-740	Replace A/C Condenser #2, 7, 9, 10, 11 - B&G	16,579.00
237367	08/23/2019	WEX BANK	295-4262-290	GASOLINE CHARGES - AMBULANCE	118.37
237368	08/23/2019	COX HONEYLAND & GIFTS	230-4780-870	ITEMS FOR GIFT SHOP - VISITORS BUREAU	188.50
237369	08/23/2019	HOMESTEAD RESORT, THE	100-4112-230	HOTEL CONF #10191H K WARD USACCC - COUNCI	258.00
237369	08/23/2019	HOMESTEAD RESORT, THE	100-1420000	HOTEL TAX CONF #10191H K WARD USACCC - CO	33.72
237369	08/23/2019	HOMESTEAD RESORT, THE	100-4112-230	HOTEL CONF #10191I D ERICKSON USACCC - COU	258.00
237369	08/23/2019	HOMESTEAD RESORT, THE	100-1420000	HOTEL TAX CONF #10191I D ERICKSON USACCC -	33.72
237369	08/23/2019	HOMESTEAD RESORT, THE	100-4112-230	HOTEL CONF #10191J P BORUP USACCC - COUNC	258.00
237369	08/23/2019	HOMESTEAD RESORT, THE	100-1420000	HOTEL TAX CONF #10191J P BORUP USACCC - CO	33.72
237369	08/23/2019	HOMESTEAD RESORT, THE	100-4112-230	HOTEL CONF #10191K G WORTHEN USACCC - CO	258.00
237369	08/23/2019	HOMESTEAD RESORT, THE	100-1420000	HOTEL TAX CONF #10191K G WORTHEN	33.72
237369	08/23/2019	HOMESTEAD RESORT, THE	100-4112-230	HOTEL CONF #10191L B TIDWELL USACCC - COUN	258.00
237369	08/23/2019	HOMESTEAD RESORT, THE	100-1420000	HOTEL TAX CONF #10191L B TIDWELL USACCC - C	33.72
237370	08/23/2019	IZATT, MEGAN	100-4131-620	MINUTES CCOG - EXECUTIVE	150.00
237371	08/23/2019	LOGAN CITY CORP.	100-4255-270	AIRPORT 2785 - EM	180.42
237372	08/23/2019	LOGAN RADIOLOGY GROUP	100-4230-315	INMATE MED CARE - S IRVIN/JAIL	36.76
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - C WEESE/JAIL	15.65
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - C SNARR/JAIL	9.22
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - F LOVEDAY/JAIL	18.83
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - C WEESE/JAIL	13.23
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - R PASSEY/JAIL	3.58
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE EKG MONITOR - J KIRKHAM/JAIL	49.07
237373	08/23/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE ER VISIT - S IRVIN/JAIL	163.61
237374	08/23/2019	DOMINION ENERGY	295-4262-270	675 E 50 N HYRUM - AMBULANCE	25.02
237375	08/23/2019	REAGAN OUTDOOR ADVERTISING	230-4780-490	BILLBOARD ADV 8/12-9/08/19 - VISITORS BUREAU	1,388.00
237376	08/23/2019	ROCKY MOUNTAIN POWER	100-4560-270	1600 N 4400 E MANTUA - TV TRANSLATOR	529.74
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	15.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	30.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	262.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4210-486	GLOVES - SHERIFF	40.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORM SHIRT RETURNED - SHERIFF	46.99
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORMS FOR YEAR - SHERIFF	59.90
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	29.95
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	89.85
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	44.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	88.50
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4210-486	UNIFORMS FOR YEAR - SHERIFF	150.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4211-486	UNIFORMS FOR YEAR - SPT SERV	85.00
237377	08/23/2019	SKAGGS COMPANIES, INC.	100-4230-486	UNIFORMS FOR YEAR - JAIL	194.00
237378	08/23/2019	UTAH.COM	230-4780-490	BANNER ADVERTISEMENTS - TRAVEL COUNCIL	9,525.00
237379	08/23/2019	UTAH PUBLIC RADIO	230-4780-490	RADIO ADVERTISING - TRAVEL COUNCIL	7,416.00
237380	08/23/2019	WATKINS PRINTING	100-4230-486	JAIL ADMIN NOTARY STAMP - JAIL	41.95
237381	08/23/2019	MT PEAK ROOFING	100-4160-260	REPAIR LEAK ROOF 179 N MAIN - B&G	220.00
237382	08/23/2019	LES OLSON COMPANY	230-4780-250	SHARP MX4070V COPIER CHARGES - VISITORS B	238.72
237383	08/23/2019	IMAGE MATTERS	100-4230-486	EMBROIDERED SHIRTS - JAIL	87.00
237384	08/23/2019	WAXIE SANITARY SUPPLY	295-4262-250	CAR WASH SUPPLIES - AMBULANCE	58.72
237385	08/23/2019	ROGUE SPORTS & APPAREL	295-4262-480	EMBROIDERY - AMBULANCE	50.00
237386	08/23/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - J HARPER/JAIL	63.35
237386	08/23/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - J MCCLOE/JAIL	361.38
237386	08/23/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - R MARTINEZ/JAIL	488.05
237386	08/23/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - W MARTIN/JAIL	210.49

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237386	08/23/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - B BURNS/JAIL	136.01
237387	08/23/2019	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - M POWELL/JAIL	28.68
237387	08/23/2019	IHC HEALTH CENTERS	100-4230-315	INMATE MED CARE - R PASSEY/JAIL	31.46
237388	08/23/2019	LASTING ENGRAVING, LLC.	100-4230-251	ENGRAVING HG RIFLE MEDALLION - JAIL	50.35
237389	08/23/2019	THE BLOCK	230-4780-495	SIGNATURE SPONSORSHIP - VISITORS BUREAU	2,000.00
237390	08/23/2019	J AND J ADVENTURES	230-4780-870	(80) 117 AMAZING THINGS TO DO BOOK - VISITOR	726.40
237391	08/23/2019	SECURE INSTANT PAYMENTS, LLC	100-36-50000	CC TRANS PROC JUNE - JULY 19 - USED COMPUT	2.50
237391	08/23/2019	SECURE INSTANT PAYMENTS, LLC	100-36-72000	CC TRANS PROC JUNE - JULY 19 - MISC EXPENSE	8.75
237391	08/23/2019	SECURE INSTANT PAYMENTS, LLC	150-34-18000	CC TRANS PROC JUNE - JULY 19 - CORE	1.50
237391	08/23/2019	SECURE INSTANT PAYMENTS, LLC	230-4780-240	CC TRANS PROC JULY 19 - VISITOR BUREAU	152.84
237392	08/23/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	20.88
237393	08/23/2019	LOGAN JUSTICE COURT	100-1580000	GOVPAYNET CC PMT TO CACHE COUNTY IN ERR	100.00
237393	08/23/2019	LOGAN JUSTICE COURT	100-1580000	GOVPAYNET CC PMT TO CACHE COUNTY IN ERR	100.00
237394	08/23/2019	CENTURYLINK	100-4211-280	LOCAL PHONE CHARGES - SPT SERV	1,265.01
237394	08/23/2019	CENTURYLINK	100-1415000	LOCAL PHONE CHARGES - AP&P	38.40
237395	08/23/2019	CENTURYLINK	295-4262-280	LOCAL PHONE CHARGES - AMBULANCE	117.15
237396	08/23/2019	ADVANCE AUTO PARTS	200-4450-250	OIL & FILTERS - WEED	58.80
237396	08/23/2019	ADVANCE AUTO PARTS	200-4415-250	PARTS - ROAD	90.70
237397	08/23/2019	ACE BANNER & SIGN LLC	100-4620-250	PATCHES FOR BANNERS - FAIR	96.00
237398	08/23/2019	BANCORP BANK, THE	310-4710-810	PRIOR YEARS LEASE PAYMENTS - SHERIFF	16,260.82
237399	08/23/2019	BT CRANE	100-4621-620	HANG JUMBOTRON - RODEO	100.00
237400	08/23/2019	MAGIC PRODUCTIONS	100-4620-250	STAGE AND SOUND FOR 2019 FAIR - FAIR	10,820.00
237401	08/23/2019	BLALOCK & PARTNERS	200-4415-720	ROAD & WEED FACILITY A&E CONTRACT - ROAD	101,808.37
237401	08/23/2019	BLALOCK & PARTNERS	200-4415-720	ROAD & WEED FACILITY A&E CONTRACT - ROAD	48,959.43
237402	08/23/2019	CENTURYLINK	100-4581-280	LOCAL PHONE CHARGES - LIBRARY	43.18
237403	08/23/2019	CAL RANCH STORES	200-4415-251	TOOLS - ROAD	152.74
237404	08/23/2019	CACHE CAR WASH II HYDE PARK	200-4415-250	CAR WASH SERVICES JUL 2019 - ROAD CL B	418.20
237405	08/23/2019	CLEAN SPOT, THE	200-4415-250	SHOP SUPPLIES - ROAD	136.50
237406	08/23/2019	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE BOARD TRAINING OMBUDSMAN -	62.26
237406	08/23/2019	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE ORDINANCE 2019-05 REZONE	50.24
237406	08/23/2019	CACHE VALLEY PUBLISHING	200-4180-220	LEGAL NOTICE APPEAL HOLYOAK AIRPORT PERMI	70.95
237407	08/23/2019	EPIC SHRED LLC	100-4132-250	DOCUMENT SHREDDING - FINANCE	27.50
237408	08/23/2019	FASTENAL COMPANY	200-4415-250	STRAPS & PROTECTIVE EYEWEAR - ROAD	21.07
237409	08/23/2019	GASCARD	100-4215-290	FUEL CHARGES - SHERIFF ADMIN	500.74
237409	08/23/2019	GASCARD	100-4210-290	FUEL CHARGES - SHERIFF	9,171.42
237409	08/23/2019	GASCARD	100-4230-290	FUEL CHARGES - JAIL	2,086.53
237409	08/23/2019	GASCARD	100-4211-290	FUEL CHARGES - SPT SERV	2,161.65
237409	08/23/2019	GASCARD	100-4255-290	FUEL CHARGES - EM/S&R	496.65
237409	08/23/2019	GASCARD	100-4253-290	FUEL CHARGES - ANIMAL CONTROL	821.42
237410	08/23/2019	INDUSTRIAL TOOL & SUPPLY	200-4415-251	TOOLS - ROAD	589.80
237411	08/23/2019	IPACO INCORPORATED	200-4415-480	GLOVES - ROAD	27.69
237411	08/23/2019	IPACO INCORPORATED	200-4450-250	PARTS - WEED	4.68
237411	08/23/2019	IPACO INCORPORATED	200-4415-250	PARTS - ROAD CL B	51.98
237412	08/23/2019	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	6,224.01
237412	08/23/2019	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	11,530.15
237412	08/23/2019	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	13,036.12
237412	08/23/2019	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	20,131.02
237413	08/23/2019	LES SCHWAB	200-4415-250	FLAT REPAIR SIDEDUMP TRAILER - ROAD	37.00
237413	08/23/2019	LES SCHWAB	200-4415-250	FLAT REPAIR CAT COMPACTOR - ROAD	134.00
237413	08/23/2019	LES SCHWAB	200-4415-250	TIRE & REPAIR FOR 2016 MACK - ROAD	255.00
237414	08/23/2019	MILLER AUTO BODY	100-4210-250	REPAIRS 2016 RAM 1500 - SHERIFF	655.00
237415	08/23/2019	PILOT THOMAS LOGISTICS	200-4475-250	FUEL CHARGES - PUBLIC WORKS	243.91
237416	08/23/2019	NAPA AUTO PARTS OF LOGAN	100-4210-250	SUPPLIES - SHERIFF	13.02
237416	08/23/2019	NAPA AUTO PARTS OF LOGAN	200-4450-250	HOSE CLAMP - WEED	9.32
237417	08/23/2019	PRCA	100-4621-480	JUDGES FEES - RODEO	2,025.00
237418	08/23/2019	DOMINION ENERGY	200-4415-270	527 N 1000 W, LOGAN - ROAD CL B	104.11

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237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,699.67
237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	1,490.76
237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	3,183.37
237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	1,702.18
237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-414	HAUL AND FREIGHT FOR CITY CHIPPING OIL - RO	1,678.71
237419	08/23/2019	R-N-M TRANSPORTATION LLC	200-4415-412	HAUL AND FREIGHT FOR COUNTY CHIPPING OIL -	1,459.82
237420	08/23/2019	STAPLES ADVANTAGE	150-4146-240	OFFICE SUPPLIES - ASSESSOR	474.30
237420	08/23/2019	STAPLES ADVANTAGE	100-4145-240	OFFICE SUPPLIES - ATTORNEY	202.05
237420	08/23/2019	STAPLES ADVANTAGE	200-4241-240	OFFICE SUPPLIES - BLDG INSP	21.06
237420	08/23/2019	STAPLES ADVANTAGE	100-4620-240	OFFICE SUPPLIES - FAIRGROUNDS	56.56
237420	08/23/2019	STAPLES ADVANTAGE	100-4511-240	OFFICE SUPPLIES - FAIRGROUNDS	133.63
237420	08/23/2019	STAPLES ADVANTAGE	100-4132-240	OFFICE SUPPLIES - FINANCE	124.49
237420	08/23/2019	STAPLES ADVANTAGE	100-4220-240	OFFICE SUPPLIES - FIRE	25.85
237420	08/23/2019	STAPLES ADVANTAGE	100-4230-240	OFFICE SUPPLIES - JAIL	177.97
237420	08/23/2019	STAPLES ADVANTAGE	100-4621-240	OFFICE SUPPLIES - RODEO	28.28
237420	08/23/2019	STAPLES ADVANTAGE	240-4971-240	OFFICE SUPPLIES - SR CITIZENS	96.47
237420	08/23/2019	STAPLES ADVANTAGE	100-4215-240	OFFICE SUPPLIES - SHERIFF ADMIN	67.45
237420	08/23/2019	STAPLES ADVANTAGE	200-4180-240	OFFICE SUPPLIES - ZONING	25.13
237421	08/23/2019	SQUARE ONE PRINTING	200-4415-240	COPIES & LAMINATING - ROAD	2.88
237421	08/23/2019	SQUARE ONE PRINTING	100-4620-250	YARD SIGN - FAIR	12.00
237422	08/23/2019	STAPLES CREDIT PLAN	100-4160-260	PRINTER INK - B&G	160.95
237422	08/23/2019	STAPLES CREDIT PLAN	100-4620-240	OFFICE SUPPLIES - FAIR	359.80
237422	08/23/2019	STAPLES CREDIT PLAN	100-4132-240	COMPUTER KEYBOARD - FINANCE	99.99
237422	08/23/2019	STAPLES CREDIT PLAN	290-4149-250	LABELS - CJC	19.99
237423	08/23/2019	STATE OF UTAH	200-4450-250	PESTICIDE GEN PERMIT UTG170029 - WEED	200.00
237424	08/23/2019	STEVE REGAN CO	200-4415-410	PARTS FOR FENCING REPAIR - ROAD	651.93
237424	08/23/2019	STEVE REGAN CO	200-4415-410	PARTS TO REPAIR FENCING - ROAD	94.27
237424	08/23/2019	STEVE REGAN CO	200-4450-291	ALLIGARE CHEMICAL - WEED	668.24
237425	08/23/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	LIGHT BULBS - ROAD	2.32
237426	08/23/2019	UTAH COMMUNICATIONS, INC	100-4210-251	REPAIR RADIO - SHERIFF	59.68
237426	08/23/2019	UTAH COMMUNICATIONS, INC	100-4210-251	ANTENNAS FOR RADIOS - SHERIFF	283.50
237427	08/23/2019	WHEELER MACHINERY CO.	200-4415-250	VEHICLE REPAIR - ROAD	1,455.46
237427	08/23/2019	WHEELER MACHINERY CO.	200-4415-251	RENTAL OF PNEUMATIC ROLLER FOR CHIPPING -	3,500.00
237427	08/23/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	24.17
237428	08/23/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & ROTATE TIRES - SHERIFF	76.18
237428	08/23/2019	WILSON MOTOR CO	100-4210-250	REPAIRS - SHERIFF	657.30
237428	08/23/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & ROTATE TIRES - SHERIFF	84.14
237429	08/23/2019	YOUR VALET #5	100-4215-486	UNIFORM CLEANING - SHERIFF ADMIN	83.05
237429	08/23/2019	YOUR VALET #5	100-4210-486	UNIFORM CLEANING - SHERIFF	197.67
237429	08/23/2019	YOUR VALET #5	100-4253-486	UNIFORM CLEANING - ANIMAL CONTROL	11.75
237429	08/23/2019	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	2.78
237430	08/23/2019	DIAMOND RENTAL	100-4620-250	TENT FOR 2019 FAIR - FAIR	9,219.90
237431	08/23/2019	GIBBS, TRISH	100-4621-250	REIMB CINCHES - RODEO	299.98
237431	08/23/2019	GIBBS, TRISH	100-4621-620	REIMB EMBROIDERY ON SHIRTS - RODEO	279.00
237432	08/23/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	(4) TIRES - SHERIFF	732.40
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	100-4210-480	SUPPLIES - SHERIFF	172.36
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4970-260	SUPPLIES FOR GEN MAINT - SR CITIZENS	219.04
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4971-260	SUPPLIES FOR GEN MAINT - SR CITIZENS	219.03
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4970-260	SUPPLIES FOR GEN MAINT - SR CITIZENS	33.62
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4971-260	SUPPLIES FOR GEN MAINT - SR CITIZENS	33.61
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4970-260	SUPPLIES FOR GEN MAINT - SR CITIZENS	468.73
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4971-260	PARTS FOR SPRINKLER MAINT - SR CITIZENS	19.36
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4970-260	REFUND ITEMS FOR GEN MAINT - SR CITIZENS	468.73-
237433	08/23/2019	HOME DEPOT CREDIT SERVICES	240-4971-260	ITEMS FOR LANDSCAPING & TV MAINT - SR CITIZ	32.96
237434	08/23/2019	AUTOMOTIVE & INDUSTRIAL SUPPLY	200-4415-250	SHOP SUPPLIES - ROAD	21.61
237435	08/23/2019	LES OLSON COMPANY	100-1415000	COPY USAGE CHARGES - CMPO	219.46

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237435	08/23/2019	LES OLSON COMPANY	200-4180-250	COPY USAGE CHARGES - ZONING	432.20
237435	08/23/2019	LES OLSON COMPANY	200-4241-240	COPY USAGE CHARGES - BLDG INSP	90.78
237435	08/23/2019	LES OLSON COMPANY	100-4135-240	COPY USAGE CHARGES - GIS	12.48
237435	08/23/2019	LES OLSON COMPANY	100-4220-240	COPY USAGE CHARGES - FIRE	62.86
237435	08/23/2019	LES OLSON COMPANY	100-4136-250	COPY USAGE CHARGES - IT	.90
237435	08/23/2019	LES OLSON COMPANY	200-4780-240	COPY USAGE CHARGES - PARKS & TRAILS	63.67
237435	08/23/2019	LES OLSON COMPANY	200-4475-240	COPY USAGE CHARGES - PUBLIC WORKS	15.62
237436	08/23/2019	UPS STORE, THE	100-4210-480	SHIPPING - SHERIFF	9.39
237436	08/23/2019	UPS STORE, THE	100-4211-480	SHIPPING - SPT SERV	13.46
237436	08/23/2019	UPS STORE, THE	100-4210-480	SHIPPING - SHERIFF	12.94
237437	08/23/2019	WAXIE SANITARY SUPPLY	100-4210-486	NITRILE GLOVES FOR PATROL - SHERIFF	71.00
237438	08/23/2019	HONEY BUCKET	200-4415-410	2 TRAILER UNIT SERVICED WEEKLY - ROAD CL B	370.00
237439	08/23/2019	SIX STATES DISTRIBUTORS	200-4415-250	SHOP SUPPLIES - ROAD	288.17
237440	08/23/2019	BLUE CREEK I.T.	100-4136-250	CJC FIREWALL REPLACEMENT HARDWARE - IT	900.00
237440	08/23/2019	BLUE CREEK I.T.	100-4136-215	CJC FIREWALL SUPPORT 2019 - IT	61.80
237440	08/23/2019	BLUE CREEK I.T.	100-1561000	CJC FIREWALL SUPPORT 2020 - IT	148.33
237440	08/23/2019	BLUE CREEK I.T.	100-1561000	CJC FIREWALL SUPPORT 2021 - IT	148.33
237440	08/23/2019	BLUE CREEK I.T.	100-1561000	CJC FIREWALL SUPPORT 2022 - IT	86.54
237441	08/23/2019	CENTURY EQUIPMENT COMPANY	200-4415-250	PARTS - ROAD CL B	103.94
237442	08/23/2019	CARSMART AUTOMOTIVE REPAIR	100-4210-250	OIL CHANGE - SHERIFF	43.80
237443	08/23/2019	DAUGHTERS OF THE UTAH PIONEERS	260-4784-925	2018 MUSEUM OPERATING EXPENSES - RESTAUR	542.79
237444	08/23/2019	INTERSTATE ALL BATTERY CENTER	100-4210-250	BATTERIES - SHERIFF	497.00
237445	08/23/2019	PAUNI, SENETI	100-4620-620	FAIR/RODEO VOLUNTEER VOUCHER MEALS - FAI	72.00
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	17,147.70
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	14,916.15
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	14,972.70
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	16,190.70
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	15,116.25
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	2,604.00
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-412	COUNTY CHIPPING OIL - ROAD	12,438.30
237446	08/23/2019	PEAK ASPHALT LLC	200-4415-414	CITY CHIPPING OIL - ROAD	15,277.20
237447	08/23/2019	UBAM EDUCATIONAL SERVICES	100-4581-485	LITERATURE - LIBRARY	375.67
237448	08/23/2019	WESTFORK ICE COMPANY LLC	100-4621-250	ICE - RODEO	104.00
237449	08/23/2019	MEMMOTT, DIANE	100-4620-620	(4) FAIR/RODEO VOLUNTEER VOUCHER - FAIR	36.00
237450	08/23/2019	TJ TRUCKING LLC	200-4415-414	HAUL CHIP SEAL PROVIDENCE CITY - ROAD	4,000.00
237451	08/23/2019	OLSON FAMILY ENTERPRISES	100-4620-620	FAIR/RODEO VOLUNTEER VOUCHERS - FAIR	19.00
237452	08/23/2019	TRAVERSE SOLAR	710-2138000	REFUND ON BUILDING PERMIT - PROJECT CANG	240.18
237453	08/23/2019	CACHE CELEBRATION WOMEN'S SUFFRAG	100-4960-600	EXHIBIT TO SHOWCASE SUFFRAGE - MISC	5,300.00
237454	08/23/2019	YOUR VALET #5	100-4211-486	UNIFORM CLEANING - SPT SERV	61.43
237455	08/30/2019	ALSCO	100-4511-620	LINEN SERVICE - FAIRGROUNDS	109.04
237456	08/30/2019	VERIZON WIRELESS	100-4211-280	MIFI CHARGES - SPT SERV	40.01
237457	08/30/2019	ACE BANNER & SIGN LLC	100-4511-260	OPEN HOURS SIGN CACHE ARENA - FAIRGROUND	114.00
237458	08/30/2019	CITICOURT LLC	100-4145-310	TRANSCRIPT ST VS SMITH - ATTORNEY	664.00
237459	08/30/2019	CASTALITE	100-4511-260	STABILIZE SPRINKLERS - FAIRGROUNDS	11.68
237460	08/30/2019	DATA CENTER, THE	100-4170-620	POSTAGE CONFIRMATION NOTICES - ELECTIONS	992.50
237461	08/30/2019	EPIC SHRED LLC	150-4146-250	DOCUMENT SHREDDING - ASSESSOR	55.00
237462	08/30/2019	FLAMMER OFFICE FURNITURE	100-4134-250	CUBICLE MGNT & END PANELS - HR	788.00
237463	08/30/2019	IPACO INCORPORATED	100-4511-250	CHAINSAW REPAIR - FAIRGROUNDS	33.91
237464	08/30/2019	JBS	100-4217-611	HAMBURGER POSSE BURGER - MOUNTED POSS	1,071.92
237464	08/30/2019	JBS	100-4217-611	HAMBURGER POSSE BURGER - MOUNTED POSS	1,073.87
237465	08/30/2019	LOWE'S COMPANIES, INC	240-4970-260	WASHING MACHINE - SR CITIZENS	492.10
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W - FAIRGROUNDS	154.18
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W BULLP - FAIRGROUNDS	10.60
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	350 W 400 S N TRACK TRANSFORMER - FAIRGRO	476.91
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	460 S 500 W W-GAT - FAIRGROUNDS	2,397.78
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	450 S 500 W OFFICE - FAIRGROUNDS	1,883.01

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237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	550 1/2 S 500 W RABBI - FAIRGROUNDS	93.95
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	510 S 400 W OUTDOOR ARENA RR - FAIRGROUND	321.06
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	450 S 500 W OFFICE - FAIRGROUNDS	743.40
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W FAIRG - FAIRGROUNDS	732.94
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W STAND - FAIRGROUNDS	358.57
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	550 S 500 W RSTRM CACHE ARENA RR - FAIRGRO	276.20
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	475 S 300 W SNACK - FAIRGROUNDS	135.53
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	570 S 500 W ARENA - FAIRGROUNDS	384.61
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W - FAIRGROUNDS	135.02
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	400 S 400 W RVPED EAST - FAIRGROUNDS	1,131.42
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	525 S 300 W SPRKLR - FAIRGROUNDS	680.69
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	310 W 400 S HORSE EAST HORSE BARN - FAIRGR	68.25
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	306 W 400 S # CO-BA HAY BARN - FAIRGROUNDS	22.43
237466	08/30/2019	LOGAN CITY CORP.	100-4511-271	490 S 500 W EVENTS CENTER - FAIRGROUNDS	3,044.27
237466	08/30/2019	LOGAN CITY CORP.	100-4511-270	440 W 400 S - FAIRGROUNDS	2,000.69
237467	08/30/2019	MACEYS SACK N' SAVE	240-4971-680	WATERMELON ACTIVITY - SR CITIZENS	17.14
237468	08/30/2019	PETERSON PLUMBING SUPPLY	100-4215-260	MISC SUPPLIES - SHERIFF ADMIN	26.59
237468	08/30/2019	PETERSON PLUMBING SUPPLY	100-4215-260	MISC SUPPLIES - SHERIFF ADMIN	302.18
237469	08/30/2019	SPRINKLER SUPPLY COMPANY	100-4511-260	SPRINKLER PARTS - FAIRGROUNDS	83.59
237470	08/30/2019	THOMAS PETROLEUM LLC	100-4511-250	FUEL MANLIFT - FAIRGROUNDS	9.92
237471	08/30/2019	VLCM	100-4215-250	PRINTER & INK CARTRIDGES - SHERIFF ADMIN	254.89
237471	08/30/2019	VLCM	100-4215-250	INDOOR CAM - SHERIFF ADMIN	363.59
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-250	CAR WASH SUPPLIES - JAIL	127.47
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4215-251	PICTURE HANGING MATERIAL - SHERIFF ADMIN	58.64
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4217-611	WATER POSSE BURGER - MOUNTED POSSE	55.37
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4210-480	FOOD ADMIN MTG - SHERIFF	90.70
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-200	MISC SUPPLIES - JAIL	145.20
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4217-611	FOOD POSSE BURGER - MOUNTED POSSE	76.52
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4217-611	FOOD POSSE BURGER - MOUNTED POSSE	226.11
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-250	CAR WASH SUPPLIES - JAIL	71.17
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-200	SUNSCREEN - JAIL	21.90
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-250	CAR WASH SUPPLIES - JAIL	18.82
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4217-611	FOOD POSSE BURGER - MOUNTED POSSE	58.32
237472	08/30/2019	WALMART COMMUNITY/SYNCB	100-4230-200	RECREATION BALLS & PUMP - JAIL	82.93
237473	08/30/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	TIRES - SPT SERV	318.00
237473	08/30/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4211-250	OIL CHANGE - SPT SERV	50.43
237474	08/30/2019	HALL STORE & OIL INC	100-4511-250	BULK FUEL - FAIRGROUNDS	724.89
237475	08/30/2019	LES OLSON COMPANY	100-4211-240	COPY BASE & USAGE CHARGES - SPT SERV	178.66
237476	08/30/2019	REVCO LEASING	100-4211-250	SHARP MX-6070N DIGITAL IMAGER - SPT SERV	186.35
237476	08/30/2019	REVCO LEASING	150-4146-250	SHARP MX-4070N IMAGER LEASE - ASSESSOR	196.42
237477	08/30/2019	IMAGE MATTERS	100-4211-486	UNIFORM SHIRT - SPT SERV	99.00
237478	08/30/2019	UTAH LOCAL GOVERNMENTS TRUST	100-4150-510	PROPERTY POLICY PREMIUM	20.98
237478	08/30/2019	UTAH LOCAL GOVERNMENTS TRUST	100-2224000	WORKERS COMP POLICY PREMIUM	17,453.44
237478	08/30/2019	UTAH LOCAL GOVERNMENTS TRUST	100-4150-510	AUTOMOBILE POLICY PREMIUM	386.70
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97177433 - L WADEVIC	99.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97177433 - L WADE	6.44
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97150657 - P WETTERLI	99.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97150657 - P WETT	6.44
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97152815 - T RODARTE/	396.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97152815 - T ROD	25.76
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97195279 - P BASTIAN/	99.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97195279 - P BASTI	6.44
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97148385 - Y LEONBAR	297.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97148385 - Y LEON	19.32
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97170034 - T BIESTY/VI	99.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97170034 - T BIEST	6.44

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237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-4145-330	HOTEL CART TRNG CONF#97180913 - L HALLMAR	198.00
237479	08/30/2019	SPRINGHILL SUITES - LOGAN	100-1420000	HOTEL TAX CART TRNG CONF#97180913 - L HALL	12.88
237480	08/30/2019	SECURE INSTANT PAYMENTS, LLC	100-4511-240	ACH RETURN PROCESSING JULY 2019	2.00
237480	08/30/2019	SECURE INSTANT PAYMENTS, LLC	100-4511-240	ACH TRANS PROC JULY 19 - FAIRGROUNDS	2.50
237481	08/30/2019	SCHENK, GREG	100-4216-251	REIMB TIE DOWNS - S&R	14.74
237482	08/30/2019	AMERICAN HONOR WOODWORKS	100-4211-480	WOOD CLASSIC AMERICAN FLAG - SPT SERV	90.00
237483	08/30/2019	KNUDSEN, DOYLE	100-4511-250	CHAINSAW BLADES - FAIRGROUNDS	45.00
237484	08/30/2019	ROY, TONYA	100-4145-230	MILEAGE HEARING ST VS DODD - ATTORNEY	106.72
237485	08/30/2019	BUTTERFIELD, DAVID	100-4145-230	MILEAGE HEARING ST VS DODD - ATTORNEY	127.60
237486	08/30/2019	AT&T MOBILITY	295-4262-280	CELLULAR PHONE - AMBULANCE	200.76
237487	08/30/2019	VERIZON WIRELESS	100-4220-280	CELLULAR PHONE CHARGES - FIRE	154.91
237488	08/30/2019	BEAR RIVER HEALTH DEPARTMENT	100-4230-200	INMATE COUNSELING/PROGRAMS - JAIL	2,160.00
237488	08/30/2019	BEAR RIVER HEALTH DEPARTMENT	100-4230-315	INMATE PHYSICIAN - JAIL	1,485.00
237489	08/30/2019	LEXIPOL, LLC	100-4230-251	LEXIPOL CORRECTIONS POLICY - JAIL	1,310.00
237489	08/30/2019	LEXIPOL, LLC	100-4230-210	LEXIPOL CORRECTIONS POLICY - JAIL	3,000.00
237490	08/30/2019	BAKER DISTRIBUTING COMPANY	100-4160-260	HALL ROOFTOP 179 N MAIN 3RD FLOOR - B&G	23.04
237491	08/30/2019	CENTURYLINK	100-1415000	LONG DISTANCE - AP&P	9.49
237491	08/30/2019	CENTURYLINK	100-4151-280	LONG DISTANCE PHONE CHARGES	135.83
237492	08/30/2019	CENTURYLINK	230-4780-280	LONG DISTANCE - VISITORS BUREAU	2.82
237493	08/30/2019	LOWE'S COMPANIES, INC	100-4160-260	DAMAGED TILE REPAIR/ROOF LEAK - B&G	32.27
237494	08/30/2019	LOGAN CITY CORP.	100-4160-270	130 N 100 W SPKLR - B&G	150.74
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - S HILL/JAIL	34.62
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - K BRACKEN/JAIL	45.61
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - R MCOMBER/JAIL	44.84
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - R ANDERSON/JAIL	6.66
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-316	INMATE LABS - P YARBER/JAIL	15.65
237495	08/30/2019	LOGAN REGIONAL HOSPITAL	100-4230-315	INMATE LABS - J CHRISTENSEN/JAIL	15.65
237496	08/30/2019	PILOT THOMAS LOGISTICS	277-4460-290	DIESEL FUEL - AIRPORT	240.38
237497	08/30/2019	CV VENGEANCE INC	230-4780-650	MATCHING GRANT FUNDS CACHE BASH GIRLS FA	1,000.00
237498	08/30/2019	DOMINION ENERGY	277-4460-270	2850 AIRPORT RD FL6A LOGAN - AIRPORT	9.74
237499	08/30/2019	REAGAN OUTDOOR ADVERTISING	230-4780-490	VINYL BILLBOARD PRODUCTION - VISITORS BURE	503.69
237500	08/30/2019	SMITHFIELD CITY	295-4262-620	FULL TIME EMPLOY WAGES 2ND QTR 2019	84,551.27
237500	08/30/2019	SMITHFIELD CITY	295-4262-620	PART TIME EMPLOY WAGES 2ND QTR 2019	29,305.87
237500	08/30/2019	SMITHFIELD CITY	295-4262-620	FULL TIME EMPLOY HYRUM & TRANSFERS 2ND QT	11,701.69
237500	08/30/2019	SMITHFIELD CITY	295-4262-292	HOUSING CONTRACT 2ND QTR 2019	3,000.00
237500	08/30/2019	SMITHFIELD CITY	295-4262-620	FIREFIGHTER CREDIT - AMBULANCE	541.04-
237501	08/30/2019	THOMSON ELECTRIC SALES	100-4160-260	LIGHT BULBS & A/C FUSES - B&G	137.08
237502	08/30/2019	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	1,322.51
237502	08/30/2019	VICTORY SUPPLY	100-4230-200	INMATE CLOTHING - JAIL	207.12
237503	08/30/2019	VLCM	100-4230-240	TONER CARTRIDGES - JAIL	207.60
237504	08/30/2019	WATKINS PRINTING	230-4780-670	BOOKS FOR RESALE - VISITORS BUREAU	448.62
237505	08/30/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4230-250	OIL CHANGE - JAIL	27.95
237506	08/30/2019	CACHE VALLEY CENTER FOR ARTS	230-4780-660	MATCHING GRANT - PERFORMING ARTS SEASON	1,500.00
237507	08/30/2019	REVCO LEASING	230-4780-250	SHARP MX3070V LEASE - VISITORS BUREAU	106.00
237508	08/30/2019	JOHNSON WELDING INC	100-4220-740	FABRICATION AND INSTALL BRUSH TRUCK BED -	8,583.02
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	485.80
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	1,926.91
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	3,834.90
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	326.76
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE HOUSEKEEPING SUPPLIES - JAIL	1,780.28
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	2,520.16
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	108.92
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	746.56
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE CLEANING SUPPLIES - JAIL	108.92
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	217.84
237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4230-200	INMATE LAUNDRY SUPPLIES - JAIL	326.76

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237509	08/30/2019	WAXIE SANITARY SUPPLY	100-4160-260	CLEANING SUPPLIES - B&G	192.65
237510	08/30/2019	ROGUE SPORTS & APPAREL	295-4262-480	EMBROIDERY - AMBULANCE	25.00
237511	08/30/2019	RIDGE VIEW SMILE CENTER	100-4230-316	INMATE DENTAL CARE - T MORRELL/JAIL	190.02
237511	08/30/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - T STRICKLAND/JAIL	177.00
237511	08/30/2019	RIDGE VIEW SMILE CENTER	100-4230-315	INMATE DENTAL CARE - D NELSON/JAIL	529.04
237512	08/30/2019	BLUE CREEK COMMUNICATIONS	100-4220-250	PAGER CHARGER - FIRE	40.00
237513	08/30/2019	UTAH VALLEY UNIVERSITY	100-4220-330	FIRE SCIENCE CERT/TRAINING	5.00
237514	08/30/2019	DR. GREGORY E. ANDERSON	100-4230-315	INMATE MED CARE - KYLE JOE/JAIL	95.21
237515	08/30/2019	MOUNTAIN WEST ANESTHESIA	100-4230-315	INMATE MED CARE - J. SUMMERS/JAIL	755.91
237516	08/30/2019	FLAGSHIP PUBLISHING INC	230-4780-490	ADV UTAH LIFE 1/2 PG COLOR AD - VISITORS BUR	855.00
237517	08/30/2019	COMCAST BUSINESS	295-4262-280	BUSINESS CABLE/INTERNET - AMBULANCE	84.39
237518	08/30/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE INDIGENT HYGIENE ITEMS - JAIL	32.48
237518	08/30/2019	SUMMIT FOOD SERVICE, LLC	100-4230-200	INMATE HOT FOOD CART - JAIL	273.73-
237518	08/30/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	7,211.15
237518	08/30/2019	SUMMIT FOOD SERVICE, LLC	100-4230-381	INMATE MEALS FOR 2019	6,974.78
237519	08/30/2019	CANUCKIWI LTD	230-4780-490	ADVERTISING CAMPAIGN - VISITOR'S BUREAU	5,000.00
237520	08/30/2019	DRUGTESTSINBULK.COM	100-4230-255	UA KITS - JAIL	281.25
237521	08/30/2019	LOGAN CITY CORP.	100-4160-270	199 N MAIN ST - B&G	1,455.09
237522	08/30/2019	LOGAN CITY CORP.	100-4160-270	199 N MAIN ST SPKLR - B&G	611.13
237523	08/30/2019	LOGAN CITY CORP.	100-4160-270	179 N MAIN ST - B&G	4,406.09
237524	08/30/2019	LOGAN CITY CORP.	100-4160-270	150 N 50 W LIGHT - B&G	46.03
237525	08/30/2019	ADVANCE AUTO PARTS	200-4450-250	PARTS - WEED	33.97
237526	08/30/2019	AT&T MOBILITY	200-4241-280	CELLULAR PHONE - BLDG INSP	191.64
237526	08/30/2019	AT&T MOBILITY	290-4148-280	CELLULAR PHONE - CJC	43.23
237526	08/30/2019	AT&T MOBILITY	200-4180-280	CELLULAR PHONE - DEV SERV	47.91
237526	08/30/2019	AT&T MOBILITY	100-4511-280	CELLULAR PHONE - FAIRGROUNDS	47.91
237526	08/30/2019	AT&T MOBILITY	100-4136-280	CELLULAR PHONE - ITS	239.55
237526	08/30/2019	AT&T MOBILITY	200-4475-280	CELLULAR PHONE - PUBLIC WORKS	47.91
237526	08/30/2019	AT&T MOBILITY	230-4780-280	CELLULAR PHONE - VISITORS BUREAU	47.91
237526	08/30/2019	AT&T MOBILITY	200-4180-280	CELLULAR PHONE - ZONING	47.91
237527	08/30/2019	AIRGAS USA, LLC	200-4415-250	PARTS - ROAD	24.72
237528	08/30/2019	VERIZON WIRELESS	200-4415-280	CELLULAR PHONE CHARGES - ROAD	688.44
237528	08/30/2019	VERIZON WIRELESS	200-4450-280	CELLULAR PHONE CHARGES - WEED	300.00
237528	08/30/2019	VERIZON WIRELESS	200-4475-280	IPAD AIR CHARGES - PUBLIC WORKS	90.00
237528	08/30/2019	VERIZON WIRELESS	100-4135-280	IPAD AIR CHARGES - GIS	10.00
237529	08/30/2019	AL'S TROPHIES	100-4620-290	TROPHIES FOR DAIRY GOATS - FAIR	248.00
237529	08/30/2019	AL'S TROPHIES	100-4620-290	PLAQUES FOR HOGS & SERVICE - FAIR	515.25
237529	08/30/2019	AL'S TROPHIES	100-4620-290	TROPHIES DAIRY, HOGS & BEEF - FAIR	645.00
237529	08/30/2019	AL'S TROPHIES	100-4620-290	TROPHIES FOR RABBITS - FAIR	24.00
237529	08/30/2019	AL'S TROPHIES	100-4620-290	TROPHIES FOR CHICKENS & PIGEONS - FAIR	408.00
237530	08/30/2019	ASPHALT SYSTEMS INC	200-4415-412	OIL FOR ROAD CHIPPING - ROAD	46,026.52
237530	08/30/2019	ASPHALT SYSTEMS INC	200-4415-412	OIL FOR ROAD CHIPPING - ROAD	23,733.88
237530	08/30/2019	ASPHALT SYSTEMS INC	200-4415-412	OIL FOR ROAD CHIPPING - ROAD	23,024.22
237530	08/30/2019	ASPHALT SYSTEMS INC	200-4415-412	OIL FOR ROAD CHIPPING - ROAD	23,103.68
237531	08/30/2019	ACTION TARGETS, INC.	100-4210-251	BULLET TRAP - SHERIFF	598.00
237531	08/30/2019	ACTION TARGETS, INC.	100-4211-251	BULLET TRAP - SHERIFF	598.00
237531	08/30/2019	ACTION TARGETS, INC.	100-4215-251	BULLET TRAP - SHERIFF ADMIN	598.00
237531	08/30/2019	ACTION TARGETS, INC.	100-4230-251	BULLET TRAP - JAIL	598.00
237532	08/30/2019	BT CRANE	100-4621-620	TAKE DOWN JUMBOTRON - RODEO	150.00
237533	08/30/2019	CLEAN SPOT, THE	200-4415-240	OFFICE SUPPLIES - ROAD	31.45
237534	08/30/2019	EPIC SHRED LLC	200-4241-240	DOCUMENT SHREDDING - BLDG INSP	15.00
237534	08/30/2019	EPIC SHRED LLC	100-4134-240	DOCUMENT SHREDDING - HR	15.00
237534	08/30/2019	EPIC SHRED LLC	200-4180-240	DOCUMENT SHREDDING - ZONING	15.00
237535	08/30/2019	INDUSTRIAL TOOL & SUPPLY	200-4415-250	MARKING PAINT AND WAND - ROAD	62.50
237536	08/30/2019	LEE'S MARKETPLACE	200-4415-240	LUNCH FOR PART TIMERS - ROAD	139.49
237537	08/30/2019	LEGRAND JOHNSON CONST.	200-4415-418	ASPHALT - ROAD	8,392.05

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237538	08/30/2019	LOWE'S COMPANIES, INC	200-4415-250	PARTS - ROAD	7.59
237539	08/30/2019	LES SCHWAB	200-4415-250	(2) TIRES & SERVICE - ROAD	1,159.06
237540	08/30/2019	LOGAN CITY PARKS & RECREATION	260-4784-925	BRIDGER BIKE PARK CONSTRUCTION - RESTAUR	40,527.95
237541	08/30/2019	PILOT THOMAS LOGISTICS	200-4415-250	SHOP SUPPLIES - ROAD	28.04
237542	08/30/2019	NAPAAUTO PARTS OF LOGAN	100-4210-250	BATTERY - SHERIFF	149.99
237542	08/30/2019	NAPAAUTO PARTS OF LOGAN	100-4210-250	WIPER BLADES & WASH - SHERIFF	243.24
237542	08/30/2019	NAPAAUTO PARTS OF LOGAN	100-4210-250	BATTERY - SHERIFF	134.08
237543	08/30/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE 2006 217 MACK - ROAD	478.92
237543	08/30/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	VEHICLE SERVICE 2007 STERLING - ROAD	120.12
237543	08/30/2019	NATIONAL EQUIPMENT SERVICES	200-4415-250	SERVICE 1995 VOLVO - ROAD	266.97
237544	08/30/2019	CURTIS BLUE LINE	100-4210-251	BODY ARMOR - SHERIFF	6,580.00
237544	08/30/2019	CURTIS BLUE LINE	100-4210-486	CARRIERS AND POUCHES - SHERIFF	5,725.00
237545	08/30/2019	SAM'S CLUB	200-4415-240	CANDY - ROAD	42.07
237545	08/30/2019	SAM'S CLUB	100-4217-611	RETURN SUPPLIES - MOUNTED POSSE	7.68
237545	08/30/2019	SAM'S CLUB	100-4960-600	CANDY FOR PARADES - MISC	239.40
237545	08/30/2019	SAM'S CLUB	100-4217-611	SUPPLIES POSSE BURGER - MOUNTED POSSE	684.10
237545	08/30/2019	SAM'S CLUB	100-4217-611	SUPPLIES POSSE BURGER - MOUNTED POSSE	191.15
237545	08/30/2019	SAM'S CLUB	100-4160-260	RAGS IN A BOX - B&G	151.60
237545	08/30/2019	SAM'S CLUB	100-4230-240	RETURN TAX - JAIL	12.66
237545	08/30/2019	SAM'S CLUB	100-4511-240	PAPER - FAIRGROUNDS	29.98
237545	08/30/2019	SAM'S CLUB	100-4217-611	SUPPLIES POSSE BURGER - MOUNTED POSSE	224.25
237545	08/30/2019	SAM'S CLUB	100-4230-240	SUPPLIES - JAIL	131.80
237545	08/30/2019	SAM'S CLUB	100-4230-240	TAX - JAIL	12.66
237545	08/30/2019	SAM'S CLUB	100-4211-240	SUPPLIES - SPT SERV	60.42
237545	08/30/2019	SAM'S CLUB	100-4217-251	SUPPLIES EXPLORES - MOUNTED POSSE	621.80
237546	08/30/2019	SMITHFIELD IMPLEMENT	200-4415-250	BATTERIES - ROAD	3.99
237547	08/30/2019	SQUARE ONE PRINTING	200-4475-240	BUSINESS CARDS M PHILLIPS - PUBLIC WORKS	50.25
237548	08/30/2019	STEVE REGAN CO	200-4415-250	TREATED WOOD POSTS - ROAD	29.42
237548	08/30/2019	STEVE REGAN CO	200-4415-250	PART - ROAD	4.00
237549	08/30/2019	TMS INTERNATIONAL	200-4415-410	SLAG CHIPS FOR CHIP SEAL - ROAD CL B	450.80
237550	08/30/2019	TRANSPORT DIESEL SERVICES INC	200-4415-250	GRILL COVER - ROAD	104.98
237551	08/30/2019	WATKINS PRINTING	100-4620-250	SIGNS - FAIR	430.96
237552	08/30/2019	WHEELER MACHINERY CO.	200-4415-250	PARTS - ROAD CL B	87.81
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	REPAIRS - SHERIFF	377.72
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	65.49
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	REPAIRS - SHERIFF	418.58
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	BRAKES & ALIGNMENT - SHERIFF	751.64
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	65.48
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	BRAKES & ROTORS - SHERIFF	361.57
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE - SHERIFF	41.62
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	OIL CHANGE & ROTATE TIRES - SHERIFF	64.06
237553	08/30/2019	WILSON MOTOR CO	100-4210-250	BRAKES & OIL CHANGE - SHERIFF	441.37
237554	08/30/2019	WALMART COMMUNITY/SYNCB	100-4620-250	TOTES FOR RIBBONS - FAIR	103.96
237554	08/30/2019	WALMART COMMUNITY/SYNCB	100-4620-250	TOTES FOR RIBBONS - FAIR	74.34
237554	08/30/2019	WALMART COMMUNITY/SYNCB	100-4621-240	WATER - RODEO	11.94
237555	08/30/2019	DISCOUNT TIRE & AUTOMOTIVE	100-4210-250	OIL CHANGE & BRAKES - SHERIFF	710.27
237556	08/30/2019	FERGUSON ENTERPRISES INC #1001	200-4415-251	TOOL - ROAD	69.99
237556	08/30/2019	FERGUSON ENTERPRISES INC #1001	200-4415-422	CULVERT PIPE - ROAD	3,001.68
237556	08/30/2019	FERGUSON ENTERPRISES INC #1001	200-4415-422	CULVERT PIPE - ROAD	2,841.72
237557	08/30/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	10.36
237557	08/30/2019	SIX STATES DISTRIBUTORS	200-4415-250	PARTS - ROAD	63.80
237558	08/30/2019	CACHE COUNTY EMS AUTHORITY	100-4621-620	STANDBY FEE - RODEO	250.00
237559	08/30/2019	GUADARRAMA, ROBERTO	100-2190000	REFUND DEPOSIT	450.00
237560	08/30/2019	LET'S GO DUTCH	100-4620-620	FAIR/RODEO VOLUNTEER VOUCHER - FAIR	102.00
237561	08/30/2019	VEGA ENTERPRISE	100-4620-620	(15) FAIR/RODEO VOLUNTEER MEAL VOUCHERS -	135.00
237562	08/30/2019	MICKELSON, NOEL	100-4620-620	(10) FAIR/RODEO VOLUNTEER MEAL VOUCHER - F	78.00



Check Number	Check Issue Date	Payee	Invoice GL Account	Description	Amount
237563	08/30/2019	FORTIUS NETWORKS	100-4960-740	WIRING COMPONENTS - 2019 PHONE REFRESH P	1,950.00
237563	08/30/2019	FORTIUS NETWORKS	100-4960-740	ADDITIONAL SERVICES, CABLING, MOUNT RACKS	1,999.00
Grand Totals:					<u>2,438,127.53</u>

County Executive: Craig Buttars Dated: 9/10/19

Council Chair: Karl E. Wam Dated: 9/10/19

County Clerk: Jill Zollinger Dated: 9/10/19

**RESOLUTION NO. 2019-27**

**CACHE COUNTY, UTAH**

**ALLEN AGRICULTURE PROTECTION AREA**

**THE RENEWAL AND EXPANSION OF AN EXISTING AGRICULTURE PROTECTION AREA**

WHEREAS, County Code §2.70 and Utah Code Annotated (UCA) §17-41-305 establish the requirements for petitions and the consideration of petitions for agriculture protection areas by the County Legislative Body (the "Council"), and;

WHEREAS, the Council caused that notice of the petition for the proposed Allen Agriculture Protection Area was provided, and;

WHEREAS, pursuant to the said code sections, the County's Planning Commission (the "Commission") and Agriculture Protection Advisory Board (the "Board") shall provide to the Council, a recommendation to approve, modify and approve, or reject the proposed agriculture protection area, and;

WHEREAS, on August 1, 2019, the Commission reviewed the request as per the state and county requirements and provided a recommendation to modify and approve the proposed Allen Agriculture Protection Areas, and;

WHEREAS, the Board has reviewed the request as per the state and county requirements and has provided a recommendation to approve the proposed Allen Agriculture Protection Area, and;

WHEREAS, on September 10, 2019, at 5:30 P.M. the Council held a public hearing for the proposed Allen Agriculture Protection Area which meeting was preceded by all required legal notice, and at which time all interested parties were given the opportunity to provide written or oral comment, and;

WHEREAS, after careful consideration of the recommendations of the Board, the Commission, and comments at the public hearing and other public meetings where the proposed Allen Agriculture Protection Area was discussed;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby modifies and approves the proposed Allen Agriculture Protection Area based on the included findings of fact, conditions, and conclusion (Exhibit A) with this resolution.

APPROVED AND ADOPTED this 10<sup>th</sup> day of September, 2019.

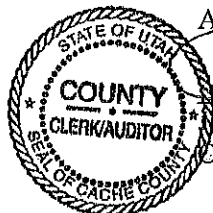
	In Favor	Against	Abstained	Absent
Borup	X			
Erickson	X			
Tidwell	X			
Ward	X			
White	X			
Worthen	X			
Zilles	X			
Total	7	0	0	0

CACHE COUNTY COUNCIL

*Karl Ward*

Karl Ward, Chair  
Cache County Council

ATTEST:



*Jim Zollinger*  
Jim Zollinger  
Cache County Clerk


**STAFF REPORT: ALLEN AGRICULTURE PROTECTION AREA**

1 August 2019

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

**Agent:** Chris Allen

**Parcel ID#:** Multiple - See Attachment A

**Staff Determination:** Approval

**Type of Action:** Legislative

**Land Use Authority:** Cache County Council

**PROJECT LOCATION**
*Reviewed by: Angie Zetterquist, Planner*

Multiple - See Attachments A &amp; B

**PROJECT PURPOSE**

The Cache County Development Services Office has forwarded an application to the Planning Commission for a review and recommendation to the County Council regarding the request to renew and expand an existing Agriculture Protection Area. The existing Agriculture Protection Area was approved in 1999 and consisted of 48 parcels and 1,377.19 acres. Over the years, there have been some changes to the parcels in the existing area and the current number is 46 parcels with 1,328.48 acres as determined by the County GIS maps. Under State Law, Agriculture Protection areas must be reviewed every 20 years. In addition to reviewing and renewing the existing protection area, the applicant is also requesting to expand it by adding 18 parcels with 718.3 acres. All the parcels are zoned Agricultural (A10), and are generally located in the Cove area (Attachment B).

**FINDINGS OF FACT**

1. Portions of multiple county roads border the Allen Agriculture Protection Area as proposed including, but not limited to: 11800 North, 12600 North, 12700 North, 13000 North, 13300 North, 13400 North, 14200 North, 1200 East, 1600 East, & 2000 East (Attachment B).
2. As per State Code §17-41-305 and County Code §2.70, the following criteria have been reviewed and addressed:
  - a. *Is the area proposed greater than 5 acres in size?* Yes.
  - b. *Is the land currently being used for agriculture production?* Yes.
  - c. *Is the land zoned for agricultural use?* Yes.
  - d. *Is the land viable for agriculture production?* Yes.
  - e. *What is the extent and nature of the existing or proposed farm improvements?* The growth of agricultural crops.
  - f. *What are the anticipated trends in the agricultural and technological conditions?* This is agricultural property, has functioned as such in the past, and will likely continue to function in that manner into the future.
3. Notice to surrounding property owners has been provided as per State and County Code. At this time, no public comment regarding this proposal has been received by the Development Services Office.

4. Notice to the Agriculture Advisory Board has been provided as per State and County Code. The advisory board has 45 days to submit a written report and their recommendation will be presented to the County Council at the duly noticed public hearing to review the proposal.

CONDITIONS (1)

1. The Allen Agriculture Protection Area must not include any portion of the 66-foot-wide Cache County rights-of-way, reflecting 33 feet of each side from the existing center line, for any county roads adjacent to the properties identified in Attachments A & B.

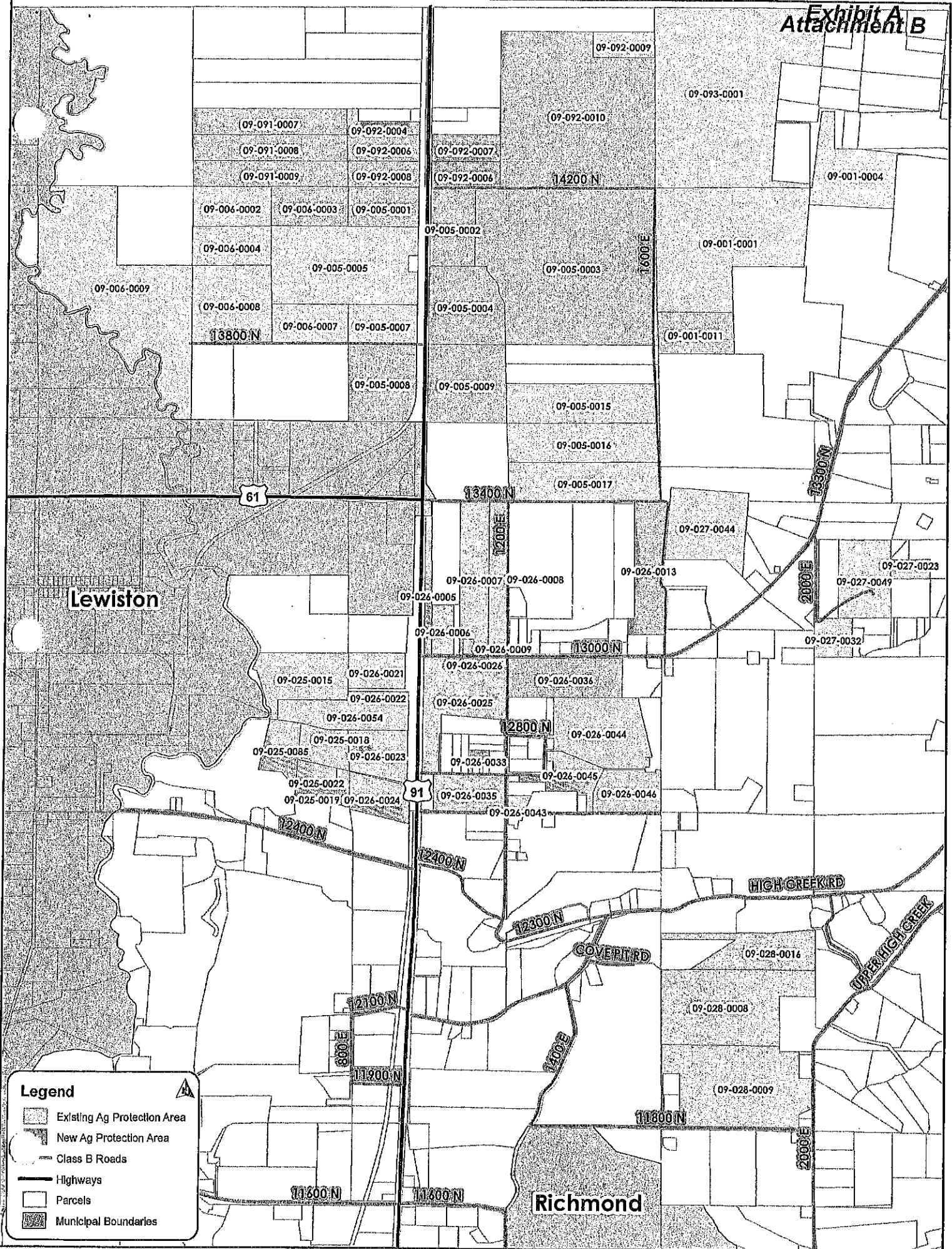
CONCLUSIONS (1)

1. The proposed Allen Agriculture Protection Area has been reviewed in conformance with, and meets the requirements and criteria of, §17-41-305 of State Code and §2.70 of the County Code and is hereby recommended for approval. This conclusion is based on the findings of fact and conditions.

Attachment A

EXISTING APA PARCEL #'S		46 PARCELS – 1,328.48 ACRES	
09-001-0001	09-025-0018	09-026-0025	09-027-0032
09-001-0004	09-025-0019	09-026-0026	09-027-0044
09-005-0005	09-025-0022	09-026-0033	09-027-0049
09-005-0007	09-025-0085	09-026-0035	09-028-0008
09-005-0015	09-026-0005	09-026-0043	09-028-0009
09-005-0016	09-026-0006	09-026-0044	09-028-0016
09-005-0017	09-026-0007	09-026-0045	09-092-0009
09-006-0002	09-026-0008	09-026-0046	09-093-0001
09-006-0004	09-026-0009	09-026-0054	<i>*combined with</i>
09-006-0007	09-026-0021	<i>09-026-0058*</i>	<i>09-026-0045 11/03</i>
09-006-0008	09-026-0022	09-026-0059	<i>**combined with</i>
09-006-0009	09-026-0023	<i>09-026-0060**</i>	<i>09-026-0006 8/03</i>
09-025-0015	09-026-0024	09-027-0023	

NEW APA PARCEL #'S		18 PARCELS – 718.3 ACRES	
09-005-0002	09-091-0008	09-092-0008	09-026-0036
09-005-0003	09-091-0009	09-092-0010	09-026-0013
09-005-0004	09-092-0004	09-005-0008	09-001-0011
09-005-0009	09-092-0006	09-005-0001	
09-091-0007	09-092-0007	09-006-0003	







North Cache Conservation District  
1860 North 100 East -- Logan, Utah 84341 -- (435) 753-5616

August 15, 2019

Cache County Council  
179 North Main, Suite 305  
Logan, Utah 84321

Reference: Application for Agriculture Protection Area

The Cache County Agriculture Protection Area Advisory Board, as outlined in Utah Code 17-41-303 for Cache County, met to consider a recommendation on the Agriculture Protection Area Application for Chris Allen on 2,046.78 acres of land located near Cove.

The criteria, as stated in Utah Code 17-41-305, were used to evaluate the application. After looking at each item, it is the board's recommendation that the application be approved.

The board feels that this protection area will best serve the interest of the county, the area, and be a benefit to the natural resources of the county. It will also help the Allen Family protect their heritage as agriculture producers in the county.

We offer this letter as a sign of support and see no issues that could hold up this application from being approved.

Sincerely,

A handwritten signature in cursive script, appearing to read "Terry Spackman".

Terry Spackman, Chairman  
North Cache Conservation District  
Agriculture Protection Area Advisory Board



**Present:** Angie Zetterquist, Chris Harrild, Lane Parker, Brady Christensen, Chris Sands, Phil Olsen, Aaron Jossie, Megan Izatt

**Start Time: 05:30:00**

1 **Christensen** welcomed **Parker** gave opening remarks.

2 **05:32:00**

3 **Agenda**

4 Approved with no changes.

5 **05:32:00**

6 **Minutes**

7 **Parker** motioned to accept the minutes from July 11, 2019; **Olsen** seconded; **Passed 4, 0.**

8 **05:33:00**

9 **Consent Items**

10 **#1 Jeff West Subdivision**

11 **#2 Creekside Estates Subdivision-Extension Request**

12 **#3 Agriculture Protection Area: Allen**

13 **Sands** motioned to approve the consent agenda; **Olsen** seconded; **Passed 4, 0.**

14 **05:35:00**

15 **Regular Action Items**

16 **#4 Windmill Farms Golden Retrievers Conditional Use Permit**

17 **Zetterquist** reviewed the staff report for the Windmill Farms Golden Retrievers Conditional Use Permit  
18 (CUP).

19 **Jed Packer** commented that Windmill Farms breeds with a purpose and the land is already used for  
20 training but dogs are not kept on site. The area has the necessary qualities to help train and develop the  
21 dogs.

22 **Sands** asked if the applicant understands the conditions.

23 **Mr. Parker** asked about the condition regarding the road.

24 **Sands** responded back the road condition is required for everybody.

CACHE COUNTY  
RESOLUTION 2019 - 30

A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION PERSONNEL POLICY AND PROCEDURE MANUAL REGARDING EMPLOYEE POSITION MANAGEMENT AND PERSONNEL MANAGEMENT AND REPLACING THE TERM "PROBATION" AND "PROBATIONARY" WITH THE TERM "ORIENTATION" WHEN REFERENCING THE 6-MONTH PERIOD OF NEW EMPLOYMENT

WHEREAS, the Cache County Council on 9/10, 2019, in a regular meeting of which lawful notice had been given, considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Sections IV and VII regarding employee position management and personnel management, as well as other relevant Sections replacing the word "probation" or "probationary" to "orientation" where it is referencing the 6-month period of new employment; and

WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW THEREFORE, BE IT RESOLVED that the County Council approves the adoption of the following resolution:

- 1 **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended as set forth in the attached Exhibit A.
- 2 **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to all current and future county employees.
- 3 **Prior Resolution and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.
- 4 **Effective Date:** This Resolution shall be effective immediately upon its adoption.

Adopted by the County Council of Cache County, Utah, this 10 day of SEP, 2019

CACHE COUNTY COUNCIL

By: Karl Ward  
Karl Ward, Chairman

ATTEST.

By: Jill N. Zollinger  
Jill N. Zollinger, County Clerk / Auditor



## EXHIBIT A

### SECTION IV – Position Management

#### D. Position Compensation

The county determines compensation levels for each merit position according to the market position as developed by the Human Resource Department and approved by the County Council and Executive. The Human Resource Director comparatively evaluates a set of common factors and assigns each county position a job classification that encompasses a specific range of pay. The compensation for all merit positions is set according to each position's classification within the prevailing job market.

1. No compensation will be approved for any individual hired to fill a merit position unless the compensation conforms to the approved classification and compensation plan.
2. Unless an applicant's qualifications or experience suggest a higher beginning rate of pay, most employees will be hired at the entry compensation level and will progress through the salary range based upon performance. Highly qualified applicants may be hired up to 95% of the market rate as warranted and approved by the Director of Human Resources.
3. The County Council determines the amount of compensation for elected officials.
4. Public Safety Lateral Transfers will be given consideration for years of service from other entities and could be compensated at a higher rate than an entry level employee as determined by budget allowances and the Department Head, with approval by the Director of Human Resources and County Executive. However, all new employees will accrue PLT at the new employee starting rate.

### Section VII – Personnel Management

#### A. Compensation Plan

Cache County has a compensation plan that aligns with fair market wages & salaries and is performance based. Cache County Corporation annually reviews with a minimum of eight other counties and five cities in the State of Utah that are approximately the same population size regarding wage and salary information, benefit plans, and general personnel policies and practices for the purpose of establishing a fair market value for positions within the participating counties and cities.

1. Cache County Corporation will endeavor to offer fair market wages & salaries to employees at a level of parity equal to the market's mid-point (average rate of pay), based on their level of performance, and their length of service within their job classification. Any exceptions must be based on sound market justification and approved by the Director of Human Resources and the County Executive.

#### B. Job Descriptions

Each position shall have a written job description drafted by the Department Head and Human Resources. The job description shall include job title; department; responsibilities; tasks performed under each of the responsibilities; and the knowledge or education, skills, and abilities required to fulfill the job.

The job description shall state all job-related minimum requirements, which all successful candidates should meet to be eligible for appointment or promotion.

#### C. Reclassification

When the responsibilities of a position have increased substantially as to the kind and/or level of work, the Department Head may request a reclassification. The reclassification of a position must be justified based

on a substantial change in duties and new responsibilities. The request must be submitted in writing to Human Resources accompanied by an updated job description.

1. The reclassification of a position is subject to budgetary limitations and must be approved by the Director of Human Resources and the County Executive.
2. Upon reclassification, if an increase in pay is granted, the employee would not be subject to the 6 month orientation period and would be eligible for the next annual increase.

#### **D. Wage/Salary Administration**

The Director of Human Resources shall be responsible for administering an equitable and adequate compensation plan. Benefits are administered with wage/salary plans as part of the total compensation plan.

1. The Director of Human Resources and the Cache County Compensation Committee shall make a combined recommendation to the County Executive which shall include:
  - a. A recommended wage/salary adjustment for merit and market increases, and
  - b. A recommended benefits program.
2. The County Executive shall consider these recommendations as department budgets are developed for the next calendar year.
3. The County Council shall adopt wage/salary and benefit plans after considering the recommendations of the Cache County Compensation Committee, the Director of Human Resources, and the County Executive, based on the financial and economic conditions of the County.

#### **E. Merit Increases**

A merit increase is an increase in pay for an employee who has given sustained acceptable service over the past year. A merit increase is to be based on an employee's performance during the past year, along with their wage/salary position in relation to what the job market would pay for comparable duties, required education/training, and years of applicable experience.

1. *All merit increases are subject to the approval of funds for such increases by the County Council and budgetary limitations.*
2. The performance appraisal form is submitted to Human Resources with a recommendation from the Department Head concerning a merit increase. Merit increases will be effective in January, with the performance appraisal process occurring prior to that time. Merit increases become effective at the beginning of the pay period after the approval process is completed. The Department Head, the Director of Human Resources and the County Executive must approve the merit increase before it is forwarded to the payroll specialist Finance Department.

#### **F. Probationary Orientation Review and Adjustments**

At the completion of an employee's probationary orientation period (refer to Section IV), the Department Head is required to conduct a formal performance appraisal and evaluation of the employee's performance. A merit employee who successfully completes the probationary orientation period is eligible to receive a wage/salary *adjustment subject to budget limitations*. The Department Head may recommend an adjustment between zero (0) and three (3) percent. The employee's status will change from "merit employee on probation orientation" to "full merit status".

**G. Performance Appraisal and Evaluation**

The performance of each employee shall be appraised and evaluated at least annually. Merit employees on ~~probation~~ probation orientation shall be evaluated at the end of the ~~probation~~ probation orientation period as previously outlined. In accordance with the merit principles, the County may appraise and evaluate an employee's performance at any time deemed appropriate by the Department Head or the Director of Human Resources.



# Personnel Policy & Procedure Manual

September 2018

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## Acknowledging Access to Cache County Personnel Policies and Procedures Manual

I acknowledge and understand that I have access to the Cache County Personnel Policies and Procedures Manual, which outlines policies, procedures, practices, regulations and benefits. As an employee of Cache County, I agree to observe and uphold all county policies, procedures, practices, regulations and benefits during my employment with the county.

As an employee of Cache County I further understand that I am required to acknowledge having read or that I will read this manual within the first thirty (30) days of my employment by sending an email to Human Resources (HR@CacheCounty.org) stating that I have done so. I further acknowledge and understand that failure to provide Human Resources with my acknowledgement of having read this manual will not allow me to achieve status as a merit employee. *Upon complying with the reading of this policy and procedures manual, and upon passing the appropriate orientation period, any pay increases I may be eligible for will then become effective at the beginning of the next pay period. Should I fail to act in a timely manner, pay increases will not be retroactive. Furthermore, non-compliance may lead to my termination.*

Since the information in this manual may change as situations warrant, it is understood that such changes in the manual will supersede the contents herein. I accept the responsibility to read and observe all changes as presented to me by my department head or through other written or electronic means as appropriate.

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Employee's Signature

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Print Name

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Date

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Department



## Important Notice

Cache County welcomes you as an employee. It is our hope that your work with the county will be satisfying and beneficial to you and to the citizens of the county. If at any time you have concerns or questions about your employment, we hope that you will bring them to the attention of your supervisor, department head, the Director of Human Resources, or the County Executive. It is our desire that your work is satisfying and productive.

The policies and procedures manual may be amended from time to time by action of Cache County Corporation. The County Council and County Executive reserve the right to amend, alter, or revoke any policy, practice, or employment condition, at any time, or for any reason, with or without notice.

This manual supersedes all previous editions or copies of the Cache County Policies and Procedures Manual or manuals by any other name or designation dealing with personnel items in Cache County.

Except for the Cache County Council and County Executive, no department heads, supervisors, or elected officials have the authority to vary the terms of this policy manual or to make any agreement regarding employment with the county. The Cache County Council and County Executive have the sole authority to make agreements regarding county employment.

## **Section I – Introduction**

### **A. Purpose**

Cache County is a political subdivision operating under the laws of the State of Utah and administering public funds. These policies and procedures are designed to guide elected officials, department heads and other county supervisors in dealing fairly and equitably with the county's employees, consistent with the county's obligation to serve the public and be accountable for the public's money.

### **B. Applicability of Policies and Procedures**

These policies and procedures apply to all merit employees of Cache County. Except as otherwise specifically noted, these policies and procedures also apply to merit/exempt employees, including elected officials and department heads, as well as all non-merit employees as defined and approved by the County Council.

### **C. Policy Goals**

The following policies and procedures have been adopted by the Cache County Council to establish a personnel system administered in a manner that will provide for the effective implementation of the following merit principles:

1. Recruiting, selecting, and advancing employees on the basis of their relative ability, knowledge, and skills, including open consideration of qualified applicants for initial appointment;
2. Training of employees, as needed, to assure high-quality performance and reasonable performance standards;
3. Retention of employees on the basis of the adequacy of their performance, and separation of employees whose inadequate performance cannot or will not be corrected;
4. Fair treatment of applicants and employees in all aspects of personnel administration without regard to race, color, religion, sex, national origin, political affiliation, age, or disability, and with proper regard for their privacy and constitutional rights as citizens;
5. Provision of information to employees regarding their political rights and prohibited practices under the Hatch Act;
6. Provision of a formal procedure for processing the appeals and grievances of employees without discrimination, coercion, restraint, or reprisal.

### **D. Authority for Policies**

The policies and procedures of Cache County are established by the County Council and Executive. The county may alter, amend, or supplement these policies at any time. Any amendments or changes thereto must be approved by the County Council.

1. Only the County Council and Executive can enter into contracts, agreements, or promises of any kind relative to employment with Cache County. These policies do not create a contract between the county and the employee.

### **E. Savings Clause**

With the approval of the Executive, individual departments may draft more restrictive policies and procedures, not inconsistent with these policies and procedures, for their unique situations. All policies and procedures will be administered as prescribed by law. If any provision of these policies and procedures, or the application thereof, is found to be in conflict with any State or Federal Law, the conflicting part is hereby declared inoperative to the extent of the conflict, but such conflict will not affect the operation of the remainder of these policies and procedures or any of its application.

### **F. County Organization**

Cache County is a municipal corporation, organized and existing under the laws of the State of Utah. The corporation is governed by the Cache County Council and the Cache County Executive.

1. The Council consists of seven members, elected from seven different geographical districts within the county, vested with all legislative and policy-making powers of the county including enactment of tax levies, ordinances, and adoption of the budget.
2. The Executive is elected at large and is vested with administrative powers. The Executive is the budget officer of the county having supervisory authority over the County, its officers, and affairs, and having veto power over budgets. The Executive appoints all officers and department heads upon advise and consent of the Council except those elected pursuant to statute.
3. Other elected County officials are: Assessor, Attorney, Auditor, Clerk, Recorder, Sheriff, and Treasurer. The office of Surveyor has been consolidated with the Executive. These officers serve pursuant to statute and as department head over their respective department.

### **G. Employee Rights to Privacy**

Cache County recognizes the employee's right to privacy. Access to employee personnel files will be provided and the disclosure of personnel information made only in compliance with the Cache County Records Access and Management Ordinance, the Utah Government Records Access and Management Act (GRAMA), and the Health Insurance Portability & Accountability Act (HIPAA).

### **H. Acknowledging Receipt and Review of Manual**

Cache County employees have access to a Cache County Personnel Policies and Procedures Manual through the County's intranet website or a hard copy will be available with their Department Head. It is the responsibility of the employee to read the manual and to stay current with future changes and amendments. Each employee must acknowledge and understand that they have access to the Cache County Personnel Policies and Procedures Manual, which outlines policies, procedures, practices, regulations, and benefits. Each employee of Cache County agrees to observe and uphold all county policies, procedures, practices, regulations, and benefits during their employment with the county.

All employees of Cache County understand that they are required to acknowledge having read or that they will read this manual within the first thirty (30) days of their employment by sending an email to Human Resources stating that they have done so. Employees further acknowledge and understand that failure to provide Human Resources with their acknowledgment of having read this manual will not allow them to achieve status as a merit employee. Upon complying with the



reading of this policy and procedures manual, and upon passing the appropriate orientation period, any pay increases an employee may be eligible for will then become effective at the beginning of the next pay period. Should an employee fail to act in a timely manner, pay increases will not be retroactive. Furthermore, non-compliance may lead to the employee's termination.

Since the information in this manual may change as situations warrant, it is understood that such changes in the manual will supersede the contents herein. Each employee accepts the responsibility to read and observe all changes as presented to them by their department head or through other written or electronic means as appropriate.

### **I. Disclaimer and Right to Change or Discontinue**

As set forth above, the Cache County Personnel Policies and Procedures are general guidelines to provide and maintain a consistent system of equity and fairness in all personnel actions. Because from time to time the County may be required to change and/or discontinue certain policies and/or procedures with or without notice to employees, the County does not intend the policies and procedures to be contractual obligations of any kind.

## **Section II – Equal Employment Opportunity**

### **A. Non-Discrimination**

Cache County is an equal opportunity employer. The county provides fair and equal access to all available jobs and will not discriminate with respect to the terms and conditions of county employment on the basis of race, color, national origin, sex, age, disability or religion. The county complies with Title VII, the Americans with Disabilities Act, the Age Discrimination in Employment Act, the Equal Pay Act and other applicable laws relating to non-discrimination in employment. Employment at Cache County is based upon the applicant or employee's ability to perform the functions of the job.

The county will enact affirmative action plans and programs as required by law under the direction of the County Council and County Executive.

### **B. Anti-Nepotism**

#### **1. Compliance with State law**

It shall be the policy of Cache County to comply fully with the provisions of Sections 52-3-1 and 52-3-2, Utah Code Annotated, prohibiting employment of relatives. Any public officer who violates the provisions of Section 52-3-1 or 52-3-2, Utah Code Annotated, is guilty of a misdemeanor (52-3-3).

- a. No public officer may directly supervise an appointee who is a relative when the salary, wages, pay, or compensation of the relative will be paid from public funds.

### **C. Personal Relationships Policy**

The county strongly believes that an environment where employees maintain clear boundaries between employee personal and business interactions is most effective for conducting business. Although this policy does not prevent the development of friendships between coworkers, it does establish boundaries regarding relationships during working hours and within the working environment. The policy also impacts off-duty conduct by prohibiting romantic or sexual relationships between supervisors and subordinates and by prohibiting marriage or marriage-like relationships between employees in the same office or department.

#### **1. Personal Relationships in General:**

- a. During working time and in working areas employees are expected to keep personal exchanges limited so that others are not distracted or offended by such exchanges and so that productivity is maintained.
- b. During non-working time, such as lunches and before and after work periods, employees are not precluded from having appropriate personal conversations in non-work areas as long as their conversations and behaviors would not offend a reasonable person.
- c. Employees are strictly prohibited from engaging in physical contact that would be deemed inappropriate by a reasonable person while anywhere in or on County property, whether during working hours or not.

#### **2. Personal Relationships between Supervisors and Subordinates:**

- a. Supervisor/subordinate in the same department.

Any public officer in a supervisory capacity must disclose the existence of a relationship with any department subordinate if the relationship has progressed beyond a platonic

relationship. Disclosure must be made to the immediate supervisor and the HR Director. A public officer who fails to disclose as directed is subject to discipline, including termination.

- b. Influential decision maker/subordinate in any department.  
Decision makers in sensitive or influential positions must disclose the existence of a relationship with a subordinate county employee if the decision maker is in a position to influence the subordinate's job. Disclosure must be made if the relationship has progressed beyond a platonic friendship and should be made to the County Executive and the HR Director. An influential decision maker who fails to disclose as directed is subject to discipline, including termination.
  - c. Where problems or potential risks are identified, the Director of Human Resources will work with the parties involved to consider options for resolving the conflict. The initial solution will be to make sure that the parties involved no longer work together on matters where one is able to influence the other or take action for the other. Matters such as hiring, firing, promotions, performance management, compensation, financial transactions, etc. are examples of situations that may require reallocation of duties to avoid any actual or perceived reward or disadvantage.
  - d. In some cases, other measures may be necessary such as transfer to other positions or departments. The individual with the highest-ranking position may be considered for transfer but the final decision will be based on the overall best interests of the County.
3. Marriage and Marriage-like Relationships in the Same Department.
- a. Employees in the same department must report to their supervisor or the HR Director if they plan to marry, live in a marriage-like arrangement or if they otherwise are in a marriage-like arrangement. HR will make the final determination of whether a marriage-like relationship exists.
  - b. If a marriage or marriage-like arrangement gives rise to a conflict or disruption that negatively affects the workplace, HR will:
    - i. If appropriate, considering the specific conflict or disruption, work with employees to determine if openings are available in other departments for which they may qualify. If this option is not available, one of the employees—as determined by the County in its best interests—may have to leave County employment.
    - ii. Depending on the specific conflict or disruption, discipline--up to and including termination--may be necessary for either or both employees.
  - c. Refusal of reasonable alternative positions, if available and offered, will be deemed a voluntary resignation.
  - d. Continued failure to work with the County to resolve such a situation in a mutually agreeable fashion may ultimately be deemed insubordination and therefore serve as cause for termination under the County's disciplinary policy.
4. The provisions of this policy apply regardless of the sexual orientations of the parties involved.
5. Where doubts exist as to the specific meaning of the terms used above, employees should make judgments on the basis of the overall spirit and intent of this policy and should consult the HR Director.
6. If an employee allows any personal relationship to significantly interfere with County business, appropriate disciplinary action will be taken, up to and including termination.
7. Any employee who believes this policy is not being adhered to should contact the County Executive or the Director of HR.



## **Section III – Administration**

### **A. Responsibility for Administration of Policies**

The Cache County Council adopts and approves the County's personnel policies. The elected officials, appointed department heads, and other supervisors are directly responsible for day to day management and the implementation of the County's approved personnel policies in their respective offices, departments, or divisions.

The Human Resource Department assists the County Council, elected officials, department heads and supervisors in coordinating the management of the County's employees. The Human Resource Department's duties include:

1. Administrating and developing job classification and compensation plans;
2. Establishing standards and supervising the implementation of an employee performance evaluation plan;
3. Advertising vacancies, recruiting, and managing the hiring process;
4. Maintaining personnel records;
5. Coordinating all employment separations;
6. Developing and presenting personnel policies to the County Executive for adoption and approval;
7. Interpreting and clarifying adopted personnel policies in the absence of prior precedent; and
8. Implementing any other employment-related actions required by County, State, or Federal rules, regulations, policies, and procedures.

### **B. Personnel Records**

1. An official personnel file shall be maintained by Human Resources for each County employee. In addition, Department Heads may maintain a file on the employees in their respective departments. A county employee's official personnel file may contain:
  - a. Employment applications and eligibility certificates;
  - b. Transcripts of academic preparation;
  - c. Commendations;
  - d. Disciplinary actions;
  - e. Performance evaluations;
  - f. Compensation and benefit information;
  - g. Work history information such as promotions, transfers, reassignments, or layoffs; and
  - h. Other information relevant to the individual's employment with the County.
2. The Human Resource Dept. must review any documents regarding disciplinary action before they are placed in an employee's official personnel record. In addition, before a disciplinary document is placed in an employee's file, the employee should sign the document and acknowledge receipt of a copy. If an employee declines to sign a disciplinary document, the supervisor should note the date and time the item was presented to the employee. If a disciplinary action is appealed and overturned, related personnel records will be removed from the employee's personnel record.
3. Regarding access to the contents of personnel records, the County complies with the Government Records Access Management Act, Utah Code Ann. § 63-2-101 to 63-2-909 (1953, as amended), the provisions of Sections 67-18-1 and 67-18-5, Utah Code Annotated, dealing with the employee's personnel files, the Cache County Records Access and Management Ordinance, or a specific court order.

4. Upon receipt of a written request from an employee to examine their personnel file, the County shall produce the file for inspection and copying. The cost of copying shall be paid by the employee at the rate of ten cents per page.
5. The County considers employees' official personnel records to be confidential and available only to employees' department heads and administrative officials with a legitimate need to access the information. The HR Department will keep a list of people accessing the personnel files. All reviews of personnel records must occur in the presence of a member of the HR Department staff.
6. Employees may review the contents of their own personnel files, with the exception of any documents that are classified as controlled or protected under the law.
7. All records related to terminated employees may be retained for three (3) years following the end of the year to which they relate. Records of medical examinations required by law and records of any environmental exposure to hazardous materials are required by OSHA to be retained for thirty (30) years.

### **C. Employment Verification Requests**

Occasionally, current or former employees ask the County to provide verification of employment to potential employers or lenders. The County's policy is to provide only the following information:

1. The employee's name;
2. Position held by the employee;
3. Date of employment;
4. Salary Range;
5. This does not prevent a public officer from writing a positive letter of recommendation

## Section IV – Position Management

### A. Position Allocation

The County Council must approve the creation of any new county position as well as the hiring of employees. Department Heads should take the following steps to create a new position or hire a new employee:

1. Obtain confirmation from the County Executive that sufficient monies are budgeted to fund the position through the current budget year.
2. Submit a new or revised job description for the position to the Human Resource Department for review.
3. Verify that the position has been assigned to an appropriate pay range by the Human Resource Director.
4. Comply with the applicable recruitment and advertising requirements of Section V “Recruitment & Hiring”
5. Complete, sign and submit a Job Salary Form to the Human Resource Department. A Job Salary Form requires the following information:
  - a. The Department Name and if applicable, the Division
  - b. The Job Title as listed on job description
  - c. Starting Wage or Salary; this may be an hourly rate or per pay period amount
  - d. The Name of the New Hire
  - e. The Start Date
    - i. The Start Date of any employee being newly hired or rehired should be on a Monday; the exception to this procedure would be if a holiday falls on a Monday, then the start date would be on a Tuesday.
    - ii. The Department Head, or designee, must coordinate with Human Resources on the Start Date of an employee in order to process payroll and benefits information.
  - f. Job Information includes:
    - i. Existing or New Position
    - ii. Exempt or Non-exempt
    - iii. Merit or Non-merit
  - g. Job Status
    - i. Full-time (40+ hours per week)
    - ii. Part-time Merit (30 to 39 hours per week)
    - iii. Part-time Non-merit (less than 30 hours per week)
    - iv. Seasonal Only (less than six (6) months or 1040 hours per budget year)
  - h. Eligible for Benefits
    - i. If an existing position, who was the previous employee to hold that position
    - j. If the position is funded in part or in whole through grant monies the source and the percent of the job being funded by the grant
  - k. Department Head applies their approving signature and sends to Human Resources

### B. Emergency, Temporary, and Seasonal Employees

Department Heads may from time to time as necessary hire emergency, temporary, and seasonal employees as long as the County Executive verifies that sufficient funds are budgeted for the position. Such employees may not be hired for more than six (6) months or 1040 hours in any one budget year. Individuals serving in temporary or emergency positions may be rehired in

subsequent years as long as the maximum time limit is not exceeded for any one year. Such positions need not go through the advertising and recruitment process.

### **C. Job Descriptions**

All County positions must have a written job description approved by the Human Resource Department that sets forth each position's duties and responsibilities. To create the job description, Department Heads should provide a detailed list of each position's duties and responsibilities to the Human Resource Department for approval and placement in standard form. Department Heads may use interviews, written questionnaires, and other means to determine each position's duties as accurately as possible.

1. Once a job description is approved for a particular position, the County uses the description:
  - a. to classify the position and its pay range;
  - b. to determine whether applicants for the position meet minimum requirements;
  - c. to describe the position in advertising and recruiting for vacancies; and
  - d. to orient newly hired or promoted employees to the duties of the position.
2. All county employees will be assigned duties as set forth in the approved job description for their position and must be able to meet the requirements for performing the duties of the position to which they are assigned. Assignments may be made to an employee that are not specifically identified in the job description, but which are in keeping with the general responsibility and guidelines of the position. *Additional compensation will not be given for such added duties.*

### **D. Position Compensation**

The county determines compensation levels for each merit position according to the market position as developed by the Human Resource Department and approved by the County Council and Executive. The Human Resource Director comparatively evaluates a set of common factors and assigns each county position a job classification that encompasses a specific range of pay. The compensation for all merit positions is set according to each position's classification within the prevailing job market.

1. No compensation will be approved for any individual hired to fill a merit position unless the compensation conforms to the approved classification and compensation plan.
2. Unless an applicant's qualifications or experience suggest a higher beginning rate of pay, most employees will be hired at the entry compensation level and will progress through the salary range based upon performance.
3. The County Council determines the amount of compensation for elected officials.

### **E. Reclassification**

If a merit position's duties and responsibilities change significantly, the Human Resource Director will reevaluate the position to determine if it should be reclassified. Reclassifying a position to a different pay range will not generally result in a decrease to an incumbent employee's pay. Normally, the employee's pay would be held constant ("redlined") if the rate exceeds the average market rate for the job classification. If this should be the case, the employee's rate would be held constant ("redlined") until the market rate moves upward, then pay rate adjustments may be made in the future, if the employee's performance merits such.

1. Reclassification of an existing position may also occur due to office reorganization that results in the elimination of current positions or the creation of new ones. When an existing position is eliminated, the County may, at its discretion, implement any of the following options

*depending upon the availability of alternative positions:*

- a. Employees occupying eliminated positions may be reassigned or transferred to available existing comparable positions at the same pay rate.
- b. Employees occupying eliminated positions may be reassigned to an available position that the employee previously held before occupying the eliminated position. In such a case, if the employee's compensation in the eliminated position is greater than the maximum pay allowed for the pay range for the previously held position, the employee may be paid the higher rate, but their rate of pay will be held constant ("redlined") until the prevailing market position adjusts upward.
- c. If no comparable or previously held position is available, an employee occupying an eliminated position may be offered other available positions for which the employee is qualified at the pay range appropriate to the position. If no such position is available, the employee may be released from employment.

## Section V -- Recruitment and Hiring

### A. Selection Process

The selection process will evaluate all applicants on the basis of demonstrated education, knowledge, skills, ability and experience except where physical or other criteria are valid occupational qualifications. Title VII of the Civil Rights Act of 1964 prohibits unlawful employment practices based on race, color, religion, sex, or national origin. It is the county's policy that discrimination toward any applicant will not be tolerated.

1. The selection procedures will include:
  - Consideration of the relative merit of each applicant;
  - A method of determining the eligibility or ineligibility of each applicant; and
  - A system of ranking applicants according to their qualifications and merit.
2. The selection process covers the period of time from the announcement of the open position, recruiting, hiring, orientation, and until the end of the orientation period.
3. Applicants may need to demonstrate education, knowledge, skills, ability, and experience by completing an exercise or test involving job-related work. For positions requiring the operating of a vehicle for county business, whether it is a county-owned vehicle or a personal vehicle used for county business, a current copy of the applicant's Drivers License Report (DLR) is also required.
4. Pre-employment investigations may be conducted to validate the information on the employment application. After an offer of employment is extended physical examinations and/or controlled substance tests may be required, where physical abilities or other criteria are valid occupational qualifications.
5. When hiring non-merit or temporary employees the selection process and procedures of announcing the job, recruiting, and hiring as set forth in this section are optional and may be disregarded.

### B. Announcement of Position

When a position is identified as open, Department Heads will notify Human Resources, who will prepare the job announcement and attach the job description. If the position does not currently exist, the Department Head will submit a job description to Human Resources. Job descriptions will be in compliance with the Americans with Disabilities Act (ADA) and will define the essential functions that are fundamental to the employment position.

1. The job announcement will include the job title, wage/salary information, hours, location, summary qualifications, closing date for applications, and where to apply for the position.
2. The announcement of a merit position will be made as follows:
  - a. County-wide Recruitment

All open merit positions will be announced to Cache County employees for five (5) working days (since there are multiple work schedules in the county, this will be based upon the work schedule which the Human Resources Department functions). If the position is not filled internally, within the five day period, external announcements will be made.

- i. Any county employee may apply for a position which is formally announced by filing an updated resume and cover letter with the Human Resource Department. After the position closes, the applicable Department Head and the Human Resource Department may interview qualified applicants. If the Department Head determines that there is a qualified candidate, the position may be filled upon review and approval of the Director

of Human Resources and the County Executive.

b. Open Recruitment

If a position remains vacant after considering county-wide recruitment, the county will list the vacancy publicly or post the vacancy as deemed necessary by the Human Resource Department. After the recruitment period closes, Human Resources will screen the applications and forward the qualified applications to the applicable Department Head to determine which, if any, applicants to interview.

i. If the Department Head is unsatisfied with the applicant pool, at the Department Head's request, the Human Resource Department may re-advertise the vacant position.

c. The Internal And External Announcements May Be Made Simultaneously

If there are a limited number of internal qualified individuals external announcements may be made simultaneously for a period of ten (10) working days (since there are multiple work schedules in the county, this will be based upon the work schedule which the Human Resources Department functions).

### C. Recruiting

Recruiting efforts will be planned and carried out in a manner that assures open competition, with special emphasis to recruit from affected groups that may be substantially under-represented in the county workforce so that persons from such groups will be among the candidates from whom appointments are made. All recruiting shall be conducted in an ethical, professional, and non-discriminatory manner. The recruitment process shall protect the privacy of all candidates.

### D. Hiring

Hiring will be determined by the selection of the qualified applicant who best meets the needs and requirements of the county for the position at that time.

1. All applicants applying for employment with the county must first submit a completed Cache County Employment Application to Human Resources. A resume, cover letter, and any other supporting documentation may also be submitted. Positions with the Cache County Sheriff's Office that have a bona fide occupational qualifier (BFOQ) may require a Sheriff's Office Initial Application Form to be completed and submitted with the County's Employment Application.
2. Human Resources will review the applications and any pre-employment test results. Initial interviews over the telephone may be used to assess and determine top candidates.
3. Top candidates, determined by the selection procedures, will be interviewed by the department head, or designee, Human Resources, and additional persons may be added to the interview process if they have expertise or education that would assist in the selection process. Interviews will be conducted to ensure each candidate the opportunity to present them self and the opportunity to communicate openly and fully. After all top candidates have been interviewed the interview committee will recommend the top three choices to the Department Head. Human Resources may assist the Department Head in selecting a final candidate who best meets the County's needs for that position, for that point in time. However, nothing in this policy requires a supervisor to hire an applicant from the roster. At the supervisor's request, the Human Resource Department may recommence the recruiting process at any time.
  - a. After the interviews, the applicants are evaluated based upon their applications and interviews in three categories:
    - Education and experience

- Skills and abilities
  - Interview presentation and responses
4. Credentials and references of the final candidate may be reviewed. References may be validated either by letter or by telephone with the findings noted and attached to the employment application. Educational degrees or certifications may also be validated and noted on the employment application.
  5. The Department Head will select one interviewee as their final choice, and complete and submit a Job Salary Form to Human Resources. The Department Head, along with Human Resources, will include the starting date and the starting wage/salary, and forward the recommendation to the County Executive.
    - a. If the candidate turns the offer down, Human Resources will note the reasons on the application and the department head with assistance from Human Resources will make another recommendation following the above procedures.
    - b. If the open position is one for an appointed department head, the County Executive and the Director of Human Resources will conduct the interviews along with any additional persons who may have expertise or knowledge in the area for which we are hiring. After all top candidates have been interviewed the interview committee will recommend the top three choices to the County Executive. The County Executive will select the final candidate and make the appointment. The County Council will confirm the appointment. If the appointment is not confirmed, Human Resources will note the reasons on the application. The County Executive and the Director of Human Resources will make another appointment following the above procedures.
  6. The Human Resource Department will retain the roster for six months after the position is filled in the event a similar vacancy occurs within the department. If such a vacancy does occur, the supervisor may elect to fill the position from the existing roster or to reactivate the recruiting process. Rosters expire after six months unless extended by the Human Resource Director.
  7. Notification of Candidates

Once a vacancy has been filled, the Human Resource Department will notify the interviewees that the position has been filled and that the County appreciates their interest in county employment.

## **E. Recruiting of Public Safety Employees**

Public Safety applicants may file their applications directly with the Human Resource Department or the Sheriff's Office at such time as the application process is advertised.

1. In consultation with the Sheriff, the Human Resource Director may elect to utilize continuous recruitment for public safety positions when there is a reasonably anticipated need to fill multiple positions over an extended period of time. Under continuous recruitment, the Human Resource Department may accept applications for public safety positions at any time.
2. In addition to standard requirements for county employment, potential public safety employees must pass a skill test and be able to meet state licensing requirements for public safety officers. Rosters expire after six (6) months unless extended by the Sheriff and the Human Resource Director
  - a. Public Safety Roster of Applicants will contain the names of applicants who have been certified by the Sheriff's Office and Human Resources for a final interview and selection to a position.



## **F. Verification of Right to Work**

Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. In compliance with the law, the County will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. This is done with the federal government's E-Verify program.

1. If the federal government cannot confirm that a newly hired employee is authorized to legally work in the United States, the County is required to provide the newly hired employee with written instructions and an opportunity to contact SSA and/or DHS before taking adverse action against the employee including terminating the employee's employment.
2. The County may not use E-Verify to pre-screen job applicants or to re-verify current employees and may not limit or influence the choice of documents presented for use on the Form I-9.
3. In order to determine whether Form I-9 documentation is valid, the County is authorized to use E-Verify's photo screening tool to match the photograph appearing on some permanent resident and employment authorization cards with the official U.S. Citizenship and Immigration Services' (USCIS) photograph.

## **G. Orientation**

All new employees will receive appropriate orientation and training in their assigned positions and are required to undergo orientation and training as determined by the department head. The orientation should be designed to:

- Help establish good employee/employer communication
  - Reduce the anxieties of the new environment and new responsibilities
  - Build a spirit of teamwork; and provide the employee with information about policies, procedures, and benefits.
1. New or rehired employees will meet with Human Resources who will provide the new employee with payroll information, (e.g. W-4 form, I-9 form, direct deposit form). A new Merit Employee will also be assisted in filling out benefit forms as well as receiving a summary of the county's benefit programs along with participation eligibility dates. An overview of the Cache County Personnel Policies and Procedures will also be provided with the invitation for the new employee to visit the county's intranet and study the County's Policy and Procedure Manual. In accordance with state statute all newly hired employees, regardless of whether they have worked for the county previously, will be screened through the E-Verify process to determine their eligibility to work for the county.
    - a. New employees are encouraged to direct questions about policies or procedures with their Department Head or contact Human Resources.
  2. The Department Head is responsible to:
    - a. Provide the new employee with appropriate and adequate training, to include:
      - Does the employee know what is expected of them?
      - Has the employee been adequately trained to do what is expected of them?
      - Does the employee have the tools and resources necessary to perform the duties expected of them?
    - b. Designate that other employees provide part or all of the training required.
    - c. Explain the employee's responsibilities and requirements regarding the starting time, rest

periods, lunchtime and time sheets.

- d. Introduce the new employee to other employees in the department.

## H. Orientation Period

A Orientation Period is an introductory period of employment that allows the employee and the county to determine if the employee is suited for the job. During the orientation period, employees may be terminated at the discretion of the county, without access to the County's Grievance Procedure.

1. An Orientation Period is considered part of the selection process. It is intended as a working test period and shall be regarded as an integral part of the selection process. It shall be utilized for the purpose of closely observing an employee's work as a final determination of their suitability and qualifications for the position.
2. During the Orientation Period, either the employee or the County may elect to discontinue employment. An employee with poor or unsatisfactory performance will not continue employment.
3. The orientation period for sworn officers in the Sheriff's Office shall be for a period of twelve (12) months beginning from the date of hire as a sworn, merit employee. This provides an ample training period for any certifications that may be required through the State of Utah.
4. The orientation period for all other County employees shall be for a period of six (6) months beginning from the date of hire as a merit employee.
5. Employees transferring from their current job classification to a new job classification will be subject to an additional six (6) month Orientation Period, or twelve (12) month period for a sworn law enforcement position.
6. Should an employee's performance not meet the job expectations of the job, with prior approval from the Department Head and Human Resources, the Orientation Period may be extended for a period of time not to exceed an additional three (3) months. If at the end of the Orientation Period, or the extended period of time, the employee's performance remains unacceptable their employment with the County will be terminated immediately.
7. *Under no circumstances does the successful completion of the orientation period imply a contractual employment agreement with the County.* Except for elected officials, whose position is defined by law, all merit employees are subject to performance reviews and corrective action as the situation or circumstance dictates, up to and including suspension or termination of employment.

## Section VI -- Employee Classifications/Status and Volunteers

### A. Exempt and Classified Positions:

All positions in the county government shall be either exempt or classified. Exempt positions shall be those positions which are to be filled by election or appointment as provided herein, and such other positions which are responsible for the formulation or execution of policy where the nature of the policy formulated or the latitude for execution of policy clearly required unity of purpose and philosophy with the county executive and the heads of offices, departments, agencies, boards, and commissions. All other positions shall be classified. (Organic Act 1984; amd. Ord. 2000-05)

1. Exempt or classified (non-exempt) employees are identified as one of the following:

- Elected Official
- Appointed  
Department Head
- Merit Employee
- Merit Employee on  
Orientation
- Part-time Merit Employee
- Part-time Non-merit  
Employee
- Seasonal Employee

### B. Personnel Rules and Regulations:

The office of county executive shall prepare for adoption by the county council rules and regulations to effectively administer personnel. The rules shall classify all positions for pay setting purposes. The rules shall set forth policies regarding qualifications, selection, disciplinary action, removal, grievance procedures, vacation, sick leave, personnel records, etc. (Organic Act 1984; amd. Ord. 2000-05)

### C. Political Activities:

No classified county employee may hold any elective political office of the county during his or her employment. (Organic Act 1984; amd. Ord. 2000-05)

1. A county employee can hold only one position classification at a time as identified in section A.1 above.

### D. Personnel:

Cache County may adopt the county personnel management act as described in Utah Code Annotated title 17, chapter 33, as and for its county merit system for all county employees. The county executive shall exercise all of the powers and functions therein reserved to the "governing body" by definition. (Organic Act 1984; amd. Ord. 2000-05)

### E. General Administration:

Except where otherwise provided in this title or by the county council, the county executive shall appoint all officers and heads of departments upon the advice and consent of the county council, the same being approved by the affirmative vote of four (4) council members. (Organic Act 1984; amd. Ord. 2000-05)

1. Elected Official

An Elected Official is defined as one who is selected by popular vote at officially designated elections held within Cache County. Any person appointed to fill an elected position which has



been vacated is also deemed to be an Elected Official.

- a. All elected officials who work 40 hours or more in a week (Full-time Status) will be eligible for benefits.

## 2. Merit Employee

An employee who is hired in accordance with the provisions of the recruitment and hiring procedures (see Section V) for Cache County and has a regular work schedule of thirty (30) hours or more per week is considered a Merit Employee. A Merit Employee must satisfactorily complete the orientation period.

## 3. Merit Employee on Orientation

An employee who meets the criteria of a merit employee and is still within the first six (6) months of their hire date or twelve (12) months of their hire date if in a Public Safety position, are considered working within their Orientation Period as explained in Section V. A Orientation Period is required of all employees hired as merit employees. No employee may be hired as a merit employee and classified as a merit employee without successfully completing orientation as a merit employee.

- a. Service as a Part-time Non-merit or par Employee will not be given credit towards the Orientation Period of a merit employee. If a Part-time/Non-merit employee is hired as a merit employee, the Orientation Period for that employee begins when the employee is re-hired as a merit employee.
  - i. Public Safety Employees (sworn Law Enforcement Officers (LEO) and Basic Correction Officers (BCO)) are required to serve a twelve (12) month Orientation Period and they must successfully achieve the required LEO or BCO certification(s).
  - ii. Public Employees (all other merit employees) are required to serve a six (6) month Orientation Period and they must successfully achieve any licenses or certification(s) required to function within their job classification.
- b. Any Merit Employee transferring within the County to another job position/function is required to serve a six (6) month Orientation Period. If the employee is unable to successfully perform the duties of the position they transferred into, the County may allow the employee to move back into a position they qualify for, if such a position is available at the time. If no such position is available the employee will be released from their duties and their employment with the County will be terminated.
- c. A Merit Employee on orientation status will accrue Personal Leave hours as a orientation employee (refer to Personal Leave). A new Merit Employee may use their accrued leave during their orientation period with the Department Head's prior approval.

## 4. Appointed Department Head

An Appointed Department Head is defined as an employee who is not elected to the position but is hired in accordance with the provisions of the recruitment and hiring procedures (see Section V) and has a regular work schedule of forty (40) hours or more per week and is appointed by the County Executive and approved by the County Council to supervise, manage, or direct the business affairs of a department or section within the county's organizational structure.

- a. Appointed Department Heads are considered an "At-Will" employee (see sub-section D below).



- b. An Appointed Department Head is eligible for benefits when hired under the county guidelines as outlined in Section V -- Recruitment and Hiring.

5. Part-time Merit Employee

An employee whose hiring is required to be in accordance with the provisions of the recruitment and hiring procedures outlined in Section V and who works 30 hours per week or more is considered a Part-time Merit employee.

- a. A Part-time Merit employee is eligible for benefits such as medical or dental insurance, holiday pay, personal leave, military leave, 401k, or retirement benefits. Benefits will be administered on a pro-rated basis based on their average hours worked per week.

6. Part-time Non-Merit Employee

An employee who works less than 30 hours per week and whose hiring is not required to be in accordance with the provisions of the recruitment and hiring procedures outlined in Section V is considered a Part-time--Non-merit employee.

- a. A Part-time--Non-merit employee cannot become a Merit Employee without going through the recruitment and hiring procedures, and completing the required orientation period for the position, as outlined in Section V.
- b. A Part-time--Non-merit employee is not eligible for benefits such as medical or dental insurance, holiday pay, personal leave, military leave, 401k, or retirement benefits. Time-off from a regularly scheduled workday may be granted to the non-merit employee by the Department Head, but such leave will be without pay.
- c. Part-time employees that are being hired for less than 100 hours per year should be hired through the Temporary Staffing Service that the County has contracted with at the time of hire.

7. Seasonal Employee

An employee working on a seasonal basis, not to exceed six (6) months or 1040 hours in a given budget year (Section IV B), whose hiring is not required to be in accordance with the provisions of the recruitment and hiring procedures for Cache County is considered a Seasonal Employee.

- a. A Seasonal Employee cannot become a Merit Employee without going through the recruitment and hiring procedures, and completing the required orientation for the position, as outlined in Section V.
- b. A Seasonal Employee is not eligible for county benefits. Time-off from a regularly scheduled workday may be granted to a Seasonal Employee by the Department Head, but such leave will be without pay.
- c. Seasonal Employees that are being hired for less than 100 hours per year should be hired through the Temporary Staffing Service that the County has contracted with at the time of hire.

**F. Full-Time or Part-Time Status**

A Merit Employee hired on full-time status is expected to work 40 hours or more per week. All elected officials, with the exception of County Council members, are considered to be full-time status and are expected to work a minimum of 40 hours per week. A merit employee on part-time



status is expected to regularly work more than 30 hours but less than 40 hours per week, based on approved departmental budget allocations.

## G. Elected Officials and Exempt Employees

The Fair Labor Standards Act (FLSA) sets minimum wage, overtime pay, equal pay, record keeping, and child labor standards for employees who are covered by the Act and are not exempt from specific provisions. Elected Officials are not covered by FLSA rules. Exempt employees are exempt from the minimum wage and overtime provisions of the FLSA. Unlike Elected Officials, exempt employees are still covered by part of the recordkeeping requirements. Exempt employees do not have to be paid overtime when they work more than forty (40) hours in a workweek. *In accordance with the FLSA, exempt employees who are away from work for a full day period or more are required to use personal leave, unless the nature of the absence is due to county business (refer to the Fair Labor Standards Act - Exempt Employees).*

1. Exempt employees generally fall into one of three major categories: executive, administrative and professional. This includes Department Heads, supervisors or managers who meet the Long or Short Test for exempt employees. Exempt status is established by resolution of the County Council and determined when a job position is established.
2. There shall be an office of county attorney, which shall be headed and directed by the county attorney. The county attorney shall be elected by the qualified voters as provided by law. His duties shall be prescribed by the legislature of the state and shall include all duties assigned to county attorneys. The office of county attorney shall have all the functions, responsibilities and powers provided by law and such other duties as shall be assigned by the county council and county executive. (Organic Act 1984; amd. Ord. 2000-05)
  - a. The County attorney may:
    - i. Assign and reassign deputy attorneys to different positions on his staff. The salary of a deputy attorney reassigned to a different position will not be decreased by reason of reassignment.
    - ii. Hire special deputy county attorneys to represent the county in particular lawsuits or legal matters.
    - iii. Establish the salary or determine salary increases of any deputy attorney within the county attorney's office budget in conjunction with the county executive. (County Ord. 89-03)
    - iv. Dismiss or demote a deputy county attorney when it shall advance the good of public service; where funds have expired or funds no longer exist; or for such causes as dishonesty, inefficiency, insubordination, disloyalty to the orders of a superior, misfeasance, malfeasance, or nonfeasance in office, or disbarment or suspension from the state bar. There shall be no dismissal for reasons of race, national origin, religion or political affiliation.

## H. At-Will Employee

Appointed employees, temporary employees, non-merit employees, and merit employees on orientation, are "At-Will" employees and can be terminated at any time without cause.

1. Appointed Department Heads are considered "At-Will" employees and serve at the discretion of the County Executive. The following is a list of Department Head positions deemed "At-Will":
  - Director, Human Resources
  - Chief Building Official



- Director, Children's Justice Center
- Director, Information Technology
- Director, Cache Valley Visitors' Bureau
- Director, Finance
- Director, Sr. Citizen Center
- Road Superintendent
- Fire Chief
- Lead Surveyor
- Water Manager
- Director, Development Services
- Airport Manager

### **I. Independent Contractor**

Occasionally, as the need arises, the county may contract with an individual for specialized skills, knowledge, or service. The terms of the contract will outline the services to be rendered by the Independent Contractor, along with the compensation, and the time frame in which the work will be performed. Before the county enters into a contractual agreement with an individual to perform services for the county, the contractor will provide the county with a workers' compensation certificate of insurance, which includes a hold harmless clause. This, along with all other terms of the contract must be reviewed and approved by the County Attorney, the Human Resource Director, and the County Executive before the contractor begins work.

### **J. Transfers, Promotions, and Demotions**

1. Transfers: occasionally an employee may voluntarily pursue a transfer from one department to another or from one job function to another. The employee must meet the qualifications and requirements of the job or position in which they are being considered. Human Resources, in conjunction with the Department Head, will review the background and credentials of the employee to determine if they meet the requirements of the position. When a transfer initiated by an employee occurs, any adjustments to an employee's wage/salary shall become effective at the beginning of the pay period following the transfer. Such employee is subject to being placed on orientation status as outlined in subsection 3.b. of this section.
2. Promotions: a promotion is defined as an advancement or progression upward in rank or job function and responsibility. It is the desire of Cache County to promote employees from within the organization or county when there is a qualified employee who applies, and whenever it is practical and possible. New hires serving in an initial orientation period are not eligible for promotional consideration until the successful completion of the orientation period has been achieved. If the Department Head and the Director of Human Resources determine there is not an adequate number of qualified employees within the county to consider for the position, the Department Head may opt to consider outside applicants along with current qualified employees.
  - a. An applicant for promotion must be certified by Human Resources to possess the qualifications for the position.
  - b. A promotion normally includes a change of job title, duties, and responsibilities, and may include a change in the rate of pay. The rate of pay will not exceed the average rate of pay for that position as established by Human Resources, nor will it exceed the department's salary budget.
  - c. All adjustments to an employee's wage/salary shall become effective at the beginning of the pay period following the promotion.
  - d. An employee who is promoted is subject to being placed on orientation status as outlined in



subsection E.3.b. of this section.

3. **Demotions:** a demotion is an act or instance of reducing or downgrading an employee's duties, responsibilities, or job title. When an employee's performance warrants such, as determined in the performance appraisal process, the employee will be demoted. A demotion will be determined by the Department Head and the Director of Human Resources with the approval of the County Executive.
  - a. Any adjustments to an employee's wage/salary shall become effective at the beginning of the pay period following the demotion.

## **K. Termination**

Employment with the County may be terminated by one of the following methods:

### **1. Resignation**

When resigning from employment with Cache County, an employee should provide advanced written notification of their intent to resign. A notice of one month is requested from Department Heads and high profile positions. A notice of two weeks is requested from most other employees.

- a. An employee missing three (3) consecutive working days without appropriate notification to their Department Head or supervisor will be considered to have resigned.

### **2. Reduction in Force**

A Reduction in Force (RIF) is the termination of an employee because of inadequate funds, a change of workload or a lack of work, or the position occupied by the employee is being discontinued.

- a. When a RIF becomes necessary, Cache County will reduce its workforce based upon valid work-related criteria besides the length of service, including employee performance as determined by current or past performance appraisals and evaluations, or other extenuating circumstances related to an employee's behavior, skills, or ability to perform the duties of the job.
- b. Whenever possible, the County will try and notify an employee designated for a RIF at least 30 calendar days in advance. In lieu notice, the County may provide up to a 30 workday severance package.

### **3. Involuntary Termination**

Involuntary termination may be implemented when:

- a. An employee becomes physically, mentally, or emotionally unable to perform their essential functions even with a reasonable accommodation
- b. A major violation of Cache County rules and regulations has occurred
- c. Unsatisfactory performance continues and cannot or will not be resolved through the performance improvement policy
- d. If an employee becomes unable to perform their duties and responsibilities, the Department Head and the Director of Human Resources will determine if the situation is temporary, or if reasonable accommodations can be made
  - i. If the situation is deemed long-term or permanent by a County approved medical professional, and/or reasonable accommodations cannot be made, then the employee





will be allowed to resign. If the employee does not resign within a reasonable time, not to exceed 30 calendar days, the employee will be terminated

- ii. An employee may be terminated immediately or following a series of steps when a violation of Cache County rules and regulations has occurred. The time frame for such an involuntary termination will depend on the severity of the violation and/or the number of violations, current or previous
  - iii. If an employee's performance continues to be unsatisfactory and is rated as Needs Improvement or less following the performance appraisal process or during the performance improvement process, the employee will be terminated immediately
- e. It is the responsibility of the Department Head to initiate any involuntary termination action. The Department Head shall recommend such action to the Director of Human Resources who will review the facts and reasons for such action. The County Executive must approve any final action on involuntary termination.

#### **L. Suspension**

If an employee is suspended in accordance with the performance improvement policy (reference section VII) and they become compliant with directives outlined in the corrective action plan the employee should be reinstated within the time limit determined. If the time limit passes without reinstatement, the employee will be terminated, immediately.

1. An employee who is on suspension may resign and is not required to provide the desired minimum notice. Written notice of intent to resign must still be provided to the Department Head, who will then coordinate with Human Resources.

#### **M. Exit Interviews**

An employee who terminates employment may have an exit interview with their Department Head or immediate supervisor or a Human Resources representative. Human Resources should review the rights, obligations, and options for the employee.

1. During the exit interview, Human Resources can inform the employee of conversion rights on medical and dental insurance policies and options on retirement benefits.
2. In the State of Utah, the law allows a political subdivision, such as a County, to provide the final paycheck to an employee who has resigned or been terminated at the next regularly scheduled payday.
3. The exit interview with the Department Head will normally be held on the employee's last day of work. The Department Head should meet with the employee and obtain keys, uniforms, equipment, materials, etc. which need to be returned. Comments from the exit interview are to be documented and sent to Human Resources to be included in the employee's personnel file.

#### **N. Volunteer Policy**

Cache County and its citizens benefit from the voluntary participation of many people who wish to aid the community as volunteers in County government. Volunteers assist in a variety of areas through several county departments and programs and often render invaluable services.

1. Because of unavoidable issues such as liability, responsibility, the protection of both the county and volunteers and in light of current law and other risks of litigation, the following county policy regarding volunteers and their functions and status is required. Some county departments have longstanding volunteer programs and traditions. This policy is not intended to specify qualifications,



operational rules, or guidelines for any specific department or program but rather to declare a general policy for volunteers in Cache County government that will apply to volunteers in all departments and programs.

2. Summary of Current State Law

Several Utah statutes provide for volunteers:

- a. Section 63-30b-2, *Utah Code Ann.*, provides that any person performing volunteer services on behalf of a public entity is immune from liability unless the acts or any omissions of that volunteer were grossly negligent, not made in good faith, or made maliciously.
- b. The *Volunteer Government Worker's Act*, as set forth in Title 67, Chapter 20, *Utah Code Ann.*, provides in Section 67-20-3 that a volunteer is considered a government employee for purposes of receiving workers' compensation medical benefits, the operation of motor vehicles if the volunteer is licensed, or liability protection and indemnification normally afforded paid government employees.
  - i. In addition, *Section 67-20-4 provides that a volunteer and the services performed by the volunteer must be approved by the county in order to come under the provisions of this act. This of necessity requires a policy and procedure for the County to approve volunteers.*
- c. Sections 78-19-1 through 78-19-3, *Utah Code Ann.*, provide liability protection for volunteers performing services for non-profit organizations. Services provided to a public entity are specifically excepted from these sections.
  - i. There are a few cases addressing volunteers rendering services to public entities. However, there is a significant 1994 case to be considered. The Utah Supreme Court held in *Gourdin v. SCERA*, 845 P.2d 242, that volunteers are not covered by Workers' Compensation unless such coverage is specifically authorized by statute. *Because of this case, it is important that all volunteers be approved and come within the provisions of the Volunteer Government Workers Act.*

3. Volunteer Policy Background

This policy shall supersede any of the provisions of existing volunteer policies within Cache County government to the extent that this policy specifically contradicts or conflicts with any provision of those policies.

4. Compensation

Volunteers shall not receive compensation for their services to or on behalf of the county. This does not prohibit a volunteer from being reimbursed for expenditures associated with volunteer service when approved by a county department head in advance.

5. Status

A volunteer is not, and shall not be deemed to be, an employee of the county. Volunteers shall not be entitled to any employee privileges granted by the county to its compensated merit or other employees. Volunteers shall not be deemed to be nor are they authorized to act as deputies of the county with the exception of those volunteers qualifying and acting as reserve officers or auxiliary deputies in the Cache County Sheriff's Office in accordance with Sheriff's Office policy.



6. County Approval Process

Any person desiring to be a volunteer for any department or program of Cache County or to attain volunteer status under applicable State law must complete a *Volunteer Registration Agreement* form which will include the volunteer's name, address, telephone number, contact person in the event of an emergency, county department and nature of the anticipated volunteer services and any other information required by the department, program, or the County Human Resource Department that may be necessary for a background check or determination of the qualifications and suitability of the individual.

7. Department Guidelines Required

Each County department or program desiring to recruit and utilize volunteers shall establish written guidelines and procedures for applications, tests, qualifications, evaluations, and selection of volunteers. The guidelines and procedures must be reviewed by Human Resources and approved by the County Executive.

8. Volunteer Job Descriptions

For more routine, on-going volunteer jobs, a brief written volunteer job description may be prepared by each department utilizing volunteers. The volunteer job description shall set out, with particularity, the various duties, and qualifications required of any particular volunteer position. The Human Resources Department shall approve and maintain final versions of job descriptions. Volunteers must satisfy the minimum requirements of the job description along with the following as outlined:

a. Criminal Record Checks

As a matter of safety and security, complete criminal records checks may be required of some volunteers and court-ordered community service volunteers before approving and accepting them as county volunteers and assigning them to a department. These volunteers will be required to provide a Bureau of Criminal Investigations (BCI) report to the county before they begin volunteering.

b. Record Keeping Requirements

Each county department and program accepting and approving persons as volunteers will maintain a record of that approval and maintain a confirmation of the approval of that volunteer. That confirmation shall contain information identified on the *Volunteer Registration Agreement* form which includes such information as the volunteer's name, address, telephone number, the department or program, date of approval, volunteer service period, and volunteer position or function and other pertinent as needed.

c. Reporting

Each department utilizing volunteers should maintain records of volunteer activities. Such records should address recruitment, volunteer job descriptions, evaluations, terminations, and reports on activities and expenses. Records shall be maintained for three years after the volunteer serves and then shall be destroyed.

9. Workers' Compensation

Workers' Compensation benefits, which shall be limited to medical benefits, are provided to all county volunteers who become injured on the job and cannot perform their normal duties or who contract occupational diseases as covered under the Workers' Compensation Act. *Persons who*



are not duly approved as volunteers in the manner set forth in this policy will not qualify for any entitlements or benefits under the Workers' Compensation Act. Each department shall ensure that any claimant for benefits under the Workers' Compensation Act is, in fact, documented as a volunteer for the County.

- a. Volunteers are eligible for worker's compensation insurance when:
  - i. the accident, injury, or occupational illness was incurred by the volunteer in the course of, or arising from, the performance of the duties of the volunteer's job description;
  - ii. the volunteer was supervised by an approved officer of Cache County or their designee; and
  - iii. the volunteer completed a *Volunteer Registration Agreement* form and was approved and accepted by Cache County as a volunteer.

10. Authority

Volunteers have no authority to officially represent or bind the County with respect to any contractual or enforcement matters. Volunteers represent the County to the public through their conduct and performance of services and must be circumspect and act competently and reasonably as circumstances may require.

11. Badges and Uniforms

Volunteers shall not wear any county badges or uniforms unless specifically authorized by the written policies and guidelines of the department for which they are volunteers.

12. Standards of Conduct

The rules and standards of conduct which apply to county officers and employees shall also apply to all volunteers. If a volunteer conducts himself or herself in a manner which discredits the county or is in violation of those rules and standards of conduct, the administrative officer shall terminate that volunteer's status as a county volunteer.

13. Liability

Because the *Utah Governmental Immunity Act* as set forth in Title 63, Chapter 30, *Utah Code Ann.*, includes volunteers for purposes of liability, all county volunteers must be duly approved and given official status as a county volunteer as set forth in this policy.

a. Defense Against Claims

The county shall, within the requirements of the law, defend any action brought against the volunteer arising from any act or omission of the volunteer occurring during the performance of the volunteer's duties and within the scope of the volunteer's officially approved arrangement with the county for volunteer services.

- i. Before the county will defend any volunteer against a claim, the volunteer must make a written request to the county for a legal defense and submit it within ten (10) calendar days after the service of any process upon the volunteer. The request may be filed within a longer period if the delay does not prejudice the county in any manner in maintaining a defense of the volunteer.

b. Defense Declined

The county may decline to defend any action against a volunteer if the county or a court determines that the act or omission in question did not occur during the performance of the volunteer's duties or within the scope of his officially approved volunteer arrangement or status; that the injury or damage resulted from the fraud or malice of the volunteer; that the injury or damage on which the claim was



based resulted from the volunteer's driving a vehicle or being in actual physical control of the vehicle in violation of Utah Code 41-6a-502 et al; any other conduct which violates criminal code or serious traffic violations may not be defended by the county.

14. Budgets and Expenditures

If there is a fiscal impact attributable to volunteers within a department, that department's budget should include a fiscal plan within the general budget of that department stating the anticipated expenditures that pertain to that department's volunteer programs.

15. Termination

Any volunteer may terminate his or her volunteer status and relationship to the County at any time. The County also may terminate the volunteer's status as a volunteer and terminate any relationship with the volunteer, with or without cause, at any time.

16. Equal Opportunity

Cache County is an equal employment opportunity resource for volunteers to the same extent that equal employment is provided to employees and applicants for employment. Persons shall be accepted for volunteer services by the County regardless of race, gender, or other protected status.

17. Minimum Age

Federal and state laws and regulations establish restrictions on the types of work-related activities in which young people, from ages 10 to 18, may participate. The same minimum age standards will be used to govern the work activities of minor volunteers. The *Volunteer Registration Agreement* must be signed by a parent or legal guardian of a minor volunteer.

18. Youth Group Volunteers

Youth volunteer activities sponsored by a recognized group may be permitted. Minor volunteers must be supervised by responsible adults with at least one (1) responsible adult for each seven (7) minors. Group-sponsored youth volunteer activities must be approved in advance by the administrative officer. Youth group volunteer leaders shall complete a form indicating who is responsible for the youth, the names of the leaders and youth, and other pertinent information. A copy of the form shall be maintained by the department for which the volunteer is associated with.

19. Court Ordered Community Service

Cache County may provide volunteer opportunities, at its discretion, for court-ordered volunteers in community service. All court-ordered community service volunteers must be screened and interviewed by the administrative officer, or the authorized representative of the administrative officer, and approved before service begins (see section G). Court-ordered community service volunteers must sign a *Volunteer Registration Agreement* form and disclose the charges for which the Court has ordered community service, the number of hours of court-ordered community service, the Court issuing the order, and the contact person for the Court. No County department or office is required to accept a court-ordered volunteer, especially if the circumstances under which the volunteer's services are inappropriate or undesirable.



20. Volunteer Services by County Employees

County employees may, under appropriate circumstances, volunteer to provide uncompensated services to Cache County. Employees who are subject to the *Fair Labor Standards Act* and volunteer to provide services to the county which are similar to activities within their compensated job descriptions shall have their volunteer service hours considered compensable hours. The provision of such volunteer services is subject to the approval of the Human Resource Director. Volunteer services to Cache County which are *unrelated* to the employee's compensated job description or which are provided by employees who are exempt under the *Fair Labor Standards Act* shall not be considered compensable.

21. Volunteer Rights

Volunteers are entitled to a workplace which is free from discrimination and harassment, including sexual harassment. Administrative Officers should treat any complaints from volunteers of discrimination or harassment seriously and cause appropriate investigations to be conducted and remedies pursued.

22. Drug Testing

Volunteers may be subject to drug testing in accordance with Cache County Personnel Policies and Procedures.



## **Section VII -- Personnel Management**

### **A. Compensation Plan**

Cache County has a compensation plan that aligns with fair market wages & salaries and is performance based. Cache County Corporation annually reviews with eight other counties and five cities in the State of Utah regarding wage and salary information, benefit plans, and general personnel policies and practices for the purpose of establishing a fair market value for positions within the participating counties and cities.

1. Cache County Corporation will endeavor to offer fair market wages & salaries to employees at a level of parity equal to the market's mid-point (average rate of pay), based on their level of performance, and their length of service within their job classification. Any exceptions must be based on sound market justification and approved by the Director of Human Resources and the County Executive.

### **B. Job Descriptions**

Each position shall have a written job description drafted by the Department Head and Human Resources. The job description shall include job title; department; responsibilities; tasks performed under each of the responsibilities; and the knowledge or education, skills, and abilities required to fulfill the job.

The job description shall state all job-related minimum requirements, which all successful candidates should meet to be eligible for appointment or promotion.

### **C. Reclassification**

When the responsibilities of a position have increased substantially as to the kind and/or level of work, the Department Head may request a reclassification. The reclassification of a position must be justified based on a substantial change in duties and new responsibilities. The request must be submitted in writing to Human Resources accompanied by an updated job description.

1. The reclassification of a position is subject to budgetary limitations and must be approved by the Director of Human Resources and the County Executive.

### **D. Wage/Salary Administration**

The Director of Human Resources shall be responsible for administering an equitable and adequate compensation plan. Benefits are administered with wage/salary plans as part of the total compensation plan.

1. The Director of Human Resources and the Cache County Compensation Committee shall make a combined recommendation to the County Executive which shall include:
  - c. A recommended wage/salary adjustment for merit and market increases, and
  - d. A recommended benefits program.
2. The County Executive shall consider these recommendations as department budgets are developed for the next calendar year.
3. The County Council shall adopt wage/salary and benefit plans after considering the



recommendations of the Cache County Compensation Committee, the Director of Human Resources, and the County Executive, based on the financial and economic conditions of the County.

#### **E. Merit Increases**

A merit increase is an increase in pay for an employee who has given sustained acceptable service over the past year. A merit increase is to be based on an employee's performance during the past year, along with their wage/salary position in relation to what the job market would pay for comparable duties, required education/training, and years of applicable experience.

1. *All merit increases are subject to the approval of funds for such increases by the County Council and budgetary limitations.*
2. The performance appraisal form is submitted to Human Resources with a recommendation from the Department Head concerning a merit increase. Merit increases will be effective in January, with the performance appraisal process occurring prior to that time. Merit increases become effective at the beginning of the pay period after the approval process is completed. The Department Head, the Director of Human Resources and the County Executive must approve the merit increase before it is forwarded to the payroll specialist.

#### **F. Orientation Review and Adjustments**

At the completion of an employee's orientation period (refer to Section IV), the Department Head is required to conduct a formal performance appraisal and evaluation of the employee's performance. A merit employee who successfully completes the orientation period is eligible to receive a wage/salary *adjustment subject to budget limitations*. The Department Head may recommend an adjustment between zero (0) and three (3) percent. The employee's status will change from "merit employee on orientation" to "full merit status".

#### **G. Performance Appraisal and Evaluation**

The performance of each employee shall be appraised and evaluated at least annually. Merit employees on orientation shall be evaluated at the end of the orientation period as previously outlined. In accordance with the merit principles, the County may appraise and evaluate an employee's performance at any time deemed appropriate by the Department Head or the Director of Human Resources.

1. The objective of the performance appraisal and evaluation is to ensure compliance with merit principles and thereby allow for proper wage/salary adjustments, discipline, classification changes, improved communication, job satisfaction, and clarified job expectations and job goals. Furthermore, the County's performance appraisal process is designed to stimulate an open environment for coaching between the Department Head and/or immediate supervisor and the employee.
2. It is the responsibility of the Department Head to ensure each employee participates in a performance appraisal and evaluation interview. The Cache County Performance Appraisal Form should be completed at least annually during one of the interviews.





vehicles or accidents in a personal vehicle that occur while driving on county business.

- a. It is the county's policy that employees who have, while driving in the course of employment, caused one or more vehicle accidents as determined by the county's Accident Review Board (ARB) within a two-year period of time may lose their driving privileges, be reassigned to a non-driving position, or be terminated from employment.
- b. Also, based upon the seriousness of an accident in which the employee is involved, the employee's job status and compensation may be affected through reprimand, reassignment, demotion, suspension without pay, or termination.
- c. Employees who, because they have had their driver license suspended or revoked and thus are no longer able to perform the essential functions of the job may be terminated based on the decision made by the Department Head, the Director of Human Resources, and the County Executive.
- d. Each incident shall be given case-by-case consideration and eligible employees, who are not on a orientation status, may appeal the decision through the county Accident Review Board Ordinance 2000-14 established by the county council.
- e. An employee cannot exercise the county grievance policy to grieve the decision(s) issued through the ARB ordinance.

## **O. Vehicle Safety & Operator Guidelines**

Cache County has established standard operating procedures with regard to the operation of county vehicles and equipment. These procedures include:

1. Any employee or volunteer who will be driving a county-owned vehicle will be required to obtain/maintain the following:
  - a. Hold a current valid Utah driver's license of the correct class for the vehicle they will be operating.
  - b. Be age 18 or older.
  - c. Be mentally and physically able to drive safely.
  - d. Obey all traffic laws, rules, and regulations and use common sense and good judgment.
  - e. No convictions for driving under the influence of alcohol or drugs or reckless driving offenses within the previous five (5) years.
2. An annual review by Human Resources of the Driver's License Record of employees and volunteers who will be operating county-owned vehicles, or driving a personal vehicle while on county business. Eligibility will be in accordance with the county's insurance provider and the



- h. The federal government has taken steps toward protecting those families who have given so much of themselves to protect our country. As such, qualifying employees with family members serving in the military may apply for FMLA unpaid leave as follows:
  - i. Qualifying Exigency Leave. Up to 12 weeks of leave for a qualifying exigency if an employee's spouse, son, daughter, or parent in the National Guard or Reserves is called in support of a contingency operation.
  - ii. Military Caregiver Leave: Up to 26 weeks of leave to care for a covered service member on active duty who has a serious injury or illness incurred in the line of duty.

#### 4. Personal Leave Time

The County provides personal leave time for all merit employees. Non-merit employees, part-time or seasonal employees are not eligible for personal leave time.

- a. The County's Personal Leave policy empowers the employee with the option to use their time off for such things as a personal vacation, a personal illness or injury or that of a family member, or for times of bereavement. Personal Leave can also be used for medical or dental appointments or for a special occasion that requires you to be in attendance.
- b. A new merit employee accrues through the year, 18 days of Personal Leave. Personal leave accrues on a per pay period basis. A new employee may use his or her accrued leave during their orientation period with the approval of their department head.
- c. A part-time merit employee shall accrue personal leave, on a pro-rated basis per the average number of hours worked per day, according to the schedule.
- d. Personal leave may be accrued and accumulated up to a maximum of 520 hours. Any accrued personal leave over this limit must be used during the year in which it is earned. Accrued personal leave over the maximum of 520 hours that is not used by the benefit eligible date will be forfeited.
- e. An employee who leaves the County's employment shall be paid out at the employee's current rate of pay, for all personal leave time accrued to the date of separation, subject to the conditions on accumulation. Personal leave time will not be paid out for other reasons or circumstances.
- f. In order to accommodate best business practices for the county, an employee may only take up to 30 consecutive days of personal leave time in any continuous twelve (12) month period, unless the personal leave time is used for personal health or family health issues. Any exception to policy must be approved by the County Executive.
- g. Former employees who are rehired with reinstatement rights following military service or who are reinstated from a reduction in force status shall assume the same eligibility for personal leave time that they held prior to their separation.
- h. Personal leave time shall be scheduled, with the department head's approval, at least two weeks in advance when possible.

## SECTION X -- GRIEVANCES AND APPEALS

### A. Definition

A grievance is defined as any dispute or complaint arising between an employee and the County. A grievance includes but is not limited to acts of discrimination as defined in Title VII of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, or the Age Discrimination in Employment Act of 1967 (ADEA), which address race, color, religion, sex, national origin, political affiliation, disability or age.

### B. Policy

It is Cache County's policy to address employee's grievances promptly and fairly. The grievance and appeals procedure is available to non-orientation merit employees in the event of dismissal, demotion, suspension or transfer for any reason.

1. There may be circumstances in which an employee believes that he or she has been treated unfairly or when an employee feels dissatisfied with some aspect of his or her employment over which he or she has no control and for which he or she desires action. Employees who have grievances created by work situations have the right to submit such grievances for orderly disposition.
2. It is the policy of Cache County that the grievance and appeals policy and procedures set forth herein be used in conjunction with the performance improvement policy described in Section VII. Employees shall not be discriminated against, coerced, restrained nor retaliated against in any way for using the grievance procedure as set forth herein.
3. *The timeframe for Resolution: To any and all timeframes noted within this section, Human Resources shall have the authority to grant extensions based on staff availability or other extenuating circumstances.*

### C. Steps for Resolving Grievances

#### 1. STEP 1: VERBAL TO DEPARTMENT HEAD

- a. The employee should verbally communicate any complaint or grievance to the department head. The employee should clearly identify the problem and suggest possible solutions to the department head.
- b. All grievances shall be communicated within five (5) working days after the incident occurs or a situation arises so that the grievance can be appropriately considered.
- c. After receipt of verbal communication of grievance, the department head shall respond within five (5) working days to the employee with a solution or other response.
- d. The employee, after having received a solution or an answer back from the department head, has ten (10) working days to appeal if not satisfied with the results.

#### 2. STEP 2: WRITTEN TO DEPARTMENT HEAD

- a. If the grievance is not satisfactorily resolved with the verbal communication to the department head or within the time allowed for in **Step 1**, a written grievance on the county's Grievance Form (available from the Director of Human Resources) with a clear,

copies of any supporting documentation (written, photo, video, audio, list of witnesses, witness statements, etc.) and the employee's recommendations or request for a solution.

- c. *The grievance committee shall have ten (10) working days to meet and determine if a hearing should be held.*
  - i. If the grievance committee determines that a hearing is not justified, it will explain the decision and recommend a solution in writing to the employee and the department head. The recommendation of the grievance committee is final.
  - ii. If the grievance committee determines that a hearing is justified, it shall convene a hearing within ten (10) working days.

2. The procedure for the hearing before the grievance committee shall be as follows:

- a. At the hearing, the employee or their representative shall establish the basis of the employee's grievance.
- b. The department head will also review his or her findings with the grievance committee.
- c. Parties to the grievance may call witnesses who shall be sworn in before testifying.
- d. The grievance committee may ask questions and gather relevant information as it deems appropriate.
- e. Upon completion of the hearing, the grievance committee shall render a written decision to the employee and the department head within ten working days of the conclusion of the hearing. The decision of the committee shall be final.
- f. Only the grievance committee shall make a record of the hearing and its decision and may do so by using an audio recorder but no recording shall be made of the deliberations of the committee. *No other recordings of the proceedings will be allowed.* Grieving parties may make a written request of an official copy of the record or any recordings.
- g. *Neither the hearing, the deliberations, nor other proceedings before the grievance committee constitute open and public meetings and therefore shall be closed.*
  - i. *All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are to be classified as PRIVATE for purposes of the Government Records Access Management Act.*

## **E. Termination and Transfer Appeals**

In those cases where a non-orientation merit employee is discharged through involuntary termination, suspended, or transferred through demotion from one position to another with less remuneration for any reason, the non-orientation merit employee has the right to a hearing before the grievance committee in accordance with the following procedures.

1. Within ten (10) working days of the discharge, suspension, transfer or demotion, a non-orientation employee requesting an appeal hearing shall submit a written grievance on the county's Grievance Form (available from the Director of Human Resources) with a clear, detailed statement of the grievance and supporting facts. The Director of Human Resources shall then immediately forward the request and all supportive facts to the grievance committee.
  - a. The employee's request for a hearing shall set forth the action being appealed and include a statement by the employee stating in detail the facts of the case, the reasons why the appeal is being taken and what remedial action the employee desires.
  - b. Within ten (10) working days after receipt of the request for a hearing, the grievance committee shall meet and determine if a hearing is justified and if so, establish a hearing date and give written notice of the hearing to the employee not less than five (5) working days before the hearing.
    - i. The written notice should include:
      - The hearing date, time and location;
      - A statement that the employee shall be entitled to appear in person at the hearing to present evidence on their behalf and question witnesses and examine all evidence to be considered by the grievance committee, and that the employee may be represented by a person or legal counsel of the employee's choice and expense;
      - A statement to the effect that the committee will conduct the hearing informally and that:
        - The strict rules of evidence shall *not* apply;
        - That all witnesses will nevertheless be placed under oath by the Committee Chair;
        - That the grievance committee may request that the County Attorney act as counsel for the grievance committee;
        - That the aggrieved employee shall proceed first with the presentation of such facts and issues deemed relevant; and
        - That all witnesses shall be subject to cross-examination and questioning by the members of the grievance committee and the employee.
  - c. The committee shall make a written report of its findings and decision. The report should contain the material facts brought out in the hearing upon which the committee bases its decision and a copy should be provided to the department head, Human Resources, and the employee within ten (10) working days from the conclusion of the hearing.
  - d. Only the grievance committee shall make a record of the hearing and its decision and may do so by using an audio recorder but no recording shall be made of the deliberations of the committee. *No other recordings of the proceedings will be allowed.* Grieving parties may make a written request of an official copy of any recordings.
  - e. Neither the hearing, the deliberations, nor other proceedings before the grievance committee constitute open and public meetings and therefore shall be closed.
    - i. All documents and associated support materials including, but not limited to, the grievance form, evidence, and committee decisions are to be